

EATON COUNTY ROAD COMMISSION  
SEPTEMBER 22, 2015

A regular meeting of the Eaton County Board of Road Commissioners was held at their office in Charlotte, Michigan on September 22, 2015.

Members Present: Commissioners Lyons, Maxwell, Lamoreaux, Tennis

Members Absent: Commissioner Eldred

Chairman Lyons called the meeting to order at 6:02 pm.

Moved by Lamoreaux, second by Tennis, that the agenda be approved as amended to consider an agreement with the Village of Mulliken. Motion carried.

Moved by Tennis, second by Lyons, that the minutes of September 8, 2015 be approved as printed. Motion carried.

Chairman Lyons called to order the public hearing for the 2015-2016 General Appropriations Act.

There was discussion.

There was no public comment.

Moved by Tennis, second by Lamoreaux to adopt the following resolution:

BE IT RESOLVED, That the 2015-2016 General Appropriations Act be approved as follows:

<b>REVENUES</b>	
Current Property Taxes	\$ 3,895,643
Permit Revenue	75,000
Intergovernmental:	
Federal Sources	1,345,709
Michigan Transportation Funds	7,990,000
Other State Sources	1,375,957
Township Contributions	321,865
Other Local Sources	-
Interest and Rentals	3,896
Other Revenue	130,463
Total Revenue	15,138,533
Other Sources	-
<b>Total Revenues and Other Sources</b>	<b><u><u>\$12,278,403</u></u></b>

**EXPENDITURES**

Primary Road Fund	
Construction/Capacity Improvements	\$ -
Preservation/Structural Improvements	1,552,991
Routine & Preventative Maintenance	3,700,000
Local Road Fund	
Construction/Capacity Improvements	-
Preservation/Structural Improvements	4,807,113
Routine & Preventative Maintenance	2,950,000
Equipment Expense	-
Administration (net)	850,000
Maintenance Service for Other Units	100,000
Capital Outlay (net)	460,000
Debt Service	533,513
Drain Assessment	350,000
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Total Expenditures	15,303,617
Amounts Needed for Contingencies	-
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<b>Total Expenditures</b>	<b><u>\$15,303,617</u></b>
Net Revenues (Expenditures)	\$ (165,084)
Fund Balance at Beginning of Year	<u>\$ 2,943,775</u>
<b>Fund Balance at End of Year</b>	<b><u>\$ 2,778,691</u></b>

BE IT FURTHER RESOLVED, That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line to another.

Roll call vote: Ayes: Lyons, Maxwell, Lamoreaux, Tennis; Nays: None. Motion carried.

Chairman Lyons adjourned the public hearing at 6:11 pm without objection.

There was no public comment.

Kristian Foondle, Michigan Department of Transportation (MDOT) Office of Rail, presented information regarding MDOT programs aimed at improving the safety or railroad crossings.

Moved by Lamoreaux, second by Maxwell, that Accounts Payable (VO#86) of 09-10-15 in the amount of \$142,700.24, Accounts Payable (VO#87) of 09-17-15 in the amount of \$1,342,545.69, and Payroll (VO#88) of 09-22-15 in the amount of \$86,462.47 for total expenditures of \$1,571,708.40 be approved. There was discussion.

Roll call vote: Ayes: Lyons, Maxwell, Lamoreaux, Tennis; Nays: None. Motion carried.

Engineer-Manager Ballou and Finance Director Friedlis discussed the September 30, 2015 fund balance in the primary and local road funds and the practice of transferring funds as allowed by Public Act 51 of 1951. There was discussion.

Moved by Lamoreaux, second by Tennis to authorize a transfer of up to 30% of the primary Michigan Transportation Fund distributions received to the local road fund for the year ending September 30, 2015, as determined by staff.

Roll call vote: Ayes: Lyons, Maxwell, Lamoreaux, Tennis; Nays: None. Motion carried.

Mr. Ballou and Ms. Friedlis presented a recommended budget amendment for the 2014-2015 fiscal year. There was discussion.

Moved by Tennis, second by Lamoreaux to adopt the following resolution:

BE IT RESOLVED, That the 2014-2015 General Appropriations Act be amended as follows:

	<b>2014-2015 PREVIOUSLY AMENDED</b>	<b>2014-2015 AMENDED</b>
<b>REVENUES</b>		
Current Property Taxes	\$ 3,793,118	\$ 3,788,925
Permit Revenue	75,000	75,000
Intergovernmental:		
Federal Sources	3,692,095	2,863,455
Michigan Transportation Funds	7,990,000	7,990,000
Other State Sources	1,792,942	1,660,582
Township Contributions	278,867	267,002
Other Local Sources	22,040	44,620
Interest and Rentals	6,291	6,291
Other Revenue	291,834	246,290
Total Revenue	17,942,187	16,942,165
Other Sources	-	-
<b>Total Revenues and Other Sources</b>	<b>\$ 17,942,187</b>	<b>\$ 16,942,165</b>
<b>EXPENDITURES</b>		
Primary Road Fund		
Construction/Capacity Improvements	\$ 500	\$ 4,500
Preservation/Structural Improvements	5,789,806	5,440,970
Routine & Preventative Maintenance	3,860,000	3,471,500
Local Road Fund		
Construction/Capacity Improvements	-	-

Preservation/Structural Improvements	5,999,497	5,280,746
Routine & Preventative Maintenance	2,934,000	2,894,000
Equipment Expense	-	-
Administration (net)	850,000	850,000
Maintenance Service for Other Units	100,000	100,000
Non-Road Projects	40,000	40,000
Capital Outlay (net)	452,369	353,629
Debt Service	549,866	549,866
Drain Assessment	350,000	350,000
Total Expenditures	20,926,038	19,335,211
Amounts Needed for Contingencies	-	-
<b>Total Expenditures</b>	<b>\$ 20,926,038</b>	<b>\$ 19,335,211</b>
Net Revenues (Expenditures)	\$ (2,983,851)	\$ (2,393,046)
Fund Balance at Beginning of Year	\$ 5,336,821	\$ 5,336,821
<b>Fund Balance at End of Year</b>	<b>\$ 2,352,970</b>	<b>\$ 2,943,775</b>

BE IT FURTHER RESOLVED, That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line to another.

Roll call vote: Ayes: Lyons, Maxwell, Lamoreaux, Tennis; Nays: None. Motion carried.

Ms. Friedlis presented MDOT Form 2067, Annual Certification of Employee-related Conditions, and recommended the Board approve the document and authorize the chairman to sign. There was discussion.

Moved by Maxwell, second by Lamoreaux, to approve MDOT Form 2067 as prepared by staff and to authorize the chairman to sign the form. Motion carried.

Ms. Friedlis reviewed the ERISA Section 408(b)(2) disclosure from Cambridge Investment Research Advisors, Inc. and recommended the Board approve and sign the document. There was discussion.

Moved by Lamoreaux, second by Tennis to approve and sign the ERISA Section 408(b)(2) disclosure from Cambridge Investment Advisors, Inc. Motion carried.

Mr. Ballou reviewed the status of contract negotiations with the collective bargaining unit. No action was taken.

Mr. Hannahs reported on the status of road projects. There was discussion.

Mr. Parshall reported on the activities of the road crews, noting that all planned sealcoat projects for the year were complete, and there were approximately 21 miles left to be fog sealed. There was discussion.

Mr. Ballou reported that MDOT still had M-43 closed and although they changed the detour to use M-66/I-69/M-100, Eaton Highway and Saginaw Highway were both seeing large increases in traffic. He noted that road commission crews continue to blade them and apply additional chloride, however, we will likely to continue to get complaints. Mr. Ballou indicated he would seek assistance from MDOT for maintenance of these roads. There was discussion

Mr. Ballou distributed a review of administrative and supervisory salaries. There was discussion. No action was taken.

Correspondence from Blair Miller, as delivered to the Parks Department, was reviewed. It was unclear to whom the letter was addressed.

Mr. Ballou presented a Village Request and Agreement for Road Improvement from the Village of Mulliken for a single sealcoat with fog seal on Charlotte Highway from CSX railroad crossing north approximately 2765 feet to the north village limit, to include one sweeping after sealcoat, but not including any recommended patching or cleaning of existing pavement prior to sealcoat, covering manhole or catchbasin castings before sealcoating, nor placing permanent pavement markings after sealcoat, at a net estimated cost of \$12,460, the cost to be borne completely by the Village of Mulliken.

It was noted that this project would be done next year as crews had already sealcoated that area of the county.

Moved by Tennis, second by Lamoreaux, that the Village Request and Agreement for Road Improvement with the Village of Mulliken, be approved. Motion carried.

Jerry Frazier and Mona Ellard were present to comment regarding Five Point Highway between Matthews and Maurer Roads. There was discussion.

Commissioner Lamoreaux excused himself from the meeting.

Chairman Lyons adjourned the meeting at 8:09 pm, without objection.