

EATON COUNTY ROAD COMMISSION

January 12, 2021

A regular meeting of the Eaton County Board of Road Commissioners was held by video conferencing, Pursuant to the Open Meetings Act and Senate Bill 1108, on January 12, 2021.

The meeting was called to order by Chairman Lyons at 8:35 a.m.

Members present: Commissioners Lyons, Lamoreaux, Frazier and Eldred

Members absent: Commissioner Aitch-Guerrant

Others present: Blair Ballou, Engineer/Manager; Matt Hannahs, Assistant County Engineer; Jeremiah Nelson, Acting Superintendent and Patty Loosemore, Finance Director

Motion by Lamoreaux and seconded by Frazier that the agenda be approved as amended to include: h.) Consider CRA Ballot and g.) Consider Traffic control yield signs in Creekside Condominium Association. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Engineer/Manager opened the organizational meeting and requested nominations for the Chairman.

Motion by Lamoreaux to nominate Benjamin Lyons as Chairman for 2021 and to cast a unanimous ballot, seconded by Eldred. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

Motion by Eldred to nominate Timothy Lamoreaux as Vice-Chairman for 2021 and to cast a unanimous ballot, seconded by Frazier. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Chairman asked if the minutes of the December 8, 2020 meeting were correct as presented.

Motion by Eldred and seconded by Frazier to approve the December 8, 2020 meeting minutes as presented. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

Public comment: None

Motion by Eldred and seconded by Lamoreaux to appoint Commissioner Frazier as the representative to Tri-County Regional Planning Commission. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

Motion by Frazier and seconded by Lamoreaux to appoint Commissioner Eldred as the representative to the Eaton County Parks and Recreation Commission. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The following vouchers were presented:

a.)	VO. 19 (12/10/20)	Payroll	\$	93,416.02
b.)	VO 20 (12/10/20)	Accounts Payable	\$	20,000.00

January 12, 2021

c.)	VO 21 (12/11/20)	Accounts Payable	\$ 85,402.87
d.)	VO 22 (12/18/20)	Accounts Payable	\$1,636,134.73
e.)	VO 23 (12/24/20)	Payroll	\$93,790.76
f.)	VO 24 (12/23/20)	Accounts Payable	\$52,792.87
g.)	VO 25 (12/30/20)	Accounts Payable	\$46,961.90
h.)	VO 26 (01/07/21)	Payroll	\$103,637.30
i.)	VO 27 (01/07/21)	Accounts Payable	\$337,636.64

Motion by Eldred and seconded by Frazier that the vouchers with total expenditures of \$2,469,773.09 be approved. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the 2021 Board Meeting Schedule. Board Meetings are scheduled for the second Tuesday of each month at 8:30 a.m. and the fourth Tuesday of each month at 6:00 p.m. Motion by Eldred and seconded by Frazier to approve the 2021 Board Meeting Schedule as presented. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the amended COVID-19 Preparedness and Response Plan as presented by the Engineer/Manager. Motion by Lamoreaux and seconded by Frazier to approve the amended COVID-19 Preparedness and Response Plan as presented. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the Overband Crack Fill Contract A with Wolverine Sealcoating, LLC as presented by Assistant County Engineer, with a recommendation that the Board approve and sign the contract. Motion by Frazier and seconded by Eldred to approve Overband Crack Fill Contract A, with Wolverine Sealcoating LLC, as presented. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed Whisper Winds Condominiums Preliminary Layout as presented by the Assistant County Engineer. Motion by Eldred and seconded by Frazier that the Whisper Winds Condominiums Preliminary Layout be approved as presented. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the amendment to the Preliminary Plat for Wind Trace No. 2 as presented by the Assistant County Engineer. Motion by Frazier and seconded by Lamoreaux to approve the amendment to the Preliminary Plat for Wind Trace No. 2 as presented. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed attendance at the CRA Conference scheduled for March 9-11, 2021 in Lansing. No action was taken.

January 12, 2021

The Board reviewed and discussed Traffic Control Orders E-001-21, E-002-21 and E-003-21 for yield signs as presented by the Engineer/Manager. Motion by Eldred and seconded by Frazier to adopt the following resolution:

BE IT RESOLVED, that the staff of the Eaton County Road Commission be authorized to install yield signs at both ends of Chellmar Drive at Creekside Drive and on Medallion Drive at Chellmar Drive, all in Creekside Condominium Association and that the Board Chairman be authorized to sign the Traffic Control Orders. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the CRA Ballot for CRA Board of Directors for a three (3) year term. Motion by Frazier and seconded by Lamoreaux to cast a vote for Joanna Johnson, Kalamazoo. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None; Absent: Aitch-Guerrant. Motion carried.

The Assistant County Engineer updated the Board on work being done by the engineering staff. He provided information on future projects.

The Acting Superintendent updated the Board on maintenance activities being performed throughout the county. He updated them on equipment purchases that have been received.

The Engineer/Manager updated the Board on the Security audit. The final bid specs are done and should be ready to advertise soon. He shared the results of the Gates Road Structure study. He shared a letter from Charlie Culton of Billwood Highway.

The date and time of the next regular meeting will be Tuesday, January 26, 2021, at 6:00 p.m.

Motion by Frazier and seconded by Eldred to adjourn the meeting at 9:45 a.m. Motion carried.

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Benjamin S. Lyons, Chairman

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Patricia M. Loosemore, Clerk to the Board

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