

EATON COUNTY ROAD COMMISSION

September 13, 2022

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on September 13, 2022.

The meeting was called to order by Chairman Eldred at 8:35 a.m.

Members present: Commissioners Eldred, Frazier, Lyons, Aitch-Guerrant and Lamoreaux,

Members absent: None

Others present: Mathew Hannahs, Engineer/Manager; Jeremiah Nelson, Superintendent; Louanna Lawson, Finance Director and Natalie Petermann, Accounting Technician

The Chairman inquired if there anything to add or change regarding the agenda. Moved by Frazier and seconded by Lamoreaux, that the agenda be approved as presented. Motion carried.

The Chairman asked if the minutes of the August 23, 2022, meeting were correct as presented. Moved by Lamoreaux and seconded by Frazier to approve the August 23, 2022, as presented. Motion carried.

Public comment: None

The following vouchers were presented:

a.)	VO 71 (08/30/22)	Payroll	\$ 103,073.31
b.)	VO 72 (08/31/22)	Accounts Payable	\$ 694,394.58
c.)	VO 73 (09/01/22)	Accounts Payable	\$ 29,062.93

There was discussion. Motion by Frazier and seconded by Lyons that the vouchers with total expenditures of \$826,529.82 be approved. Roll call vote: Ayes: Eldred, Lamoreaux, Frazier, Lyons, and Aitch. Nays: None. Motion carried.

The Engineer/Manager requested the Board to consider an agreement with City of Eaton Rapids for the relinquishment of a portion of Spicerville Hwy. There was discussion. Moved by Frazier, seconded by Aitch to approve the agreement with the City of Eaton Rapids to relinquish a portion of Spicerville Hwy. Motion carried.

The Engineer/Manager requested the Board to consider a resolution for to relinquish and transfer a portion of Spicerville Hwy to City of Eaton Rapids.

RESOLUTION TO RELINQUISH AND TRANSFER A PORTION OF SPICERVILLE HWY

BE IT RESOLVED, that the Eaton County Road Commission hereby relinquishes and transfers jurisdiction of a portion of County Primary road Spicerville Highway described as follows:

All that portion of Spicerville Highway now under Eaton County Road Commission jurisdiction which lies between West Street, a city street within the City of Eaton Rapids, and M-99, a State of Michigan trunkline road. The certified length of Spicerville Highway to be transferred from the Eaton County Road Commission to the City of Eaton Rapids lies within section 3, 4, 9, and 10,

T1N R3W, Hamlin Township, Eaton County, Michigan, and is 653 feet in length, more or less, which is 0.12 miles.

Moved by Frazier, seconded by Lyons that the resolution to relinquish and transfer a portion of Spicerville Hwy to the City of Eaton Rapids be approved. Roll call vote: Ayes: Eldred, Lamoreaux, Frazier, Lyons, and Aitch. Nays: None. Motion carried Motion carried.

The Engineer/Manager requested the Board to consider a contract with the Michigan Department of Transportation (MDOT) in accordance with the Highway Infrastructure Programs – Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (HIP-CRRSAA) and the resolution to establish funding to address coronavirus disease impacts related to Highway Infrastructure Programs. There was discussion.

RESOLUTION FOR CORONAVIRUS FUNDING

WHEREAS, the Michigan Department of Transportation wishes to enter into a contract agreement with the Eaton County Road Commission in accordance with the Highway Infrastructure Programs – Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (HIP - CRRSAA), for the purpose of establishing the amount of funding to address coronavirus disease impacts related to Highway Infrastructure Programs:

NOW, THEREFORE, BE IT RESOLVED, that Duane A. Eldred, Chairman shall be duly authorized to sign the contract for the Eaton County Road Commission.

BE IT FURTHER RESOLVED that true copies of this resolution will be sent to the Michigan Department of Transportation.

Motion by Lyons, seconded by Lamoreaux that the contract with MDOT and the resolution for the Coronavirus Funding be approved. Roll call vote: Ayes: Eldred, Lamoreaux, Frazier, Lyons, and Aitch. Nays: None. Motion carried Motion carried.

The Engineer/Manager requested the Board to consider a wage change authorization for the promotion of Greg McKillop to the Area Supervisor (Delta Garage). There was discussion. Moved by Lyons, seconded by Frazier to approve the wage change authorization as presented. Motion carried.

The Engineer/Manager requested the Board to consider the Annual Administrative & Supervisory Pay Grade System annual adjustment be equal to the increase in the union contract of 3.25%. There was discussion. Motion by Lamoreaux, seconded by Frazier to adjust the Annual Administrative & Supervisory Pay Grade System with the increase of 3.25% as presented. Motion carried.

The Engineer/Manager requested the Board to consider the 2022 Longevity Payroll schedule. There was discussion. Moved by Lyons, seconded by Frazier to approve and pay the 2022 Longevity Payments in the amount of \$14,350.00. Motion carried.

The Finance Director requested the Board to consider MDOT Form 0179, Title VI Sub-Recipient Annual Certification Form, and recommended approval of the document. There was discussion. Moved by Lyons, seconded by Frazier that the MDOT Form 0179 be approved as prepared by staff. Motion carried.

The Finance Director requested the Board to consider MDOT Form 2067, Public Act 51 Annual Certification of Employee-Related Conditions, recommended approval of the document and to authorize the chair to sign. There was discussion. Moved by Frazier, seconded by Lyons that the MDOT Form 2067 be approved as prepared by staff and the chair be authorized to sign the form. Roll call vote: Ayes: Eldred, Lamoreaux, Frazier, Lyons, and Aitch. Nays: None. Motion carried.

The Engineer/Manager and Finance Director reviewed the preliminary draft budget for the fiscal year ending September 30, 2023. There was discussion.

The Engineer/Manager requested the Board to approve a Special Hearing for the 2022-2023 budget on September 27, 2022, at 6:00 p.m. Moved by Lyons, seconded by Aitch to set the Special Hearing for the budget on September 27, 2022, at 6:00 p.m. Motion Carried.

The Superintendent requested the Board to consider staff attending the 48th Annual Superintendents Seminar (SAM). There was discussion. Moved by Lamoreaux, seconded by Frazier to approve staff to attend SAM as requested. Motion carried.

The Superintendent provided an update on the Security Audit and System. Some of the repairs have been made. Sieman's still need to address the front lobby. There still has not been training provided and some loose ends need to be tied up.

The Engineer/Manager gave an Engineering update providing the status of the Millage Program, the Butterfield culvert work, the Marketplace Blvd project, and the Millet Rd project. He also provided notice there are some issues with Capital Asphalt and finishing Creyts Rd. Capital Asphalt may not be able to finish although we do have a bond.

The Superintendent gave an update on the progress of chip seal, dust control, fog seal, crack seal overband, and road mowing. The crush and shape work has some loose ends to finish up.

The Engineer/Manager provided an update on the Asset Management Plan progress – it was indicated to be needed by September 30, 2022, although it isn't due until 2024. It should be completed in the next couple of months.

Correspondence regarding a Watermain Relocation Agreement was reviewed. There was discussion.

Correspondence regarding SR Lacey Lake email was reviewed. There was discussion.

The Finance Director provided a reminder to turn in all FY2022 Commissioner Expense Reports before October 11, 2022. She also inquired which Commissioners were going to attend the Commissioners Conference in early October.

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Public comment: None

Commissioner Aitch brought up a resident requesting policy to be enforced on a neighbor not completing maintenance which causes a water issue on their property. There was discussion.

Commissioner Eldred reported the Parks Commission being abolished. There was discussion.

Moved by Lyons, seconded by Frazier that the meeting be adjourned. Motion carried.

Board meeting was adjourned at 9:45 a.m.

The date and time of the next regular meeting will be Tuesday, September 27, 2022, at 6:00 p.m.

Duane A. Eldred, Chairman

Louanna L. Lawson, Clerk to the Board