

EATON COUNTY ROAD COMMISSION

April 12, 2022

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on April 12, 2022.

The meeting was called to order by Chairman Eldred at 8:29 a.m.

Members present: Commissioners Eldred, Lamoreaux, Frazier, and Aitch-Guerrant

Members absent: Commissioner Lyons

Others present: Blair Ballou, Engineer/Manager; Matt Hannahs, Assistant County Engineer, Jeremiah Nelson, Superintendent; Louanna Lawson, Finance Director; Natalie Petermann, Accounting Technician and Jordan Smith, Maner Costerisan. Absent: None

Moved by Frazier and seconded by Lamoreaux that the agenda be approved with the following additions:

7. New Business
 - i. Consider acceptance of driveway variance
 - j. Consider disposal of two snowplows

Motion carried.

The Chairman asked if the minutes of the March 22, 2022, meeting were correct as presented. Moved by Lamoreaux and seconded by Frazier to approve the March 22, 2022, meeting minutes as presented. Motion carried.

Public comment: None

The following vouchers were presented:

a.)	VO 44 (03/31/22)	Accounts Payable	\$ 94,192.59
b.)	VO 45 (03/31/22)	Payroll	\$ 244,731.90
c.)	VO 46 (04/05/22)	Transfer to HRA	\$ 20,000.00
d.)	VO 47 (04/06/22)	Accounts Payable	\$ 335,654.94

There was discussion. Motion by Eldred and seconded by Aitch that the vouchers with total expenditures of \$694,579.43 be approved.

Roll call vote: Ayes: Eldred, Lamoreaux, Aitch, and Frazier; Nays: None. Absent: Lyons. Motion carried.

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Presentation was provided by Jordan Smith from Maner Costerisan regarding the 2021 Financial Audit. It was determined to be a clean, unmodified opinion. There was a minor issue, not being written and was discussed with the Director of Finance.

Moved by Lamoreaux, seconded by Aitch to accept, and place the 2021 Financial Audit on file. Motion carried.

Engineer/Manager presented and recommended the 2022 Dust Control Contract with Corrigan Environmental Solutions be executed. There was discussion.

Moved by Frazier, seconded by Lamoreaux to execute the 2022 Dust Control Contract with Corrigan Environmental Solutions. Motion carried.

Engineer/Manager presented and recommended the 2022 Monument Preservation Contract with Wolverine Engineers & Surveyors be executed. There was discussion.

Moved by Lamoreaux, seconded by Aitch to execute the 2022 Monument Preservation Contract with Wolverine Engineers & Surveyors. Motion carried.

Engineer/Manager presented and recommended the 2022 Monument Preservation Contract with Surveying Solutions, Inc. be executed. There was discussion.

Moved by Lamoreaux, seconded by Aitch to execute the 2022 Monument Preservation Contract with Surveying Solutions, Inc. Motion carried.

Assistant County Engineer reviewed bid tabulations received for HMA Resurfacing – Contract A. He recommended the lowest bidder: Lakeland Asphalt. There was discussion.

Moved by Lamoreaux, seconded by Aitch to award to lowest bidder for HMA Resurfacing – Contract A as presented in bid tabulation by Assistant County Engineer. Motion carried.

Assistant County Engineer reviewed bid tabulations received for HMA Resurfacing – Contract B. He recommended the lowest bidder: Lakeland Asphalt. There was discussion.

Moved by Frazier, seconded by Lamoreaux to award to lowest bidder for HMA Resurfacing – Contract B as presented in bid tabulation by Assistant County Engineer. Motion carried.

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Assistant County Engineer reviewed bid tabulations received for Crush and Shape (Dust Control). He recommended the lowest bidder: Great Lakes Chloride. There was discussion.

Moved by Aitch, seconded by Lamoreaux to award to lowest bidder for Crush and Shape (Dust Control) as presented in bid tabulation by Assistant County Engineer. Motion carried.

Engineer/Manager presented a request for driveway variance and recommended it be accepted as presented. There was discussion.

Moved by Frazier and seconded by Lamoreaux to accept the requested driveway variance as presented by the Engineer/Manager. Motion carried.

Superintendent presented a request for disposal of two snowplows. He recommended to move forward with the disposal request. There was discussion.

Moved by Frazier and seconded by Lamoreaux to approve the disposal of two snowplows. Motion carried.

The Superintendent updated the Board on the Security Audit and System. He reported the Vermontville Garage has fiber optics up and running. He has requested the vendor come out for adjustments and review of all locations. The vendor still owes the Road Commission two cameras. Road Commission is still holding payment pending work completed and satisfaction of product delivery and installation. There was discussion.

The Assistant County Engineer updated the Board on Bridge Preventative Maintenance Project bids came in 30% over initial estimate (\$5,000 local match). He approved it to move forward. He updated on staffing, working to acquire more co-ops. Four co-ops have said yes and he's trying to move forward with one more additional. The Engineering Technician position has been posted and he is marketing in several areas to fill said position. The Assistant County Engineer updated status of Solar Beacons shipping date of late April and receiving date of early May. The Board inquired on issues with Brick Highway. The Assistant County Engineer responded discussion is still taking place (there may be a new culvert). The Board inquired on Butterfield Road project. He responded the project will be out for bid soon and the project should be complete by early fall. There was discussion.

The Superintendent updated the Board on installation of culverts on millage roads. The crews are grading and reshaping as time/weather allows. He updated the Road Commission received the two new trucks that were ordered. The tractor order is still in process and roadside mowing is still taking place. There was discussion.

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The Engineer/Manager updated the Board on the hiring of the Sign Shop Supervisor. The new employee is Toby Black, his first day was April 11, 2022. The Engineer/Manager indicated Bellevue Township feels there is a lack of attention from the Road Commission for them and their needs, although there have not been specific complaints from the Township to the Road Commission. He reported the Federal Highway Bill has a provision for Senators to prioritize projects. The Engineer/Manager provided the same projects he had previously for their consideration. There was discussion.

Board correspondence: A letter from a constituent indicating there is a bad road in Oneida Township. It seems the same letter was sent in July of 2021. This letter was dated July of 2022. There was discussion.

Public comment: None

Commissioner Eldred commented on the Parks and Recreation Committees and meetings. He reported there was discussions regarding Crandell Park. The next Parks and Recreation Committee meeting was moved to April 13, 2022.

Director of Finance requested the Commissioners complete and provide travel expenses for reimbursement, as applicable.

Commissioner Eldred mentioned the Seven County Council Meeting being hosted by Eaton County Road Commission on April 19, 2022. Director of Finance inquired on the number of Commissioners that will be in attendance for refreshment/lunch accommodations.

The date and time of the next regular meeting will be Tuesday, April 26, 2022, at 6:00 p.m.

Moved by Eldred and seconded by Lamoreaux to adjourn the meeting at 9:31 a.m. Motion carried.

Duane A. Eldred, Chairman

Louanna L. Lawson, Clerk to the Board