

EATON COUNTY ROAD COMMISSION JOB DESCRIPTION

TITLE: Mechanic

POSITION SUMMARY:

Under the supervision of the Equipment Supervisor, repairs and maintains pickups, trucks, heavy duty equipment and special equipment at the Eaton County Road Commission. Utilizes a well rounded knowledge of gas and diesel engines, transmissions, differentials, electrical components, hydraulic systems, brakes, cooling and air conditioning systems.

EXAMPLES OF DUTIES:

Performs general maintenance and safety checks, i.e. changing oil, lubrication of moving parts, changing tires, and electrical repairs; makes adjustments using hand tools or special tools.

Overhauls and repairs engines, transmissions, differentials, and other components using mechanics tools and test equipment.

Examines vehicles and determines the nature and extent of repairs needed.

Raises vehicles by jacks or hoists to gain access to underside of vehicle.

Repairs vehicles by installing new or rebuilt parts.

May fabricate to update equipment.

The duties stated here are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not to be construed as an exhaustive list of all duties and responsibilities which might be assigned to personnel so classified.

ESSENTIAL JOB ELEMENTS AND PHYSICAL DEMANDS (ADA):

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| Physical Mobility - | Ability to walk extended distances and climb ramps to access Commission and other work related locations and facilities. |
| Vision and Sight - | Ability to read instructions, directions, and similar written information in letters, memoranda, forms and other documents. |
| Hearing/Speaking - | Ability to converse orally with standard telephones and radios to receive and communicate information to employees and the public. |
| Agility/Movement - | Ability to lift, push, pull, and manipulate tools, equipment, supplies, and other objects often weighing upwards to 100 pounds. |

DESIRABLE QUALIFICATIONS:

High school education, GED, or equivalent education preparation, and two years experience as a truck and construction equipment mechanic. Experience in engine electronics on modern equipment desirable. State Certification will be required by a date to be determined by the Engineer-Manager following promotion. New hires need certification upon hire.

SPECIAL REQUIREMENTS:

CDL as required by state law with "X" endorsement.

EMPLOYMENT STATUS:

It is the policy of the Commission that all employees in this job classification are employed at the will of the Commission and may resign or be dismissed with or without cause or notice at any time during employment.

NOTE:

The above job description has been developed based on the guidelines defined by the Americans with Disabilities Act (1990).

Adopted -