

EATON COUNTY ROAD COMMISSION

June 8, 2021

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices and by video conferencing, Pursuant to the Open Meetings Act and a resolution passed by the Eaton County Board of Commissioners declaring a local State of Emergency for the County of Eaton, on June 8, 2021.

The meeting was called to order by Chairman Lyons at 8:35 a.m.

Members present: Commissioners Lyons, Lamoreaux, Frazier, Eldred and Aitch-Guerrant (Zoom)

Others present: Blair Ballou, Engineer/Manager; Matt Hannahs, Assistant County Engineer; Jeremiah Nelson, Acting Superintendent (Zoom) and Patricia Loosemore, Finance Director

Motion by Lamoreaux and seconded by Frazier that the agenda be approved with the following addition:

i. Consider quote for Gates Rd – Culvert Materials. Motion carried.

The Chairman asked if the minutes of the May 25, 2021, meeting were correct as presented. Motion by Eldred and seconded by Frazier to approve the May 25, 2021, meeting minutes as presented. Motion carried.

Public comment: None

The following vouchers were presented:

a.)	VO. 56 (05-27-21)	Accounts Payable	\$	48,260.87
b.)	VO. 57 (06-07-21)	Accounts Payable	\$	132,097.69

Motion by Eldred and seconded by Lamoreaux that the vouchers with total expenditures of \$180,358.56 be approved. Roll call vote: Ayes: Lyons, Lamoreaux, Aitch-Guerrant, Eldred and Frazier; Nays: None. Motion carried.

The Board reviewed and discussed the bid tabulation for Cement Stabilization- Anacapri Blvd. Motion by Lamoreaux and seconded by Eldred to award the Cement Stabilization- Anacapri Blvd to Tenmile Creek Excavating being the low bidder. Motion carried.

The Board reviewed and discussed Budget Amendment No. 1 as presented by the Engineer/Manager and Finance Director/Clerk. Motion by Jerry L. Frazier to adopt the following resolution:

Be IT RESOLVED, That the 2020-2021 General Appropriations Act be amended as follows:

	2020-2021 ORIGINAL	2020-2021 AMENDED
REVENUES		
Current Property Taxes	4,566,754	4,566,754
Permit Revenue	75,000	75,000
Intergovernmental:		

Federal Sources	3,730,900	3,815,545
Michigan Transportation Funds	14,166,049	14,166,049
Other State Sources	191,673	200,843
Township Contributions	717,600	717,600
Other Local Sources	-	18,300
Interest and Rentals	10,000	2,000
Other Revenue	267,100	267,100
Total Revenue	23,725,076	23,829,191
Other Sources	-	-
Total Revenues and Other Sources	<u>23,725,076</u>	<u>23,829,191</u>
EXPENDITURES		
Primary Roads		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	11,419,273	11,597,223
Routine & Preventative Maintenance	3,300,000	3,300,000
Local Roads		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	6,206,754	6,206,754
Routine & Preventative Maintenance	3,300,000	3,900,000
Equipment Expense	150,000	150,000
Administration (net)	800,000	800,000
Maintenance Service for Other Units	100,000	100,000
Non-Road Projects	-	-
Capital Outlay (net)	1,210,248	1,352,887
Debt Service	-	-
Drain Assessment	300,000	300,000
Total Expenditures	26,786,275	27,706,864
Amounts Needed for Contingencies	-	-
Total Expenditures	<u>26,786,275</u>	<u>27,706,864</u>
Net Revenues (Expenditures)	(3,061,199)	(3,877,673)
Fund Balance at Beginning of Year	6,502,467	8,854,389
Fund Balance at End of Year	<u>3,441,268</u>	<u>4,976,716</u>

BE IT FURTHER RESOLVED, That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line item to another. The motion was supported by Commissioner Timothy J. Lamoreaux. Motion carried.

The Board reviewed and discussed the agreement with Delta Township for road improvement, Mt. Hope Highway between Nixon Road and I-96/I-69 as presented by the Engineer/Manager. Motion by Eldred

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and seconded by Lamoreaux to approve the agreement with Delta Township for road improvement, Mt. Hope Highway between Nixon Road and I-96/I-69. Motion carried.

The Board reviewed and discussed the MDOT Contract for Mt Hope Highway from Nixon Road to east of the I-96/I-69 as presented by the Engineer/Manager.

Commissioner Timothy Lamoreaux motioned for the adoption of the following resolution:

WHEREAS, the Michigan Department of Transportation wishes to enter into a contract agreement with the Eaton County Road Commission to accomplish the following project:

PART A – Category 001 Federal Participation; Hot mix asphalt base crush and shape and resurfacing, bike lane pavement markings and slope restoration along Mt. Hope Highway from Nixon to east of the I-96/69 Overpass and altogether with necessary related work located in Eaton County, Contract No. 21-5174, Job No. 205693CON, Control Section STU 23000, Project 21A0511.

PART B – Category 005 Federal Participation; Hot mix asphalt base crush and shape and resurfacing, culvert replacement, concrete curb and gutter and guardrail replacement along limits as described in PART A, including pavement markings; and all together with necessary related work located in Eaton County, Contract No. 21-5174, Job No. 205693CON, Control Section STU 23000, Project 21A0511.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman and the Clerk shall be duly authorized to sign the contract for the Eaton County Road Commission.

BE IT FURTHER RESOLVED that true copies of this resolution will be sent to the Michigan Department of Transportation.

The motion was seconded by Commissioner Jerry L. Frazier. Motion carried.

The Board reviewed and discussed the pavement marking contract with M & M Pavement Marking as presented by staff with a recommendation that the contract be approved. Motion by Frazier and seconded by Eldred to approve the pavement marking contract with M & M Pavement Marking. Motion carried.

The Board reviewed and discussed the extension of the preliminary plat approval of Pointe West No. 4 and extension of the preliminary plat approval for Ashford Manor No. 4 as presented by the Assistant County Engineer. Motion by Eldred and seconded by Lamoreaux to approve the extension of the preliminary plat approval of Pointe West No. 4 and preliminary plat approval for Ashford Manor No. 4. Motion carried.

The Board reviewed and discussed the revised COVID 19 Preparedness & Response Plan.

The Board reviewed and discussed the bid tabulation for Gates Road, culvert materials as presented by the Assistant County Engineer, with a recommendation that the bid be rejected due to not meeting bid specs. Motion by Lamoreaux and seconded by Eldred that the bid tabulation for Gates Road, culvert materials be rejected and rebid. Motion carried.

The Engineer/Manager updated the Board on the Security project.

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The Assistant County Engineer updated the Board on the status of 2021 projects.

The Acting Superintendent updated the Board on maintenance projects taking place through-out the county. The gravel program has started. Crews have been replacing culverts in preparation for the millage program. Prep for the sealcoat program is taking place.

The Engineer/Manager shared with the Board that the Smith Road culvert has been ordered and the Drain Commission has a contractor. Earmark requests have been submitted to Senator Peters office.

The date and time of the next regular meeting will be Tuesday, June 22, 2021, at 6:00 p.m.

Motion by Eldred and seconded by Lamoreaux to adjourn the meeting at 9:37 a.m. Motion carried.

Benjamin S. Lyons, Chairman

Patricia M. Loosemore, Clerk to the Board