

EATON COUNTY ROAD COMMISSION

January 11, 2022

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on January 11, 2022.

The meeting was called to order by Chairman Lyons at 8:35 a.m.

Members present: Commissioners Lyons, Lamoreaux, Frazier and Eldred

Members absent: Commissioner Aitch-Guerrant

Others present: Blair Ballou, Engineer/Manager; Jeremiah Nelson, Acting Superintendent; Louanna Lawson, Finance Director; Natalie Petermann, Accounting Technician; and Matt Hannahs, Assistant County Engineer via Zoom.

Motion by Eldred and seconded by Frazier that the agenda be approved as presented. Motion carried.

The Engineer/Manager opened the organizational meeting and requested nominations for the Chairman.

Motion by Lyons and seconded by Lamoreaux to nominate Duane Eldred as Chairman for 2022. Motion carried.

Motion by Lamoreaux and seconded by Lyons to nominate Timothy Lamoreaux as Vice-Chairman for 2022. Motion carried.

The Chairman asked if the minutes of the December 14, 2021 meeting were correct as presented.

Motion by Lamoreaux and seconded by Frazier to approve the December 14, 2021 meeting minutes as presented. Motion carried.

Public comment: None

Discussion to appoint the representative to Tri-County Regional Planning Commission. Tabled to appoint at the January 25, 2021 meeting.

Motion by Eldred and seconded by Frazier to appoint Commissioner Eldred as the representative to the Eaton County Parks and Recreation Commission. Motion carried.

The following vouchers were presented:

a.)	VO 24 (12/21/21)	Payroll	\$ 92,277.48
b.)	VO 25 (12/21/21)	Accounts Payable	\$ 751,748.58
c.)	VO 26 (01/05/22)	Payroll	\$ 91,524.99
d.)	VO 27 (01/06/22)	Accounts Payable	\$ 153,844.84

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Motion by Lamoreaux and seconded by Eldred that the vouchers with total expenditures of \$1,089,395.89 be approved. Roll call vote: Ayes: Lyons, Lamoreaux, Eldred and Frazier; Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the 2022 Board Meeting Schedule. Board Meetings are scheduled for the second Tuesday of each month at 8:30 a.m. and the fourth Tuesday of each month at 6:00 p.m. Motion by Lamoreaux and seconded by Frazier to approve the 2022 Board Meeting Schedule as presented. Motion carried.

The Board reviewed and discussed the Wage Rate for Engineering Co-op at \$18.00 per hour as presented by the Assistant County Engineer. Motion by Lyons and seconded by Frazier to adopt the Wage Rate of \$18.00 per hour for the Engineering Co-op. Motion carried.

The Board reviewed and discussed staff attendance to the County Engineer's Workshop as presented by the Assistant County Engineer. Motion by Frazier and seconded by Eldred to approve staff attendance at the County Engineer's Workshop. Motion carried.

The Board reviewed and discussed staff to hold and facilitate the Annual Township Meeting as presented by the Engineer/Manager on February 21, 2021 at 7:00 pm. Motion by Lamoreaux and seconded by Frazier for staff to hold and facilitate the Annual Township Meeting on February 21, 2021 at 7:00 pm. Motion carried.

The Acting Superintendent updated the Board on the Security system installation progress.

The Assistant County Engineer updated the Board on closeouts for 2021 and 2022 projects ready to submit. He provided information on the Butterfield Hwy project will go out for bid soon. He shared regarding a meeting at Michigan State University in late February to obtain possible new Engineering Co-Ops.

The Acting Superintendent updated the Board on maintenance activities being performed throughout the county including winter events (plow/salt/patching). He reported the Air Makeup furnace was installed. He updated them on further security issues being resolved.

The Engineer/Manager introduced the Board to the new Finance Director/Clerk to the Board. He updated them on the end of year financial closing/audit. Brick Highway discussion on drain/bridge issue (existing structure at least 100 years old). He shared there is ongoing research by the Assistant County Engineer regarding the intersection of Stewart Road and Island Highway issues (does not meet requirements for 4-way stop).

The date and time of the next regular meeting will be Tuesday, January 25, 2022, at 6:00 p.m.

Meeting was adjourned at 9:10 a.m.

Duane A. Eldred, Chairman

Louanna L. Lawson, Clerk to the Board