

EATON COUNTY ROAD COMMISSION

May 23, 2023

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on May 23, 2023.

Members present: Commissioners Eldred, Barber, and Lyons.

Members absent: Aitch-Guerrant and Lamoreaux

The meeting was called to order by Chairman Eldred at 6:07 p.m.

The Chairman inquired if there were additions or deletions to the agenda. Additions: 2023 HMA Resurfacing Contract B, 2023 Monument Preservation Contract, and Letter of Support, Delta Township Pathway Project. Deletions: None. Moved by Lyons and seconded by Barber to approve the agenda with additions. Motion carried.

The Chairman asked if the minutes of the May 9, 2023, meeting were correct as presented. Moved by Lyons and seconded by Barber to approve the May 9, 2023, minutes. Motion carried.

Public comment: None

The following vouchers were presented:

- |    |       |            |                  |               |
|----|-------|------------|------------------|---------------|
| a. | VO 43 | (05/09/23) | Payroll          | \$ 99,156.54  |
| b. | VO 44 | (05/22/23) | Accounts Payable | \$ 245,020.08 |

There was a discussion. Motion by Lyons and seconded by Barber to approve vouchers 43 and 44 with total expenditures of \$344,176.62. Roll call vote: Ayes: Eldred, Lyons, and Barber. Nays: None. Absent: Aitch and Lamoreaux. Motion carried.

The Engineer/Manager requested the Board to authorize and sign the annual request of the Engineering Reimbursement for \$10,000 from the Michigan Department of Transportation, for the period of July 1, 2022 to June 30, 2023, under Act 51, P.A. 1951, as amended. There was some discussion. Moved by Lyons and seconded by Barber to authorize and sign the Engineering Reimbursement from the Michigan Department of Transportation. Motion carried.

The Engineer/Manager requested the Board to elect and comply with the 80/20 cost sharing agreement under P.A. 152 of 2011 for the 2023-2024 Plan Year. There was some discussion. Motion by Lyons and seconded by Barber to elect to comply with Section 4 of P.A. 152 of 2011 by adopting the 80/20 cost sharing arrangement for the medical benefit plan year ending June 30, 2024. Motion carried.

The Engineer/Manager and the Finance Director reviewed a recommended amendment to the budget for Fiscal Year 2023, There was some discussion.

The Engineer/Manager requested the Board to consider, approve, and sign an agreement with the Hamlin Township for sealcoat. There was some discussion. Motion by Lyons and seconded by Barber to approve and sign the Hamlin Township – Sealcoat Agreement. Motion carried.

The Engineer/Manager requested the Board to approve and sign the 2023 HMA Contract A with Lakeland Asphalt Corporation. There was some discussion. Motion by Barber and seconded by Lyons to approve and sign the 2023 HMA Contract A with Lakeland Asphalt Corporation. Motion carried.

The Superintendent requested the Board to consider the Primary Road project additions. There was some discussion. Motion by Lyons and seconded by Barber to approve the Primary Road project additions. Motion carried.

The Engineer/Manager requested the Board approve and sign the 2023 HMA Contract B with Rieth-Riley Construction Company. There was some discussion. Motion by Lyons and seconded by Barber to approve and sign the 2023 HMA Contract B Rieth-Riley Construction Company. Motion carried.

The Engineer/Manager requested the Board approve and sign the 2023 Monument Preservation contract with Surveying Solutions Inc. There was some discussion. Motion by Barber and seconded by Lyons to approve and sign the 2023 Monument Preservation contract with Surveying Solutions Inc. Motion carried.

The Engineer/Manager requested the Board to consider and approve the Letter of Support for the Delta Township Pathway project. There was some discussion. Motion by Lyons and seconded by Barber to approve the Letter of Support for the Delta Township Pathway project. Motion carried.

The Engineer/Manager provided an update on the Security Audit and System. A couple of cameras need to be looked at; one is hanging. There is training needed to make cards, has equipment and cards just doesn't know how. He recommended he send an email and then an email requesting completion of the project or there will be a need to hire another company to finish the project.

The Assistant Engineer provided an update on the following items:

- Battle Creek Rd – culverts done, joint repair, curbs done, trenched, paving next week
- Five-Point Hwy – preconstruction meeting is complete, work will start June 9
- Paving Contract A – preconstruction meeting last week, work will start early June
- Paving Contract B, C – scheduling preconstruction meetings, waiting for other info
- Staff update
  - Engineering Technician – Matthew Tate is working out great, licensed surveyor in another state so knows surveying well, seems to be plug and play
  - Engineering Technician – candidates don't have the knowledge we need
  - Interns - A couple have started, have another interview this week
  - Part-Time – Jeff Rutter has agreed to stay as needed through fall

The Assistant Engineer provided an update on the following items (Superintendent absent):

- Sealcoat has started, 12 miles complete
- Dust Control complete
- Roadside mowing has started
- Commissioner Lyons commented on Gunnell Road taking a beating south of Island Hwy

The Engineer/Manager provided an update on the following items:

- Commissioner Eldred commented/asked about Shaytown ¼ mile N of Valley Hwy – there is a driveway on either side of a hill, road very narrow
  - Asked if the road could be widened?
  - Is it possible for a drum chipper to be rented instead of using boom mower for clearing?
- Oxcart – working well processing move permits, in the process of switching all permits to them
- Commissioner Surface Tablets – would they like these switched to laptops, consensus was laptops would be better
- Baseline ICD – culvert issue, drain commission will install if ECRC purchases ~~it~~ the culvert

Correspondence:

- County Road Association Self-Insurance Fund Call for Candidates letter with description of responsibilities. There was some discussion.

Other:

- July 18            Seven County Council Meeting (Montcalm CRC)
- July 19-20        39<sup>th</sup> Annual MCRSIP Meeting, Mt. Pleasant

Public comment: None

Commissioner Comment: None

Motion by Barber, seconded by Lyons to adjourn the meeting. Motion carried. The Board meeting was adjourned at 7:09 p.m.

The date and time of the next regular meeting will be Tuesday, June 13, 2023, at 8:30 a.m.

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Duane A. Eldred, Chairman

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Louanna L. Lawson, Clerk to the Board