



# Eaton County Road Commission

Jerry L. Frazier  
*Chair*

March 28, 2019

Benjamin S. Lyons  
*Vice Chair*

## **NOTICE TO BIDDERS**

Duane A. Eldred  
*Member*

Sealed proposals will be received by the Board of County Road Commissioners of the County of Eaton, Michigan at 1112 Reynolds Road, Charlotte, MI 48813, until 9:00 am, Tuesday, April 9, 2019, at which time and place bids will be publicly opened and read aloud for furnishing and delivering the following:

Timothy J. Lamoreaux  
*Member*

## **LAWN CARE ROADSIDE MOWING ROAD AND SEALCOAT AGGREGATES**

Dorothy E. Maxwell  
*Member*

Specifications, bid blanks, and further information may be obtained at the offices of the undersigned, 1112 Reynolds Road, Charlotte, MI 48813, Telephone (517) 543-1630 or (877) 883-2866.

Blair E. Ballou, P.E.  
*Engineer-Manager*

All proposals must be submitted in sealed envelopes bearing the name of the bidder and clearly marked with a notation indicating the service or material for which the bid is submitted.

Lori N. Friedlis, CPA  
*Director of Finance*

The Board reserves the right to accept or reject any or all bids, to waive the irregularities in any proposal, and to make the award in any manner deemed in the best interest of the County of Eaton.

1112 Reynolds Road  
Charlotte, MI 48813

## **BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF EATON, MICHIGAN**

Telephone  
517-543-1630  
Toll-Free  
877-883-2866

Jerry L. Frazier, Chair  
Benjamin S. Lyons, Vice Chair  
Duane A. Eldred, Member  
Timothy J. Lamoreaux, Member  
Dorothy E. Maxwell, Member

Fax  
517-543-2608

Email  
ecrc@eatoncountyroa.com

# **EATON COUNTY ROAD COMMISSION**

**CHARLOTTE, MICHIGAN**

## **2019 ROADSIDE MOWING**

Sealed proposals will be publicly opened and read by the staff of the Eaton County Road Commission at 9:00 a.m., Tuesday April 09, 2019, at the office of the Eaton County Road Commission located at 1112 Reynolds Road, Charlotte, Michigan 48813; telephone number 517-543-1630.

TO: Board of Eaton County Road Commissioners  
1112 Reynolds Road  
Charlotte, Michigan 48813

The undersigned has examined the plans, proposal, specifications and the location of the work described herein and is fully informed as to the nature of the work and the conditions relating to performance, and understands that the quantities shown are approximate only and are subject to either increase or decrease.

The undersigned hereby proposes to furnish all necessary machinery, tools, labor, apparatus and other means of construction, do all the work, furnish all the materials, and for the unit prices named in the itemized bid, to complete the work herein described in strict accordance with the proposal therefore and in strict conformity with the requirements of the Section 817 of the 2012 Standard Specifications for Highway Construction of the Michigan Department of Transportation, the current edition of the Standard Plans of the Michigan Department of Transportation and such other general provisions, supplemental specifications and instructions to bidders as may be a part of this proposal.

The undersigned further proposes to do such extra work as may be authorized by the Eaton County Road Commission, prices for which are not included in the itemized bid. Compensation shall be made on the basis agreed upon in writing before such extra work is begun.

# EATON COUNTY ROAD COMMISSION SPECIFICATIONS

## 2019 ROADSIDE MOWING

Required is the roadside mowing and trimming of all of the County primary and hard surfaced local roads in Eaton County during 2019 and 2020.

### REQUIREMENTS:

All the unit prices bid shall remain firm through November 30, 2020.

The Eaton County Road Commission may extend the length of contract one additional year with the mutual agreement of both parties. Requests for extension must be made in writing to the Superintendent by February 1, 2021.

The contractor shall furnish proof of insurance of the following types and in the following amounts:

Workers Compensation - as set by state statute  
Personal Injury Liability - \$1,000,000  
Property Damage and Public Liability - \$1,000,000,  
with  
Eaton County Road Commission, its employees, and  
The Board of Eaton County Road Commissioners  
named as additional insured.

The Eaton County Road Commission is exempt from federal and state taxes.

The contractor shall personally superintend the work or shall have a competent person at the sites at all times to act for him.

Contractors are notified to investigate and become familiar with conditions relating to the work to be performed according to the contract and specifications. Failure on the part of the contractor to investigate or inspect will not be grounds for additional compensation under the contract.

The Eaton County Road Commission shall have the right to inspect any material and equipment to be used in carrying out the terms of this contract.

The Road Commission does not assume any responsibility for the availability of any materials, equipment, or components required under the contract. The contractor shall be responsible for the quality and standards of all materials, equipment, components, or completed work furnished under this contract.

Materials, equipment, components, or completed work not complying may be rejected by the Road Commission and shall be replaced by the contractor at no cost to the Road Commission.

The Road Commission reserves the right to occasionally supply the contractor with materials, equipment or components.

**SCOPE OF WORK:**

The work shall consist of mowing and trimming all grass, vegetation and woody sprouts on all hard surface (paved) roads for the period covered by the specifications.

**PRE-MAINTENANCE MEETING:**

Prior to the start of work the low bidder will attend a meeting with the Superintendent and Area Supervisor for the purpose of discussing the work schedule, equipment to be used and the hours that he intends to work.

The Contractor shall allow the ECRC to install GPS tracking and sensor equipment in each mower unit performing work on the contract. The Contractor agrees to allow ECRC reasonable access to the mower units to install and maintain this tracking equipment during the term of the contract, and to remove the equipment at such time as the contract ends or the mower unit is removed from service on contract work. The ECRC agrees to install the equipment in such a manner as not to interfere with the operation of the vehicle or other installed equipment, and to repair any access or mounting damage to the vehicle at such time as the GPS equipment is removed.

GPS tracking equipment shall remain the property of the ECRC.

**WORK METHODS AND PROCEDURES:**

1. Both sides of the road shall be completed prior to the end of each day. No section of road shall have one side mowed and the other side not mowed at the end of each day.
2. Mow one (1) swath a minimum of 6' wide measured from the outside edge of shoulder on both sides of the road.
3. The grass shall be cut a maximum of 4" above the level of the ground where the terrain permits the mowing to be accomplished by mechanical methods. Hand trimming or use of mowers with a deck width of less than 6' will not be required. The Eaton County Road Commission reserves the right to inspect the work in a timely manner and to reject work that does not meet this specification. The contractor shall remove any rejected areas at no cost to the Road Commission.
4. Guardrail Sections: Mow as needed to clear objectionable growth.
5. Railroad Crossings: Mow all clear vision areas at cross roads.
6. Intersections of paved roads shall be mowed a minimum of 150' each direction, at a minimum of 12' wide to assure adequate clear vision. This includes all legs of the intersection, including the roadsides of gravel surfaced county roads where they intersect paved roads. Refer to attached sketch.
7. The contractor will be required to trim within 12" of all obstructions such as street signs, traffic control signs, delineators, guard posts, utility poles, bridge abutments, etc. that may be within the designated mowing area. Mowing is not required directly under or behind guardrail.
8. The mowing shall include the 9 acre Eaton County Road Commission tower site located in I-69 R.O.W. Northeast of Potterville.

9. Mowing shall include the median on Canal Rd. north of Lansing Road. The median area includes six (6) each individual islands with an approximate total area of 4.5 acres.
10. Mowing shall include median on Lansing Road from the I-69 overpass in Charlotte north to 700 feet north of Otto Road with an area of approximately 5.2 acres.

### **MOWING SCHEDULE**

**First Mowing:** The first mowing will normally begin after May 15 and must begin not later than June 1 of each year. The first cutting shall be completed within 45 days of commencement of work. The contractor shall notify the Superintendent prior to starting work.

**Second Mowing:** The second cutting for each year shall begin upon authorization of the Road Commission and shall be completed within 45 days thereafter.

### **PAYMENT:**

The contractor shall contact the Eaton County Road Commission Superintendent each Monday during progress of the work to discuss the location (Township, Roads, etc.) of areas mowed the prior week, and shall submit township maps highlighting roads completed during the past week, dated and signed by the contractor. These maps must be turned in prior to payment.

### **ADDITIONAL SPECIFICATIONS:**

Bidder will provide a list of equipment to be used on the project.

The bidder shall bid a lump sum for each division and unit price per mile as indicated on the bid blank.

The Road Commission shall be held harmless for any claims directly attributable to the mowing operation.

The Road Commission reserves the right to award each division separately.

# BIDDING PROPOSAL

## 2019 ROADSIDE MOWING

Board of County Road Commissioners  
1112 Reynolds Road  
Charlotte, MI 48813

Gentlemen:

The undersigned, having thoroughly familiarized himself with the work sites and the local conditions affecting the work in each case and with all the bidding documents, including the instructions and information for bidders and specifications, hereby proposes to furnish and perform all work described and except as may otherwise be provided, to furnish all the equipment, labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to complete in a workmanlike manner, all of the work required to properly and adequately mow the roads in the following areas at the prices indicated:

<u>AREA 1</u>	<u>Mileage</u>	<u>Mileage</u>		
	<u>Primary</u>	<u>Local</u>		
Twp of Sunfield	22.80	12.73		
Twp of Roxand	20.72	9.62		
Twp of Vermontville	17.51	3.56		
Twp of Chester	<u>13.70</u>	<u>4.52</u>		
Totals Miles	74.73	30.43		
Grand Total Area 1	105.16			
			Cost/Mile	Total
Area 1 First Mowing	105.16 Miles		\$ _____	\$ _____
Area 1 Second Mowing	105.16 Miles		\$ _____	\$ _____

ROADSIDE MOWING BIDDING PROPOSAL

<u>AREA 2</u>	Mileage <u>Primary</u>	Mileage <u>Local</u>
Twp of Oneida	23.51	15.17
Twp of Delta	54.84	7.14
Twp of Benton	23.93	8.02
Twp of Windsor	<u>29.24</u>	<u>15.80</u>
Totals Miles	131.52	46.13
Grand Total Area 2	177.65	

		Cost/Mile	Total
Area 2 First Mowing	177.65 Miles	\$ _____	\$ _____
Area 2 Second Mowing	177.65 Miles	\$ _____	\$ _____

<u>AREA 3</u>	Mileage <u>Primary</u>	Mileage <u>Local</u>
Twp of Kalamo	18.30	8.26
Twp of Carmel	23.36	8.08
Twp of Bellevue	18.40	3.82
Twp of Walton	<u>23.00</u>	<u>12.25</u>
Total Miles	83.06	32.41
Grand Total Area 3	115.47	

		Cost/Mile	Total
Area 3 First Mowing	115.47 Miles	\$ _____	\$ _____
Area 3 Second Mowing	115.47 Miles	\$ _____	\$ _____

<u>AREA 4</u>	Mileage <u>Primary</u>	Mileage <u>Local</u>
Twp of Eaton	23.77	18.20
Twp of Eaton Rapids	24.09	7.36
Twp of Brookfield	18.41	9.19
Twp of Hamlin	<u>26.47</u>	<u>13.06</u>
Total Miles	92.74	47.81
Grand Total Area 4	140.55	

ROADSIDE MOWING BIDDING PROPOSAL

		Cost/Mile	Total
Area 4 First Mowing	140.55 Miles	\$ _____	\$ _____
Area 4 Second Mowing	140.55 Miles	\$ _____	\$ _____
Area 5 First Mowing (Tower Site)	9 Acres		\$ _____
Area 5 Second Mowing	9 Acres		\$ _____
Area 6 First Mowing (Canal)	4.5 Acres		\$ _____
Area 6 Second Mowing	4.5 Acres		\$ _____
Area 7 First Mowing (Lansing)	5.2 Acres		\$ _____
Area 7 Second Mowing (Lansing)	5.2 Acres		\$ _____

**TOTAL BID**  
 FIRST MOWING \$ \_\_\_\_\_  
 SECOND MOWING \$ \_\_\_\_\_

The equipment I propose to use is as follows: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Taxpayer Identification No: Social Security No.: \_\_\_\_\_  
 or  
 Employer Identification No.: \_\_\_\_\_

Terms: \_\_\_\_\_ Company: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_