

EATON COUNTY ROAD COMMISSION

June 9, 2020

A regular meeting of the Eaton County Board of Road Commissioners was held by video conferencing, as allowed by Executive Order No. 2020-75(COVID-19), with video conferencing set up for public participation on June 9, 2020.

The meeting was called to order at 8:34 a.m. by Chairman Lyons.

Members present: Commissioners Lyons, Lamoreaux, Eldred and Frazier

Members absent: Commissioner Aitch-Guerrant

Others present: Ron Clark, Blair Ballou, Matt Hannahs and Patty Loosemore

Motion by Lamoreaux and seconded by Eldred that the agenda be approved with the following addition: g.) Consider Michigan Avenue project, MDOT Bid approval. Roll call vote: Ayes: Frazer, Lyons, Lamoreaux and Eldred; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Chairman asked if the minutes of the May 26, 2020 meeting were correct as presented. Motion by Lamoreaux and seconded by Frazier to approve the May 26, 2020 meeting minutes as presented. Roll call vote: Ayes: Frazier, Lyons, Eldred, Lamoreaux, Nays: None, Absent: Aitch-Guerrant. Motion carried.

Public Comment: None

The following vouchers were presented:

a.) VO. 57 (05/28/20)	Payroll	\$ 88,144.34
b.) VO. 58 (05/28/20)	Accounts Payable	\$ 54,080.83
c.) VO. 59 (06/04/20)	Accounts Payable	\$ 116,153.75

Motion by Lamoreaux and seconded by Frazier that the vouchers with total expenditures of \$258,378.92 be approved. Roll call vote: Ayes: Frazier, Lyons, Eldred and Lamoreaux; Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed Overband Crack Fill Contract A as presented by Assistant County Engineer, Mr. Hannahs. Motion by Eldred and seconded by Frazier to award Overband Crack Fill Contract A, to Wolverine Sealcoating LLC, being the low bidder. Roll call vote: Ayes: Frazier, Lyons, Eldred and Lamoreaux; Nays: None. Absent: Aitch-Guerrant. Motion carried.

Commissioner Frazier lost connection to the Zoom meeting.

The Board reviewed and discussed the quotes for roof replacement of the Delta Salt Storage shed as presented by Engineer/Manager, Mr. Ballou. Motion by Eldred and seconded by Lamoreaux to approve J & L Exteriors, being the low quote for the Delta Salt Storage shed roof replacement. Roll call vote: Ayes: Lyons, Eldred, Lamoreaux; Nays: None. Absent: Frazier and Aitch-Guerrant. Motion carried.

Frazier reentered the Zoom meeting.

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The Board reviewed and discussed HMA Resurfacing Contract B, with Rieth-Riley Construction Company, Inc., as presented by Engineer/Manager, Mr. Ballou with a recommendation that the Board approve the contract and authorize the signing of the contract. Motion by Frazier and seconded by Lamoreaux to approve HMA Resurfacing, Contract B, with Rieth Riley Construction Company, Inc., and authorize signing by two Board Members and the Finance Director/Clerk, due to COVID-19 and the inability to easily obtain all five Board Members signatures. . Roll call vote: Ayes: Frazier, Lyons, Eldred, Lamoreaux; Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed Ionia Road, Lawrence Hwy (M-79) to Kinsel, with Hunter-Prell Company as presented by Engineer/Manager, Mr. Ballou with a recommendation that the Board approve the contract and authorize the signing of the contract. Motion by Eldred and seconded by Frazier to approve Ionia Road, Lawrence Hwy (M-79) to Kinsel, with Hunter-Prell Company and authorize signing by two Board Members and the Finance Director/Clerk, due to COVID-19 and the inability to easily obtain all five Board Members signatures. . Roll call vote: Ayes: Frazier, Lyons, Eldred, Lamoreaux; Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board was brought up to date on the City of Eaton Rapids HAWK signal as presented by Assistant County Engineer, Mr. Hannahs.

The Board reviewed and discussed the Budget Amendment No. 1 as presented by Engineer/Manager, Mr. Ballou and Finance Director/Clerk, Ms. Loosemore. Motion by Duane A. Eldred to adopt the following resolution:

Be IT RESOLVED, That the 2019-2020 General Appropriations Act be amended as follows:

	2019-2020 ORIGINAL	2019-2020 AMENDED
REVENUES		
Current Property Taxes	\$ 4,427,964	\$ 4,427,964
Permit Revenue	75,000	75,000
Intergovernmental:		
Federal Sources	3,965,426	2,208,173
Michigan Transportation Funds	13,939,103	12,850,971
Other State Sources	116,500	72,709
Township Contributions	844,414	533,535
Other Local Sources	-	29,377
Interest and Rentals	150,000	115,000
Other Revenue	100,000	100,000
Total Revenue	23,618,407	20,412,729
Other Sources	-	-
Total Revenues and Other Sources	\$ 23,618,407	\$ 20,412,729

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EXPENDITURES

Primary Roads			
Construction/Capacity Improvements	\$	-	\$ -
Preservation/Structural Improvements		11,882,567	\$ 9,918,094
Routine & Preventative Maintenance		3,300,000	\$ 3,300,000
Local Roads			\$ -
Construction/Capacity Improvements		-	\$ -
Preservation/Structural Improvements		5,997,964	\$ 5,910,147
Routine & Preventative Maintenance		3,300,000	\$ 3,180,263
Equipment Expense		150,000	\$ 150,000
Administration (net)		800,000	\$ 800,000
Maintenance Service for Other Units		100,000	\$ 100,000
Non-Road Projects		-	\$ 17,934
Capital Outlay (net)		981,400	\$ 981,400
Debt Service		-	\$ -
Drain Assessment		300,000	\$ 300,000
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Total Expenditures		26,811,931	\$ 24,657,838
Amounts Needed for Contingencies		-	\$ -
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Total Expenditures	\$	26,811,931	\$ 24,657,838
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Net Revenues (Expenditures)	\$	(3,193,524)	\$ (4,245,109)
Fund Balance at Beginning of Year		5,717,024	\$ 7,906,689
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Fund Balance at End of Year	\$	2,523,500	\$ 3,661,580
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BE IT FURTHER RESOLVED, That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line to another.

The motion was supported by Commissioner Timothy J. Lamoreaux and carried on a roll call vote.

Roll call vote: Ayes: Frazier, Lyons, Eldred and Lamoreaux; Nays: None. Absent: Aitch-Guerrant.
RESOLUTION DECLARED ADOPTED.

The Board reviewed and discussed the Michigan Ave Lane Conversion and Resurfacing Project, MDOT bid received. Motion by Eldred and seconded by Lamoreaux to approve the bid as received by MDOT from Michigan Paving & Materials, discuss the bid with Delta Township and move forward with MDOT. Roll call vote: Ayes: Frazier, Lyons, Eldred, Lamoreaux; Nays: None. Absent: Aitch-Guerrant. Motion carried.

Engineer/Manager, Mr. Ballou advised the Board that he has been in contact with the security audit company. A meeting is scheduled for Tuesday, June 16th to begin writing descriptions and specifications for bid proposals.

Assistant County Engineer, Mr. Hannahs updated the Board on projects going on throughout the county.

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Engineer/Manager, Mr. Ballou updated the Board on maintenance activities. He shared information on a drain project on Butterfield (West of Cochran) that is being evaluated. A proper fix to the Gates Road and St Joe Highway is still being evaluated. He has a meeting with the drain office regarding Stoney Point and a Public works and planning meeting tomorrow morning.

Public comment: Ron Clark of ET McKenzie Company requested a meeting with Mr. Ballou and Mr. Hannah to discuss a site plan for a development in Delta Township.

The date and time of the next regular meeting will be Tuesday, June 23, 2020 at 6:00 p.m.

Motion by Lamoreaux and seconded by Frazier to adjourn the meeting at 9:52 a.m. Motion carried.

Benjamin S. Lyons, Chairman

Patricia M. Loosemore, Clerk to the Board