

EATON COUNTY ROAD COMMISSION

October 10, 2023

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on October 10, 2023.

Members present: Commissioners Barber, Eldred, Lamoreaux, and Lyons

Members absent: Commissioners Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patty Loosemore, Finance Director/Clerk, Jeremiah Nelson, Superintendent; Lauren Dorr, Assistant County Engineer and Natalie Petermann, Account Technician

The meeting was called to order by Chairman Eldred at 8:30 a.m.

The Chairman inquired if there were additions or deletions to the agenda. Additions: None. Deletions: None. Motion by Barber and seconded by Lyons to approve the agenda, moving Engineer/Manager evaluation to the end of the meeting. Motion carried.

The Chairman asked if the minutes of the September 26, 2023, meeting were correct as presented. Motion by Lyons and seconded by Barber to approve the September 26, 2023, minutes. Motion carried.

Public comment: None

The following vouchers were presented:

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|----|------------------|------------------|-----------------|
| a. | VO 70 (09/27/23) | Payroll | \$ 87,723.48 |
| b. | VO 71 (09/28/23) | Accounts Payable | \$ 1,193,485.46 |

Motion by Lyons and seconded by Barber to approve Vouchers 70 and 71 with total expenditures of \$1,281,208.94. Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch
Motion carried.

The Board reviewed and discussed the wage authorization for Finance Director/Clerk to the Board as presented by the Engineer/Manager. Motion by Lyons and seconded by Lamoreaux to approve the wage authorization for Finance Director/Clerk to the Board as presented. Motion carried.

The Board reviewed and discussed the contract with Diesel Repair Services as presented by the Superintendent. Motion by Lamoreau and seconded by Lyons to approve the contract with Diesel Repair Services. Motion carried.

The Board reviewed and discussed the extension of the Janitorial Contract as presented by the Engineer/Manager. Motion by Lyons and seconded by Barber to approve the extension of the Janitorial Contract as presented. Motion carried.

The Board reviewed and discussed the 2023-2024 Administrative and Supervisory step increase recommendations for individuals based on the results of performance evaluations as presented by the

Engineer/Manager. Motion by Lamoreaux and seconded by Barber to approve the Administrative and Supervisory step increases as presented. Motion carried.

The Superintendent provided an update on the following item:

- Brush mowing continues, 2 tractors up and mowing.
- Deberming continues.
- Culvert installation continues as necessary.
- Prepping of Equipment for winter maintenance is in full swing.

The Assistant County Engineer provided an update on the following items:

- Working on the Asset Management plan project selection for 2024
- HMA Paving – Email being sent to Michigan Paving regarding projects that still need to be completed this year.
- Staff update – Engineering Tech should be starting soon.

The Engineer/Manager provided an update on the following items:

- Discussed the Asset Management plan.

Correspondence: None

Public comment: None

Commissioner Comment:

- Commissioner Lamoreaux – Concrete curbs and gutters look good.
- Commissioner Lyons – inquired about the status of the millage work, how much is left to be done.
- Commissioner Eldred attended the Bellevue Township meeting last night.

The Engineer/Manager requested a closed session to discuss his 2023 Engineer/Manager Evaluation. Motion by Lyons and seconded by Barber to go into closed session at 8:57 a.m. for the purpose of discussing the 2023 Engineer/Manager Evaluation. Motion carried.

Motion by Lamoreaux and seconded by Lyons to return to open session at 9:50 a.m. Motion carried.

Motion by Lyons and seconded by Barber to accept the 2023 Engineer/Manager Evaluation and place it on file and approve a salary increase for the Engineer/Manager. Motion carried.

Motion by Lyons and seconded by Barber to adjourn the meeting. Motion carried. The Board meeting was adjourned at 9:53 a.m. Motion carried.

The date and time of the next regular meeting will be Tuesday, October 24, 2023, at 6:00 p.m.

Duane A. Eldred, Chairman

Patricia M. Loosemore, Clerk to the Board