

EATON COUNTY ROAD COMMISSION  
JUNE 26, 2018

A regular meeting of the Eaton County Board of Road Commissioners was held at their office in Charlotte, Michigan on June 26, 2018.

Members Present: Commissioners Eldred, Lamoreaux, Frazier, Maxwell

Members Absent: Commissioner Lyons

Chair Eldred called the meeting to order at 6:00 pm.

Moved by Lamoreaux, second by Frazier, that the agenda be approved as amended to include consideration HMA Resurfacing Contract D, consideration of the starting salary for a new Area Supervisor, and a discussion of performance appraisal forms. Motion carried.

Moved by Lamoreaux, second by Maxwell, that the minutes of June 12, 2018 be approved as printed. Motion carried.

There was no public comment.

The Board reviewed candidates for the Michigan County Road Commission Self-Insurance Pool Board of Directors and agreed by consensus to cast the Road Commission's ballot for the incumbent candidates.

Moved by Lamoreaux, second by Maxwell, that Payroll (VO#60) of 06-12-18 in the amount of \$\$87,596.19, Accounts Payable (VO#61) of 06-13-18 in the amount of \$109,291.04, Accounts Payable (VO#62) of 06-21-18 in the amount of \$101,892.57, and Payroll (VO#63) of 06-26-18 in the amount of \$91,803.67, for total expenditures of \$390,583.47 be approved. There was discussion.

Roll call vote: Ayes: Eldred, Lamoreaux, Frazier, Maxwell; Nays: None. Motion carried.

Engineer-Manager Ballou presented Contract D with Michigan Paving and Materials Company for HMA Resurfacing, and recommended the Board approve and sign the contracts.

Moved by Lamoreaux, second by Frazier to approve Contract D with Michigan Paving and Materials Company for HMA Resurfacing. Motion carried.

Mr. Ballou reported on the search for an Area Supervisor, and requested approval to offer the top candidate the salary corresponding to Grade 4, Step 3 of the Grade & Step Compensation System for Administrative and Supervisory Employees. There was discussion.

Moved by Maxwell, second by Lamoreaux to approve the offer of employment for an Area Supervisor at Grade 4, Step 3 as requested by staff. Motion carried.

There was discussion regarding efforts to increase diversity in the workforce of the Road Commission.

The Board reviewed sample performance appraisal forms for the Engineer-Manager's evaluation. There was discussion regarding the process and timing.

Mr. Hannahs reported on the status of road projects. There was discussion.

Mr. Parshall reported on the activities of the road crews. There was discussion.

Mr. Ballou reported that he had been in discussions with the Sheriff's Department regarding trash pickup by inmates, noting that the Sheriff's Department seems to have stopped the service and it has been a significant concern with the public. There was discussion.

Mr. Hannahs and Mr. Ballou reported on a recent audit by the Michigan Department of Environmental Quality (DEQ) or the MS4 (Municipal Separate Storm Sewer System) permit the Road Commission shares with the Drain Commission. There was discussion.

The Board reviewed correspondence from Kent Austin, Eaton County Commissioner, regarding tree removal.

There was no public comment.

Commissioner Maxwell reported that the Tri-County Regional Planning Commission has developed a plan to reorganize its committee structure, noting that she will share details as they become available.

There was discussion regarding the Drain Commission's public information meeting for proposed improvements to the Brown Drain.

Mr. Ballou reported that he attended several Boards of Determination for drains that the Road Commission is concerned with, noting that the project that affects St. Joe Hwy in Oneida Township was approved.

Mr. Ballou reported that he met with Eric Deibel, Deputy Drain Commissioner, regarding Valley Hwy, noting that he did not seem to be in favor of a petition. Mr. Deibel has agreed to attend the next Board meeting to answer questions regarding the petition process. There was discussion.

Mr. Ballou reported that a fatal accident had occurred at the intersection of Stewart Road and Island Highway. He discussed the initial accident report but noted that he has not been able to get more detail. He also noted that there is interest in the community about the intersection and a public meeting has been scheduled by Eaton Township.

Chair Eldred adjourned the meeting at 7:30 pm without objection.