

EATON COUNTY ROAD COMMISSION

June 14, 2022

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on June 14, 2022.

The meeting was called to order by Chairman Eldred at 8:43 a.m.

Members present: Commissioners Eldred, Frazier Lyons, and Aitch-Guerrant

Members absent: Commissioners Lamoreaux

Others present: Blair Ballou, Engineer/Manager; Matt Hannahs, Assistant County Engineer; Jeremiah Nelson, Superintendent; Louanna Lawson, Finance Director; and Natalie Petermann, Accounting Technician. Absent: None

Moved by Frazier and seconded by Aitch, that the agenda be approved as amended to consider the execution of the Crush & Shape Traffic Control contract with Best Barricading, Inc. and to consider approval MDOT Contract for Marketplace Boulevard and Millet Highway, along with authorization for the Finance Director to sign the Resolution. Also, deletion of the request to consider execution of HMA Contract D, Rieth-Riley. Motion carried.

The Chairman asked if the minutes of the May 24, 2022, meeting were correct as presented. Minutes erroneously stated the Butterfield Highway Culvert Installation was awarded at \$1.8 million. This should state the Board considered bids for the HMA Contract D and was awarded to the low bidder Rieth-Riley Construction at \$1,809,143.34 (using LVSP). The clerk will correct accordingly. Moved by Aitch and seconded by Frazier to approve the May 24, 2022, meeting minutes with correction, as amended. Motion carried.

Public comment: None

The following vouchers were presented:

a.)	VO 55 (05/26/22)	Accounts Payable	\$ 51,749.07
b.)	VO 56 (06/03/22)	Accounts Payable	\$ 140,180.06
c.)	VO 57 (06/09/22)	Payroll	\$ 128,302.24

There was discussion. Motion by Frazier and seconded by Aitch that the vouchers with total expenditures of \$320,231.37 be approved. Roll call vote: Ayes: Eldred, Lamoreaux, Aitch and Frazier, Nays: None. Absent: Lyons. Motion carried.

The Engineer/Manager requested the Board to consider the 2022 Curb & Street Sweeping Contract with HTA Companies be signed/executed. There was discussion. Moved by Frazier, seconded by Aitch that the 2022 Curb & Street Sweeping Contract with HTA Companies be signed/executed. Motion carried.

The Engineer/Manager requested the Board to consider execution of the 2022 Pavement Marking Contract. There was discussion. Moved by Aitch, seconded by Frazier that the 2022 Pavement Marking Contract with M & M Pavement Marking, Inc. be signed/executed. Motion carried.

June 14, 2022

The Assistant County Engineer requested the Board to consider bids for the Butterfield Highway Culvert Installation. There was discussion. It was determined there will need to be a conversation with the township on cost. Cost is much higher than expected and the township will be contributing 50%. The recommendation was to table the request until there was discussion with the township. The request to consider bids for the Butterfield Highway Culvert Installation was tabled for discussion at the next regular Board meeting on June 28, 2022.

The Assistant County Engineer requested the Board to consider a project change for submission in relation to the Federal Aid Buyout Program. The projects originally chosen cannot be completed at this time. It is requested that the Assistant County Engineer be authorized to choose a project that fits once that is determined to meet time efficiencies. There was discussion. Moved by Lyons, seconded by Aitch to authorize the Assistant Engineer to submit the project(s) that fit in relation to the Federal Aid Buyout Program. Motion carried.

The Engineer/Manager requested to consider the MCRSIP 2022 Board of Elections ballot. The Board reviewed the ballot and cast its vote by consensus.

The Engineer/Manager requested the Board to consider a change in the Pension Enrollment Eligibility from biannual to monthly after all other entrance requirements have been met. There was discussion. The Board asked to table the decision and for the Director of Finance to present a DRAFT language change in the agreement/contract. The Board will take this into consideration. The request was tabled until DRAFT is received.

The Superintendent provided an update on the Security Audit and System. The front lobby needs were discussed with Siemans. The Superintendent has sent in details for the add-on. Siemans is saying ECRC is not ADA compliant for the front lobby. Currently, ECRC is awaiting the new manager from Siemans to return from vacation so the Superintendent can meet with Sieman's again. We are still waiting on the front lobby add-on and a new camera. The ECRC is still holding payment pending work completed and satisfaction of product delivery and installation. There was discussion.

The Assistant County Engineer provided an update on staffing level, still need two full-time people. He provided an update on the Five Point Bridge. The project will start on June 15 and the road will be closed until August. The subdivision paving is underway. The Assistant County Engineer provided information on the Battle Creek Road project (federal aid). He indicated it will go out for bid in August. Due to timing, there will be some work still to do in 2023. He also discussed some possible issues on Davis Hwy where the battery plant will be going in. There was discussion.

The Superintendent provided an update on the Dust Control application. There is still work to be done in Sunfield and Vermontville, then it will be complete. The dust control application has taken twice as long this year. Gravel for crush and shape should be done soon. He provided a further update on the Flanders Road project; paving is in progress. The Gravel Program finished the southeast and working on the northeast. Crandell has stopped due to low production and will continue when production is up. There are culverts being done in several areas. The roadside mowing is in progress with only one mower currently. The Superintendent reported on Hot Mastic training coming up. This will be demonstrated on

June 14, 2022

Chester Road. He is hoping for huge improvements. Kent County uses and is the highest purchaser of this material. He indicated Canal Road may be a potential candidate for this type of application.

Engineer/Manager update: None.

Correspondence: None.

Upcoming events:

July 19: Seven County Council Meeting hosted by Gratiot CRC

July 20-21: MCRSIP Annual Meeting at Soaring Eagle in Mt. Pleasant

The Finance Director provided an update that the IRS will raise the standard mileage rate to 62.5 cents as of July 1, 2022. She requested commissioners provide expense reports through June 30 as applicable.

The Finance Director requested signatures from all Board members to update trustee records with The Standard.

Public comment: None

Commissioner comment: None

The Engineer/Manager requested the Board to consider the Crush and Shape Traffic Control Contract with Best Barricading Inc be signed/executed. There was discussion. Moved by Frazier, seconded by Aitch that the Crush and Shape Traffic Control Contract with Best Barricading Inc be signed/executed. Motion carried.

The Engineer/Manager presented an agreement with the Michigan Department of Transportation for participation in cost of work on Marketplace Boulevard and Millett Highway. He recommended approval. There was discussion.

Moved by Frazier, seconded by Aitch to adopt the following resolution:

WHEREAS, The Michigan Department of Transportation wishes to enter into a contract agreement with the Eaton County Road Commission to accomplish the following projects:

Hot mix asphalt cold milling and resurfacing, concrete driveway opening, sidewalk and curb ramp and permanent pavement markings along Millet Highway from Canal Road to Creyts Road; and all together with necessary work. Located in Eaton County, Contract No. 22-5298, Job No. 205695CON, Control Section STU 23000.

Hot mix asphalt cold milling and resurfacing, concrete driveway opening, sidewalk and curb ramp and permanent pavement markings along Marketplace Boulevard from St. Joseph Highway to M-43; and all together with necessary work. Located in Eaton County, Contract No. 22-5298, Job No. 205697CON, Control Section STU 23000.

NOW, THEREFORE, BE IT RESOLVED, that Duane A. Eldred, Chairman shall be duly authorized to sign the contract for the Eaton County Road Commission.

BE IT FURTHER RESOLVED that true copies of this resolution will be sent to the Michigan Department of Transportation.

Motion carried.

The meeting was moved into a closed session at 9:38 a.m. for the purpose of an employment concern.

Returned to open session at 10:14 a.m.

Moved by Frazier, seconded by Lyon to adjourn the meeting. Motion carried. The meeting was adjourned at 10:15 a.m. The date and time of the next regular meeting will be Tuesday, June 28, 2022, at 6:00 p.m.

Duane A. Eldred, Chairman

Louanna L. Lawson, Clerk to the Board