

EATON COUNTY ROAD COMMISSION  
JULY 28, 2015

A regular meeting of the Eaton County Board of Road Commissioners was held at their office in Charlotte, Michigan on July 28, 2015.

Members Present: Commissioners Lyons, Eldred, Lamoreaux, Tennis

Members Absent: Commissioner Maxwell

Chairman Lyons called the meeting to order at 5:58 pm.

Moved by Lamoreaux, second by Tennis, that the agenda be approved as amended to consider the bid for HMA base crushing and shaping on Boyer Road and Freeman Road. Motion carried.

Moved by Tennis, second by Lyons, that the minutes of July 14, 2015 be approved as printed. Motion carried.

Moved by Lamoreaux, second by Tennis, that Accounts Payable (VO#71) of 07-16-15 in the amount of \$412,464.93, Accounts Payable (VO#72) of 07-23-15 in the amount of \$8,272.49, and Payroll (VO#73) of 07-27-15 in the amount of \$89,273.09 for total expenditures of \$510,010.51 be approved. There was discussion.

Roll call vote: Ayes: Lyons, Lamoreaux, Tennis; Nays: None. Motion carried.

Commissioner Eldred entered the meeting.

Scott Ammarman, from the Village of Dimondale, was present to discuss the potential relinquishment of a small portion of Dimondale Highway from the Road Commission to the Village. There was discussion.

Assistant County Engineer Hannahs distributed the bid tabulation for the 2015 HMA Overband Crack Fill program. There was discussion.

Moved by Eldred, second by Lamoreaux that the bid for 2015 HMA Overband Crack Fill, Contract A be awarded to the lowest bidder, Fahrner Asphalt Sealers, LLC, that the bid for Contract B be awarded to the lowest bidder, Scodeller Construction, Inc., and that the bid for Contract C be awarded to the lowest bidder, Scodeller Construction, Inc. Motion carried.

Mr. Hannahs and Engineer-Manager Ballou reviewed the bid results for HMA Base Crushing and Shaping, Modified. There was discussion.

Moved by Eldred, second by Tennis that the bid for 2015 HMA Base Crushing and Shaping, Modified be awarded to J.L. Milling, Inc. Motion carried.

Mr. Hannahs distributed quotes for traffic signal design services for Snow Road at Michigan Avenue and St. Joe Highway. There was discussion.

Moved by Tennis, second by Eldred that the contract for consulting engineering design services for the 2016 Snow Road traffic signal project be awarded to Carter & Associates Engineers, LLC. Motion carried.

Finance Director Friedlis reviewed the updated Title VI Non-Discrimination Plan and the new Limited English Proficiency (LEP) Plan and policy statements. There was discussion.

Moved by Tennis, second by Lamoreaux to adopt the Title VI Non-Discrimination Plan and the following Non-Discrimination Policy Statement:

The Eaton County Road Commission reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” In applying this policy, ECRC and its sub-recipients of federal funds shall not:

1. Deny any individual with any service, opportunity, or other benefit for which such individual is otherwise qualified;
2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;
3. Subject any individual to segregated or disparate treatment in any manner related to such individual's receipt of services or benefits;
4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;
5. Adopt or use methods of administration, which would limit participation by any group of recipients or subject any individual to discrimination;
6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;
7. Permit discriminatory activity in a facility built in whole or in part with federal funds;
8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;
9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English speaking ability, when requested and as appropriate;
10. Subject an individual to discriminatory employment practices under any federally funded program whose objective is to provide employment;
11. Locate a facility in any way, which would limit or impede access to a federally funded service or benefit.

The Eaton County Road Commission will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The Eaton County Road Commission designates its Finance Director as the Title VI Coordinator. The Title VI Coordinator will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the Eaton County Road Commission complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the Eaton County Road Commission and Title VI may be directed to the Finance Director, 1112 Reynolds Road, Charlotte, MI 48813; Phone: 517-543-1630; Fax: 517-543-2608; E-mail: [ecrc@eatoncountyroad.com](mailto:ecrc@eatoncountyroad.com).

Roll call vote: Ayes: Lyons, Eldred, Lamoreaux, Tennis; Nays: None. Motion carried.

Moved by Tennis, second by Lamoreaux to adopt the following resolution:

WHEREAS, in accordance with Title VI non-discrimination laws in regard to providing appropriate access to services and activities provided by federal agencies and recipients of federal assistance, the Limited English Proficiency Plan was drafted to define how the Eaton County Road Commission will accommodate persons with Limited English Proficiency; and

WHEREAS, individuals who do not speak English well and who have a limited ability to read, write, speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounter; and

NOW, THEREFORE, BE IT RESOLVED that the Eaton County Board of Road Commissioners approve and adopt the Limited English Proficiency Plan for the Eaton County Road Commission.

Roll call vote: Ayes: Lyons, Eldred, Lamoreaux, Tennis; Nays: None. Motion carried.

There was discussion regarding the ballot for the Association of Southern Michigan Road Commissions (ASMRC).

Moved by Tennis, second by Eldred to vote for Deb Kestner, Saginaw County Road Commission, or one two-year term to the ASMRC Board of Directors. Motion carried.

Moved by Eldred, second by Tennis to vote yes on the question of adopting new by-laws. Motion carried.

Mr. Hannahs updated the Board on the status of road projects. There was discussion.

Mr. Ballou reported on the activities of the road crews. There was discussion.

Mr. Ballou reported on the status of recent Freedom of Information Act (FOIA) requests.

There was discussion regarding Five Point Highway between Maurer Road and Matthews Road.

Chairman Lyons suggested changes to the Local Preference Purchasing Policy. The Board agreed to discuss it at a later meeting.

There was no correspondence.

There was no public comment.

Chairman Lyons adjourned the meeting at 7:42 pm, without objection.