

EATON COUNTY ROAD COMMISSION
SEPTEMBER 12, 2017

A regular meeting of the Eaton County Board of Road Commissioners was held at their office in Charlotte, Michigan on September 12, 2017.

Members Present: Commissioners Eldred, Lamoreaux, Frazier, Lyons, Maxwell

Members Absent: none

Chair Eldred called the meeting to order at 8:33 am.

Moved by Lyons, second by Lamoreaux, that the agenda be approved as printed. Motion carried.

Moved by Lamoreaux, second by Frazier, that the minutes of August 22, 2017 be approved as printed. Motion carried.

Brett Ramey, Kalamo Township Supervisor, was present to express concern regarding the condition of various culverts in Kalamo Township. He presented a map illustrating the location of the culverts he believes should be replaced and indicated the Township Board would be willing to share in the cost of replacement. There was discussion.

Moved by Lamoreaux, second by Maxwell to direct staff to review the culvert locations as indicated by the Kalamo Township Supervisor, and to create a cost estimate. Motion carried.

Bob Starkweather, Walton Township Supervisor, was present to thank the Road Commission for its help on the regrading of Nye Highway. There was discussion.

Moved by Lyons, second by Frazier, that Accounts Payable (VO#81) of 08-24-17 in the amount of \$221,111.20, Payroll (VO#82) of 08-28-17 in the amount of \$174.59, Accounts Payable (VO#83) of 08-31-17 in the amount of \$106,264.18, Payroll (VO#84) of 09-06-17 in the amount of \$95,687.66, and Accounts Payable (VO#85) of 09-07-17 in the amount of \$231,598.74, for total expenditures of \$654,836.37, be approved. There was discussion.

Roll call vote: Ayes: Eldred, Lamoreaux, Frazier, Lyons, Maxwell; Nays: None. Motion carried.

Finance Director Friedlis presented MDOT Form 2067, Annual Certification of Employee-related Conditions, and recommended the Board approve the document and authorize the chair to sign. There was discussion.

Moved by Lyons, second by Lamoreaux, that MDOT Form 2067 be approved as prepared by staff and that the chair be authorized to sign the form. Motion carried.

Mr. Ballou reviewed a memo to the Board from the Engineer-Manager regarding his recommendation for the annual adjustment to the Pay Grade and Step Compensation System for Administrative and Supervisory Employees. He noted that the recommendation was consistent with recommendations from

the management consultant who developed the system and the policies adopted by the Board. There was discussion

Moved by Lyons, second by Maxwell to adjust the Pay Grade and Step System by 2.00% as recommended by staff. Motion carried.

Mr. Ballou and Ms. Friedlis reviewed the draft budget for 2017-2018. There was discussion.

Mr. Ballou reviewed his recommended revisions to Policy 2014-01: Local Road Millage Program Planning and Project Selection Guidelines. There was discussion.

Moved by Lamoreaux, second by Frazier to adopt revised Policy 2014-01: Local Road Millage Program Planning and Project Selection Guidelines. Motion carried.

Mr. Hannahs reported on the status of road projects. There was discussion.

Mr. Hannahs reviewed the results of a Request for Proposal for a design consultant for the 2018 Ionia Road bridge project and recommended the lowest cost proposal from Scott Civil Engineering. There was discussion.

Moved by Lamoreaux, second by Lyons, that the proposal of Scott Civil Engineering for bridge engineering services for the preventative maintenance of the Ionia Road bridge in Vermontville Township be accepted. Motion carried.

Mr. Parshall reported on the activities of the road crews. There was discussion.

Mr. Ballou reported that a resident paved the shoulders on a portion of Brown Road, at his own expense.

There was discussion regarding various resident communications with commissioners.

There was no correspondence.

There was no public comment.

Commissioner Lyons asked for an update as to road commission security protocols and wondered if the 2017-2018 budget should set aside some money for improvements. There was discussion. It was noted that a consultant was scheduled to present to the Board on this topic at the regularly scheduled meeting on November 14, 2017.

Commissioner Frazier updated the Board on the residents' efforts to resurface Campbell Lane, a private road in Bellevue Township.

Commissioner Frazier expressed his desire for further conversation regarding culverts in Eaton County, and potentially compiling an inventory that would assist in obtaining grant money from the Michigan Department of Natural Resources.

Moved by Lamoreaux, second by Lyons to adjourn the meeting at 10:24 am. Motion carried.