

EATON COUNTY ROAD COMMISSION

June 28, 2022

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on June 28, 2022.

The meeting was called to order by Chairman Eldred at 6:01 p.m.

Members present: Commissioners Eldred, Frazier and Lamoreaux

Members absent: Commissioners Lyons, and Aitch-Guerrant

Others present: Blair Ballou, Engineer/Manager; Matt Hannahs, Assistant County Engineer; Jeremiah Nelson, Superintendent; Louanna Lawson, Finance Director; Natalie Petermann, Accounting Technician; and Dairus Reynnet, Eaton County Commissioner District 10. Absent: None

The Chairman inquired if there anything to add or change regarding the agenda. The Engineer/Manager requested the following be added:

6. New Business

- g. Consider the primary roads for sealcoating (chip seal)
- h. Consider the secondary roads for sealcoating (chip seal)
- i. Consider an accounts receivable write-off. Motion carried.

Moved by Frazier and seconded by Lamoreaux, that the agenda be approved as amended. Motion carried.

The Chairman asked if the minutes of the June 14, 2022, meeting were correct as presented. Moved by Frazier and seconded by Lamoreaux to approve the June 14, 2022, as presented. Motion carried.

Public comment: Dairus Reynnet, Eaton County Commission, District 10 presented questions regarding the overlay of Windsor Hwy. His concern was regarding the areas of the 6-8 drains that have been replaced. There was discussion.

The following vouchers were presented:

a.)	VO 58 (05/26/22)	Payroll	\$ 239.26
b.)	VO 59 (06/03/22)	Accounts Payable	\$ 168,874.91
c.)	VO 60 (06/09/22)	Payroll	\$ 117,670.05

There was discussion. Motion by Lamoreaux and seconded by Frazier that the vouchers with total expenditures of \$286,784.22 be approved. Roll call vote: Ayes: Eldred, Lamoreaux, and Frazier, Nays: None. Absent: Lyons and Aitch. Motion carried.

The Engineer/Manager requested the Board to consider the 2022 HMA Contract D with Rieth-Riley Construction be signed/executed. There was discussion. Moved by Frazier, seconded by Lamoreaux that the 2022 HMA Contract D with Rieth-Riley Construction be signed/executed. Motion carried.

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The Engineer/Manager requested the Board to consider the proposals received for the Independent Auditing Services – Annual Audit for fiscal years ending 2022-2024.

Eaton County Road Commission											
Independent Auditing Services											
Proposal Summary											
Proposals Read on 6/23/22											
Firm	FY 2022		FY 2023		FY 2024		Three-year Total - FS Audit Only	FY 2025		FY 2026	
	Financial Statement Audit	Single Audit*	Financial Statement Audit	Single Audit*	Financial Statement Audit	Single Audit*		Financial Statement Audit	Single Audit*	Financial Statement Audit	Single Audit*
Andrews Hooper & Pavlik, PLC Okemos, MI	16,900	5,000	17,800	5,300	18,700	5,600	53,400	19,700	5,900	20,700	6,200
Maner Costerisan Lansing, MI	14,000	4,500	14,700	No Price	12,900	No Price	41,600	No Price		No Price	
Rehmann Grand Rapids, MI	21,500	6,000	22,500	6,500	23,500	7,000	67,500	24,500	7,500	25,500	8,000

*Single Audits are if needed and are not expected for the fiscal years ending 9/30/22, 9/30/23 or 9/30/24

There was discussion. Moved by Lamoreaux, seconded by Frazier to award the Independent Auditing Services – Annual Audit for fiscal years ending 2022-2024 to the lowest bidder, Maner Costerisan. Motion carried.

The Assistant County Engineer requested the Board to consider bids for the Butterfield Highway Culvert Installation.

BID TABS							
BUTTERFIELD HWY CULVERT INSTALLATION							
05/24/2022							
ITEM	QUAN.	UNIT	XACT EXCAVATING LLC TOTAL PRICE	TRUMBLE TRUCKING AND EXCAVATING TOTAL PRICE	J. SEBASTIAN TRUCKING & EXC. TOTAL PRICE	NASHVILLE CONSTRUCTION TOTAL PRICE	J.E. KLOOTE CONTRACTING TOTAL PRICE
Installation of 16.5' x 6.7' Aluminum Multi-Plate Box Culvert	1	LSUM	\$85,300.00	\$98,500.00	\$156,000.00	\$225,500.00	\$277,000.00
			Withdrew Bid, Wasn't aware of addendum and poor soils				
				Culvert Material Cost =	\$73,856.00		
				Total Cost =	\$229,856.00		
				Township Agreement =	\$130,000.00		
				Township Share from Agreement =	\$65,000.00		
				50% of overage =	\$49,928.00		
				New Township Share =	\$114,928.00		

There was discussion. Moved by Frazier, seconded by Lamoreaux to award the Butterfield Highway Culvert Installation to J. Sebastian Trucking and Excavating as presented by the Assistant County Engineer. Motion carried.

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The Engineer/Manager presented to the Board a letter from the Eaton County Road Commission's attorney to the City of Eaton Rapids regarding the pedestrian signal on Spicerville Highway. There was discussion. No action taken.

The Assistant County requested the Board to consider a wage change authorization for an Engineering Co-Op (Lauren Doerr, third year). There was discussion. Moved by Lamoreaux, seconded by Frazier to approve the wage change authorization for the Engineering Co-Op, as presented. Motion carried.

The Engineer/Manager requested discussion regarding date change of the Seven County Council Meeting from July 19, 2022, to July 12, 2022, which is the same date and time as the next regular meeting of the Eaton County Road Commissioners. There was discussion. Consensus was to continue as is with the regular meeting of the Eaton County Road Commissioners as scheduled.

The Engineer/Manager requested the Board to consider primary roads for sealcoating (chip sealing). This would be identifying the list of primary roads (37 miles out of 40 miles already in the budget). There was discussion. Moved by Frazier, seconded by Lamoreaux to approve the 37 miles of primary roads for sealcoating. Motion carried.

The Engineer/Manager requested the Board to consider secondary roads for sealcoating (chip sealing). This would be identifying the list of secondary roads, previously approved in 2021 for one mile in each township. The request is to move forward with two miles in each township since there was not any done in 2021. There was discussion. Moved by Frazier, seconded by Lamoreaux to approve the two miles of secondary roads in each township for sealcoating. Motion carried.

The Engineer/Manager requested the Board to consider an Accounts Receivable Write Off of approximately \$12,000. This receivable stems from an agreement with Carmel Township related to a culvert replacement. The agreement was from many years ago (several superintendents and finance directors have been replaced since then). This write-off is being requested through the auditors from the 2020-2021 Annual Audit. There was discussion. Moved by Frazier, seconded by Lamoreaux to approve the accounts receivable write-off. Motion carried.

The Superintendent provided an update on the Security Audit and System. The new manager from Siemens has not been in contact with him yet. We are still waiting on the front lobby add-on (superintendent was also told it is no ADA compliant) and rear camera to be installed. The ECRC received a reminder of the current bill being due. Payment is still being held pending work completed and satisfaction of product delivery and installation. There was discussion.

The Assistant County Engineer provided an update that crush/shape is being done in several areas. Subdivision paving is almost complete. Flanders Rd and Houston Rd have the first overlay and second in being done now. He provided an update on the Federal Buyout Program indicating that the MDOT is taking exception to projects that aren't in the TIP yet therefore Oneida Rd project may still be able to be approved for it. The MDOT said to submit, and they would put it in their queue. There was discussion.

The Superintendent provided an update on final grades being done on Flanders Rd and Houston Rd. The brush mowing is continuing using just one tractor with a second tractor coming possibly the second week in July. He updated that the Dust Control application is complete. The crews are doing lots of cold

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patching, the hot mastic demo went well on the one mile of Chester Rd. There will be another demonstration done on Needmore Hwy. The Superintendent also provided an update on sealcoating indicating it will start when tar comes in, probably in August.

Engineer/Manager update: None.

Correspondence: None.

Upcoming events:

July 12: Seven County Council Meeting hosted by Gratiot CRC

July 20-21: MCRSIP Annual Meeting at Soaring Eagle in Mt. Pleasant

Public comment: Mr. Reynnet inquired what the difference was between seal coating and chip sealing.

Commissioner comment: Commissioner Eldred reported that the Shyft Group contact reached out to him to discuss the rent or use of the Eaton County Road Commission property. There was discussion.

The date and time of the next regular meeting will be Tuesday, July 12, 2022, at 8:30 a.m.

Moved by Frazier, to adjourn the meeting. There were no objections. The meeting was adjourned at 6:52 p.m.

Duane A. Eldred, Chairman

Louanna L. Lawson, Clerk to the Board