

EATON COUNTY ROAD COMMISSION

June 27, 2023

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on June 27, 2023.

Members present: Commissioners Eldred, Barber, Lyons, and Lamoreaux.

Members absent: Commissioner Aitch-Guerrant

The meeting was called to order by Chairman Eldred at 6:00 p.m.

The Chairman inquired if there were additions or deletions to the agenda. Additions: Webster Rd Bridge Consultant Proposals. Deletions: None. Moved by Lyons and seconded by Barber to approve the agenda with additions. Motion carried.

The Chairman asked if the minutes of the June 13, 2023, meeting were correct as presented. Moved by Lyons and seconded by Lamoreaux to approve the June 13, 2023, minutes. Motion carried.

Public comment: None

The following vouchers were presented:

a.	VO 49 (06/20/23)	Payroll	\$ 108,400.82
b.	VO 50 (06/26/23)	Accounts Payable	\$1,321,544.82

There was a discussion. Motion by Lamoreaux and seconded by Lyons to approve vouchers 49 - 50 with total expenditures of \$1,429,945.64. Roll call vote: Ayes: Eldred, Lyons, Lamoreaux, and Barber. Nays: None. Absent: Aitch and Eldred. Motion carried.

The Engineer/Manager requested the Board to approve and sign the 2023 HMA Resurfacing, Contract C with Michigan Paving and Materials Company. There was some discussion. Moved by Lyons and seconded by Barber to approve and sign the 2023 HMA Resurfacing, Contract C with Michigan Paving and Materials Company. Motion carried.

The Engineer/Manager presented information on a funding request for advance construct for Nixon Road. There was some discussion on bids coming in higher and the need for additional funds. He indicated the ECRC could advance on future year's federal funds and be reimbursed in October 2023 or 2024. There were no objections by the board. No action was necessary by the Board.

The Engineer/Manager requested the Board to consider the operation for roadkill removal. The Board reviewed a MCRCSIP memo from Henn Lesperance PLC. There was some discussion. No action taken by the Board.

The Engineer/Manager presented information about the Harris Road bridge closure. The Engineer/Manager spoke to the Walton Township Supervisor Bob Starkweather, who indicated that Walton Township will agree to assist with funding the deck replacement on the Harris Road bridge. The Engineer/Manager will forward the agreement to Walton Township for approval and signatures. He

hopes to have the signed agreement returned prior to the next scheduled board meeting. No action taken by the Board.

The Engineer/Manager requested the Board to consider the Webster Road Bridge Consultant Proposals. He recommends awarding OHM the contract, contingent upon the township agreement. The Engineer/Manager recommends the Eaton County Road Commission and the township share 50% of the local costs of the project and will provide the Township Manager with an agreement. There was some discussion. Motion by Lamoreaux and seconded by Lyons to award OHM the contract, contingent upon the township agreement. Motion carried.

The Engineer/Manager requested the Board to consider the FY 2022-203 Budget Amendment #1 and adopt the resolution of the same. There was some discussion. Motion by Lyons and seconded by Barber to approve the FY 2022-203 Budget Amendment #1 and adopt the resolution of the same.

Resolution for 2022-2023 Fiscal Year Budget Amendment

BE IT RESOLVED, That the 2022-2023 General Appropriations Act be amended as follows:

	2022-2023	2022-2023
	ORIGINAL	AMENDED
REVENUES		
Current Property Taxes	\$ 4,922,768	\$ 4,922,768
Permit Revenue	85,000	85,000
Intergovernmental:		
Federal Sources	3,107,756	3,357,786
Michigan Transportation Funds	15,320,890	15,320,890
Other State Sources	461,985	461,985
Township Contributions	170,849	890,849
Other Local Sources	-	-
Interest and Rentals	60,000	240,000
Other Revenue	100,000	100,000
Total Revenue	<u>24,229,248</u>	<u>25,379,278</u>
Other Sources	<u>-</u>	<u>-</u>
Total Revenues and Other Sources	<u>\$24,229,248</u>	<u>\$25,379,278</u>

EXPENDITURES

Primary Roads

Construction/Capacity Improvements	\$ -	\$ -
Preservation/Structural Improvements	6,112,070	9,236,000
Routine & Preventative Maintenance	7,474,000	4,618,500

Local Roads

Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	4,951,840	7,661,191
Routine & Preventative Maintenance	2,729,000	4,761,500

Equipment Expense	300,000	300,000
Administration (net)	810,000	810,000
Maintenance Service for Other Units	100,000	100,000
Non-Road Projects	-	-
Capital Outlay (net)	1,883,000	1,917,550
Debt Service	-	-
Drain Assessment	<u>300,000</u>	<u>300,000</u>
Total Expenditures	24,659,910	29,704,741
Amounts Needed for Contingencies	<u>-</u>	<u>-</u>
Total Expenditures	<u>\$24,659,910</u>	<u>\$29,704,741</u>
Net Revenues (Expenditures)	\$ (430,662)	\$ (4,325,463)
Fund Balance at Beginning of Year	<u>\$ 7,546,731</u>	<u>\$13,729,721</u>
Fund Balance at End of Year	<u>\$ 7,116,069</u>	<u>\$ 9,404,258</u>

BE IT FURTHER RESOLVED, That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line to another.

Roll call vote: Ayes: Eldred, Lyons, Lamoreaux, and Barber. Nays: None. Absent: Aitch and Eldred.
Motion carried.

The Superintendent provided an update on the Security Audit and System. Training has been scheduled with Siemens. They will fix the outstanding items. Once training is completed and the outstanding items are fixed, the project will be complete.

The Assistant Engineer provided an update on the following items:

- Battle Creek Road - there is a punch list to be done
- Five Point Hwy – delay with Miss Dig flagging the site, trenching has been started
- Nixon Road – a need for advance construct
- Creepy swamp – met with MI Wetland and EGLE permitting representatives, inquired what is needed. Pre permit has been submitted online with the information we currently have. Still a need to do an RFP for a Geotech Consultant

The Superintendent provided an update on the following items:

- Chip Seal – in progress, approximately 26 miles left, hope to finish by late to end of July
- Regravel - in process. Carr Brothers have gotten started now, approximately 30 miles left
- Street sweepers – out working now
- Brine well – fixed with new well head and rod replaced
- Blading and cold patching – being done as much as possible after the rain

Correspondence:

- Received several letters from residents and businesses to fix/repair and open Brick Road bridge. An estimate for the new wood bridge materials is forthcoming. The Engineer/Manager is looking at some options that others have used.
- Received kudos from Mark Mudry about how well snowplowing was this year.

Other:

- June 30 Commissioner Expense Reports needed
- July 18 Seven County Council Meeting (Montcalm CRC)
- July 19-20 39th Annual MCRSIP Meeting, Mt. Pleasant

Public comment: None

Commissioner Comment:

- Commissioner Lyons commented that the trees need trimming at many of the intersections.
- Commissioner Eldred inquired about mulching heads for the mowers. There was some discussion regarding a couple of different options. The Superintendent will inform Commissioner Eldred when a demonstration will be available.

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Moved by Lamoreaux and seconded by Barber to adjourn the meeting. Motion carried. The Board meeting was adjourned at 6:54 p.m.

The date and time of the next regular meeting will be Tuesday, July 11, 2023, at 8:30 a.m.

Duane A. Eldred, Chairman

Louanna L. Lawson, Clerk to the Board