

EATON COUNTY ROAD COMMISSION
SEPTEMBER 10, 2019

A regular meeting of the Eaton County Board of Road Commissioners was held at their office in Charlotte, Michigan on September 10, 2019.

Members Present: Commissioners Frazier, Lyons, Eldred, Lamoreaux, Maxwell (via teleconference)

Members Absent: none

Chair Frazier called the meeting to order at 8:33 am.

Moved by Lamoreaux, second by Eldred, that the agenda be approved as amended to include consideration of a bill from Risner Excavating, the disposal of two pieces of equipment, and bids for the culvert replacement on Royston Road. Motion carried.

Moved by Eldred, second by Lamoreaux, that the minutes of August 27, 2019 be approved as printed. Motion carried.

Dave Beck, 2228 Flanders Road, was present to inquire regarding the denial of Sam Love's request for a driveway permit variance.

Moved by Lamoreaux, second by Eldred, that Accounts Payable (VO#87) of 08-29-19 in the amount of \$136,531.18, Payroll (VO#88) of 09-03-19 in the amount of \$91,334.71, and Accounts Payable (VO#89) of 09-04-19 in the amount of \$487,737,.61, for total expenditures of \$715,603.50, be approved. There was discussion.

Roll call vote: Ayes: Frazier, Lyons, Eldred, Lamoreaux, Maxwell; Nays: None. Motion carried.

Ron Clark, ET Mackenzie Co, was present to request approval of the final preliminary plat of Wind Trace No. 2. Engineer-Manager Ballou recommended the Board approve the plat, noting there had been no changes. There was discussion.

Moved by Eldred, second by Lamoreaux, to approve the final preliminary plat of Wind Trace No. 2. Motion carried.

Mr. Ballou reviewed the Michigan Department of Transportation's Local Grade Crossing Surface Program and recommended the Board approve applications be submitted for the railroad crossings at the Windsor/Royston intersection; on Otto Road, north of Fairview Hwy; on Creyts Road, north of Lansing Road; and on Millett Highway, west of Lansing Road. There was discussion.

Moved by Lamoreaux, second by Lyons to authorize the application of the railroad crossings as recommended by staff to the MDOT's Local Grade Crossing Surface Program. Motion carried.

Mr. Ballou reviewed the Pay Grade and Step Compensation System for Administrative and Supervisory Employees and recommended the annual adjustment be equal to the increase in the CPI-U for the 12-month period ending July 31, 2019, or 1.8%. There was discussion.

Moved by Lamoreaux, second by Eldred to adjust the Pay Grade and Step System for Administrative and Supervisory Employees by 1.80% as recommended by staff. Motion carried.

Finance Director Friedlis presented MDOT Form 2067, Annual Certification of Employee-related Conditions, and recommended the Board approve the document and authorize the chair to sign. There was discussion.

Moved by Eldred, second by Lamoreaux, that MDOT Form 2067 be approved as prepared by staff and that the chair be authorized to sign the form. Motion carried.

Ms. Friedlis reviewed the preliminary draft budget for the fiscal year ending September 30, 2020. There was discussion.

Mr. Ballou distributed a copy of an invoice from Risner Excavating for the grading of a portion of Hogsback Road, noting that the proprietor performed the work unsolicited and was not hired by the Road Commission. There was discussion.

Moved by Lyons, second by Eldred that the invoice from Risner Excavating not be paid. Motion carried.

Mr. Ballou recommend the Board authorize the disposal of equipment numbers #1450, a Komatsu motor grader, and #1000, an International single axle truck, via online auction.

Moved by Eldred, second by Lamoreaux, to dispose of equipment numbers 1450 and 1000 as recommended by staff. Motion carried.

Mr. Ballou discussed the bids received for the replacement of a culvert on Royston Road at the Mills & Post Drain crossing. He recommended the Board award the bid for the materials to the lowest bidder, Contech, and to reject all bids for the installation, noting that the installation would be rebid as more information is available.

Moved by Lyons, second by Eldred, that the bid for the Royston Road culvert material be awarded to the low bidder, Contech, and that all bids for the installation be rejected. Motion carried.

Correspondence from Faith Assembly of God was reviewed.

Commissioner Maxwell excused herself from the meeting.

The Board discussed Old Business.

Mr. Ballou reported on the status of road projects and the activities of the road crews. There was discussion.

Mr. Ballou presented a Township Request and Agreement for Road Improvement from Vermontville Township to furnish and install a 30' extension of existing 24" diameter cross road culvert on Pease Road north of Kinsel Hwy at its roadside bank/slope failure, at a total estimated cost of \$18,200. The cost share amount allocated from the Eaton County Road Commission is estimated to be \$9,100, for a net estimated cost to Vermontville Township of \$9,100.

Moved by Lamoreaux, second by Eldred, that the Township Request and Agreement for Road Improvement from Vermontville Township for the replacement of a culvert on Pease Road be approved. Motion carried.

There was no public comment.

Chair Frazier adjourned the meeting at 10:13 am without objection.