EATON COUNTY ROAD COMMISSION

April 11, 2023

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on April 11, 2023.

Members present: Commissioners Eldred, Barber, Aitch-Guerrant and Lamoreaux.

Members absent: Lyons

The meeting was called to order by Chairman Eldred at 8:33 a.m.

The Chairman inquired if there were additions or deletions to the agenda. No additions or deletions. Moved by Barber and seconded by Lamoreaux to approve the agenda as presented. Motion carried.

The Chairman asked if the minutes of the March 28, 2023, meeting were correct as presented. Moved by Lamoreaux and seconded by Barber to approve the March 28, 2023, minutes. Motion carried.

Public comment: Randy Sebrell, resident is concerned about Valley Hwy maintenance. Mr. Sebrell explained the situation with water over the road and in his mother's driveway. There was discussion.

The following vouchers were presented:

a.	VO 34	(03/17/23)	Money to HRA Account	\$ 20,000.00
b.	VO 35	(03/16/23)	Payroll	\$ 85,748.36
c.	VO 36	(03/31/23)	Accounts Payable-VOID	\$ 0.00
d.	VO 37	(03/31/23)	Accounts Payable	\$184,891.79
e .	VO 38	(04/05/23)	Accounts Pavable	\$737,971.67

There was some discussion. Motion by Lamoreaux and seconded by Barber to approve vouchers 34-38 with total expenditures of \$1,028,611.82. Roll call vote: Ayes: Eldred, Lamoreaux, and Barber. Nays: None. Absent: Aitch. Motion carried.

The Engineer/Manager requested the Board execute and sign the 2023 Aggregate Surface Course contract with Carr Bros. Motion by Lamoreaux and seconded by Barber to execute and sign the 2023 Aggregate Surface Course contract with Carr Bros. Motion carried.

The Engineer/Manager requested the Board execute and sign the 2023 Aggregate Surface Course contract with Crandell Bros. Motion by Lamoreaux and seconded by Barber to execute and sign the 2023 Aggregate Surface Course contract with Crandell Bros. Motion carried.

The Engineer/Manager requested the Board to consider the Consultant selection for Federal Aid projects. There was discussion. The Engineer/Manager requested the Board to approve Spicer Group for the Nixon Road project and table the Five Point Hwy project.

2023 C	E Services Proposal Comp												
Eaton (County Road Commission							Last E	Edited: 0	4/11/23 MMH			
	Engineer: M. Hannahs												
	sal Due Date: 3-24-23												
DATTIE	CREEK PD. IN 207010 Itam No.	2209 020 (Bur	I CTD\								CERTIFIED OFFIC	E TECH ON	v
BATTLE	ATTLE CREEK RD, JN 207019, Item No. 2208 039 (Rural STP) SSI (Surveying Solutions Inc.)		Spicer Group		ENG. Engineering & Surveying		LRE Engineers & Surveyors						
Ref#	Classification	Hours		Labor Cost		001 010	Labor Cost	Hours	comig		Anticipated Hours		
1	Engineering Project Manager	45	\$	8,100.00	42	\$	7,068.60	28	\$	4,480.00	/ introspetou i rouro	rioury ruce	Luber Coot
2	Office Technician	90	\$	9.450.00	125	\$	17.554.80	84	\$	10.420.00	85	\$ 100.00	\$8,500.00
3	Project Closeout	*Included in O			*Included in O	_		44	\$	4.720.00	*Included in Office		
Total	Estimated Non-Site Costs =		\$	17.550.00		\$	24.623.40		\$	19.620.00			\$8,500.00
NIXON F	RD - MT. HOPE TO ST. JOE, JN 20												
D ("	01 15 17	SSI (Survey				cer Gro			eering &	& Surveying		eers & Surv	
Ref#		Hours		Labor Cost			Labor Cost	Hours			Anticipated Hours	Hourly Rate	Labor Cost
1	Engineering Project Manager	40	\$	7,200.00		\$	6,979.20	22	\$	3,520.00	00		0.000.00
2	Office Technician	85	\$	8,925.00		\$ _	9,064.20	66	\$	8,080.00			\$8,000.00
		*Included in Office Tech Services		44 \$ 4,720.00									
Total	Estimated Non-Site Costs =		\$	16,125.00		\$	16,043.40		\$	16,320.00			\$8,000.00
FIVE PO	INT HWY - WHITTUM TO E.R. CIT	Y, JN 208364, lt	em No. 23	03 019 (Sm	all Urban)								
		SSI (Surveying Solutions Inc.)		Spicer Group		ENG. Engineering & Surveying		LRE Engineers & Surveyors		yors			
Ref #	Classification	Hours		Labor Cost	Hours		Labor Cost	Hours		Labor Cost	Anticipated Hours	Hourly Rate	Labor Cost
1	Engineering Project Manager	40	\$	7,200.00	38	\$	6,622.00	11	\$	3,520.00			
2	Office Technician	80	\$	8,400.00	51	\$	7,243.80	11	\$	8,080.00	70	\$ 100.00	\$7,000.00
3	Project Closeout	*Included in O	ffice Tech	Hours	*Included in O	ffice Te	ch hours	4	\$	4,720.00	*Included in Office	Tech Service	S
Total	Estimated Non-Site Costs =			\$15,600.00		\$	13,865.80		\$	16,320.00			\$7,000.00
On M	arch 21, 2023 at 10:00 a.m., th	ne proposals for	CE Servi	ices were a	Il printed and co	ompare	d.						

Motion by Barber and seconded by Aitch to approve the selection of Spicer Group for the Nixon Road project and table the Five Point Hwy project. Motion carried.

The Engineer/Manager requested the Board to consider the Nixon Road project bids. There was discussion. The Engineer/Manager requested the Board to reject the bids and possibly rebid them later this year. Motion by Lamoreaux and seconded by Aitch. Motion carried.

The Engineer/Manager requested the Board to consider a Wage Authorization for a new Engineering Technician. There was discussion. Motion by Lamoreaux and seconded by Barber to approve the Wage Change Authorization for a new Engineering Technician. Motion carried.

The Engineer/Manager requested the Board to consider sending the Engineer/Manager to the 2023 Manager's ONLY Retreat in Gaylord. There was discussion. Motion by Lamoreaux and seconded by Aitch to approve the Engineer/Manager to attend the 2023 Manager's (ONLY) Retreat in Gaylord. Motion carried.

The Engineer/Manager requested the Board to consider sending the Director of Finance to the 2023 Finance and Human Resources Conference in Traverse City. There was discussion. Motion by Lamoreaux and seconded by Barber to approve the Director of Finance attend the 2023 Finance and Human Resources Conference. Motion carried.

The Superintendent provided an update on the Security Audit and System. Siemans was at the Charlotte garage and now have most of the items outstanding completed. They will need to return to re-mount a camera (fell from the mount in the ceiling tile) and to provide training.

The Superintendent provide an update on the following items:

- Working on washouts and other issues from the last event
- Working on culvert issues
- Meeting on dust control with company to get started (in about 2 weeks)
- Called Crandell and Carr to start regravel will be ready in about a month
- Cold patching in progress, emulsion comes from Alma we need to pick up
- Have two mechanics and looking to hire one more
- Have stone in all garages, aggregate is getting harder to find public has notified Duane there is no stone (rumor mill)
- Mitch looked at the Valley Hwy issue from Randy, Miss Dig has been called.

The Intern provided an update on the following items for the Engineering Department:

- Sent HMA Paving A and B, bid opening on 4/25
- HMA Contract C should be out by 4/25
- Rutter has started as temporary employee with Engineering half days

The Engineer/Manager provided an update on the following items:

- Reburming we can do, ditching is very costly we can do short stretches as needed for bigger issues.
- Met with Jack Schmitz (Burnham/Flower) on BCBS renewal will bring the recommendation to the board next meeting
- Estimate for private road sealcoat, we need to contract with township
- Budget Amendment coming in the next meeting or two, winter maintenance and other items
- Bishop Hwy has a drain that drain commission installed, has created a dip Matt is working with drain commission on it – hoping not to have to close the road

Correspondence:

Letter from Shadow Glen Homeowners Association requesting a traffic study to place stop or yield signs on several crossroads.

Other:

•	April 18	Seven County Council Meeting, Greenville
•	April 25-27	2023 Michigan Highway Maintenance Conference, Bay City
•	May 4-5	Managers ONLY Retreat, Gaylord
•	May 9-11	Finance and Human Resources Conference, Traverse City

Public comment: None	
Commissioner Comment: None	
Motion by Lamoreaux to adjourn with no opposition. at 9:37 a.m.	Motion carried. The Board meeting was adjourned
The date and time of the next regular meeting will be	Tuesday, April 25, 2023, at 6:00 p.m.
Duane A. Eldred, Chairman	Louanna L. Lawson, Clerk to the Board