



Eaton County Road Commission

June 1, 2020

NOTICE TO BIDDERS

Benjamin S. Lyons

Chair

Timothy J. Lamoreaux

Vice Chair

Lauren K. Aitch-Guerrant

Member

Duane A. Eldred

Member

Jerry L. Frazier

Member

Blair E. Ballou, P.E.

Engineer-Manager

Patricia M. Loosemore

Director of Finance

1112 Reynolds Road
Charlotte, MI 48813

Telephone
517-543-1630
Toll-Free
877-883-2866

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517-543-2608

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ecrc@eatoncountyroad.com

Sealed proposals will be received by the Board of County Road Commissioners of the County of Eaton, Michigan at 1112 Reynolds Road, Charlotte, MI 48813, until 4:00 P.M., Tuesday, June 16, 2020 at which time and place proposals will be publicly opened and read aloud for furnishing and delivering the following:

GRADER BLADES CULVERTS LAWN CARE

After review by staff The Eaton County Road Commission will consider award of the bids at their meeting June 23, 2020.

The Eaton County Road Commission offices are currently closed to non-essential employees. The bid opening will be done remotely using the video conferencing software Zoom. Those wishing to attend the bid opening must submit the request along with the attendee's e-mail so they may be invited to the video conference. Further information may be obtained from, and video conference requests must be sent to, Mathew Hannahs at the Eaton County Road Commission by e-mail at MHannahs@EatonCountyRoad.com. Questions may also be submitted by telephone at (517) 543 1630 Ext. 207. Plans, specifications, and bid blanks are available for download on our website www.EatonCountyRoad.com.

All proposals must be mailed in sealed envelopes bearing the name of the bidder and clearly marked with a notation indicating the project on which the bid is submitted. All bids must be submitted on the Bid Blank provided in the bid package. Specifications, bid blanks, and further information may be obtained at the offices of the undersigned, 1112 Reynolds Road, Charlotte, MI, 48813, Telephone (517) 543-1630 or (877) 883-2866.

The Board reserves the right to accept or reject any or all bids, to waive irregularities in any proposal, and to make the award in any manner deemed in the best interest of the County of Eaton.

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF EATON, MICHIGAN**

Benjamin S. Lyons, Chair
Timothy J. Lamoreaux, Vice Chair
Jerry L. Frazier, Member
Duane A. Eldred, Member
Lauren K. Aitch-Guerrant, Member

**EATON COUNTY ROAD COMMISSION
CHARLOTTE, MICHIGAN**

SPECIFICATIONS

LAWN CARE SPECIFICATIONS FOR 2020 SEASON

The Board of Eaton County Road Commissioners has advertised for bids to be received at 1112 Reynolds Road, Charlotte, Michigan 48813, until 6:30 p.m. Tuesday, June 16, 2020, for LAWN CARE SERVICE in accordance with the following specifications.

Bid prices shall include the cost for lawn care service at three locations indicated on the bid blank and shall remain firm until January 1, 2020.

SPECIFICATIONS

WEATHER CONSIDERATIONS

It is mutually understood that all of the services provided herein are weather driven and the dates included in these specifications are provided as general guidelines for the successful bidder.

DAMAGES

The successful bidder shall be responsible for any damage to buildings, vehicles, windows or any other asset occurring while performing lawn care duties.

LOCATIONS

Appointments can be made with the Equipment Supervisor to look over each location to be bid by contacting Eaton County Road Commission at (517) 543-1632 ext.217.

MOWING

The successful bidder shall mow and trim around buildings, shrubs, trees, and flowers, side walks shall be clean of grass clippings. Mowing services are on a weekly basis or as needed upon approval of the Eaton County Road Commission Equipment Supervisor. Mowing shall begin approximately June 25, 2020.

ADDITIONAL WORK

Any additional work shall be described and a price agreed upon between the successful bidder and the Eaton County Road Commission Equipment Supervisor before said work is performed.

INSURANCE

The contractor shall furnish proof of insurance of the following types and in the following amounts:

Workers Compensation - as set by state statute
Personal Injury Liability - \$1,000,000
Property Damage and Public Liability - \$1,000,000,
with
Eaton County Road Commission, its employees,
and The Board of Eaton County Road Commissioners
named as additional insured.

BID BLANK

Eaton County Road Commission
1112 Reynolds Road
Charlotte, Michigan 48813

To the Board of Road Commissioners:

We hereby submit the following proposal for lawn care services at the three locations separately for the 2020 season:

CHARLOTTE GARAGE: _____ WEEKLY/EACH OCCURRENCE

VERMONTVILLE GARAGE _____ WEEKLY/EACH OCCURRENCE

DELTA GARAGE _____ WEEKLY/EACH OCCURRENCE

BIDDERS REMARKS OR EXCEPTIONS, IF ANY, ADDITIONAL SHEETS IF NECESSARY

BIDDER _____

BY _____

TITLE _____

ADDRESS _____

TELEPHONE _____ **DATE** _____