

EATON COUNTY ROAD COMMISSION

July 25, 2023

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on July 25, 2023.

Members present: Commissioners Eldred, Barber, Lyons, and Lamoreaux.

Members absent: Commissioner Aitch-Guerrant

The meeting was called to order by Chairman Eldred at 6:00 p.m.

The Chairman inquired if there were additions or deletions to the agenda. Additions: None. Deletions: None. Moved by Lyons and seconded by Barber to approve the agenda as presented. Motion carried.

The Chairman asked if the minutes of the July 11, 2023, meeting were correct as presented. Moved by Lamoreaux and seconded by Barber to approve the July 11, 2023, minutes. Motion carried.

Public comment: Randy Sebrell, 6305 Valley Hwy inquired about a solution to the continued washout and culvert being plugged at his 80-year-old mother's house, down the hill from him. The issue is severe enough that at times the mailman cannot get in the driveway. The Engineer/Manager and the Superintendent have looked at the issue. There is a plan for a short-term solution.

The following vouchers were presented:

a.	VO 53 (07/13/23)	Accounts Payable	\$ 523,429.23
b.	VO 54 (07/14/23)	Payroll	\$ 101,452.56
c.	VO 55 (07/25/23)	Accounts Payable	\$1,087,947.59

There was some discussion. Motion by Lamoreaux and seconded by Lyons to approve vouchers 53 - 55 with total expenditures of \$1,712,829.38. Roll call vote: Ayes: Eldred, Barber, Lyons, and Lamoreaux. Nays: None. Absent: Aitch. Motion carried.

The Assistant Engineer requested the Board to consider bids received for Engineering Services on the Smithville Rd Bridge PM Design. She recommended awarding the contract to the lowest bidder, Wightman. There was some discussion. Motion by Lyons and seconded by Barber to award the contract for engineering services on the Smithville Rd Bridge PM Design project to Wightman, the lowest bidder. Motion carried.

Design Engineering Services for the Smithville Road Bridge over Grand River Preventative Maintenance				
	Wightman	Brechtling Bridge & Engineering	RS Engineering	DLZ Michigan Inc.
Scope Verification	\$ -	\$ -	\$ -	\$ 2,193.17
TS&L Study Phase/NEPA	\$ -	\$ 7,703.00	\$ -	\$ 2,942.17
Utility Coordination	\$ -	\$ -	\$ -	\$ 3,537.46
Design Engineering	\$ 22,900.00	\$ 19,505.00	\$ -	\$ 32,675.41
Construction Administration	\$ 1,900.00	\$ -	\$ -	\$ 4,080.85
Entire Design (LSUM)	\$ -	\$ -	\$ 35,000.00	\$ -
TOTAL	\$ 24,800.00	\$ 27,208.00	\$ 35,000.00	\$ 45,429.06

The Assistant Engineer requested the Board to consider bids for the Exploratory Soil Boring Services. She recommended the award to the second lowest bidder, SME. The lowest bidder had a variety of red flags including but not limited to not bidding by foot as requested. There was some discussion. Motion by Lyons and seconded by Lamoreaux to award the Exploratory Soil Boring Services to SME, the second lowest bidder as recommended. Motion carried.

All-Inclusive Soil Boring Services for the Eaton County Road Commission			
	Driesenga & Associates, Inc.	SME	Materials Testing Consultants
Test Drilling	\$ -	\$ 16,400.00	\$ 28,700.00
<i>Test Drilling (per FT)</i>	<i>N/A</i>	<i>\$ 40.00</i>	<i>\$ 70.00</i>
Traffic Control	\$ -	\$ 15,000.00	\$ 22,000.00
Project Coordination/Management	\$ -	\$ 8,800.00	\$ 1,300.00
Entire Design (LSUM)	\$ 21,025.00	\$ -	\$ -
TOTAL	\$ 21,025.00	\$ 40,200.00	\$ 52,000.00

The Engineer/Manager requested the Board to consider the Delta Township Cost Share Guidelines. There was some discussion. Motion by Lamoreaux and seconded by Barber to approve the Delta Township Cost Share Guidelines. Motion carried.

The Engineer/Manager requested the Board to consider the 2023 County Road Association Self Insurance Fund (CRASIF) Board of Trustee Ballot. There was some discussion. The Board unanimously agreed to vote for the three candidates that applied for the positions on the 2023 CRASIF Board of Trustee Ballot. The Clerk of the Board will mail the completed ballot to CRASIF.

The Engineer/Manager requested the Board to consider the attendance of staff at the 2023 Administrative Support Professional Development Training on August 14-16, 2023, at the Comfort Inn & Suites Hotel & Conference Center in Mt. Pleasant (including two nights of lodging). There was some discussion. Motion by Lamoreaux and seconded by Barber to approve the attendance of staff at the 2023 Administrative Support Professional Development Training. Motion carried.

The Engineer-Manager provided an update on the Security Audit and System. The project is complete and final payment has been made.

The Engineer-Manager requested the Walton Township Agreement for the Harris Road Bridge project be tabled until the August 8, 2023 Board meeting. The Board unanimously agreed to table this agenda item.

The Chairman requested the Board to review the Engineer/Manager Evaluation. There was some discussion. The Chairman requested the Board members to complete and provide the results of the Engineer/Manager Evaluation by the August 8, 2023 Board meeting. The Board members agreed to do so.

The Assistant Engineer provided an update on the following items:

- Regravel – Crandell has completed their portion of the contract
- Sunfield Rd – paved and shouldered
- Crush & Shape projects – will be started next week
- Staff update – M. Tate probationary period will be complete on August 8, 2023. She will complete a performance review and update the board at the next meeting
- Chip Seal and Sealcoat – almost complete, working with the pavement marking company to have striping and markings done
- Commission Eldred inquired about maintenance issues not being resolved during the last couple of months. There was some discussion.

The Engineer/Manager provided an update on the following items:

- Accident report – a driver was hurt and will be off work for the rest of the week. A workers compensation report was made to CRASIF
- Paving – Michigan Paving is slow in getting started, Engineer/Manager will contact them
- Brick Hwy – Engineer/Manager looked at it, has found a solution and will meet with the appropriate party this week

Correspondence:

- Updated Memo regarding CRC Roadkill Disposal – there was discussion
- MCRCSIP Liability Refund 2023 – check received
- Lerch Complaint – there was discussion

Other: None

Public comment: None

Commissioner Comment:

- Commissioner Barber updated the Board and staff regarding a Chicago incident where bottles of water were given to flagging staff from a resident. The bottled water was found to have fentanyl in it. There was some discussion. Commissioner Barber would like all staff to be reminded not to accept food or drink from anyone out in the field.
- Commissioner Lyons inquired about a driveway issue of a resident on Arch Rd. There was some discussion. The Engineer/Manager looked at Arch Rd and didn't find anything out of the normal.

Moved by Lamoreaux and seconded by Barber to adjourn the meeting. Motion carried. The Board meeting was adjourned at 6:52 p.m.

The date and time of the next regular meeting will be Tuesday, August 8, 2023, at 8:30 a.m.

Duane A. Eldred, Chairman

Louanna L. Lawson, Clerk to the Board