

EATON COUNTY ROAD COMMISSION

September 12, 2023

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on September 12, 2023.

Members present: Commissioners Eldred, Lamoreaux, and Lyons

Members absent: Commissioners Aitch-Guerrant and Barber

The meeting was called to order by Chairman Eldred at 8:32 a.m.

The Chairman inquired if there were additions or deletions to the agenda. Additions: None. Deletions: None. Motion by Lamoreaux and seconded by Lyons to approve the agenda as presented. Motion carried.

The Chairman asked if the minutes of the August 22, 2023, meeting were correct as presented. Motion by Lamoreaux and seconded by Lyons to approve the August 22, 2023, minutes. Motion carried.

Public comment: None

The following vouchers were presented:

a.	VO 63 (08/24/23)	Accounts Payable	\$ 81,151.33
b.	VO 64 (08/29/23)	Payroll	\$ 109,102.93
c.	VO 65 (08/31/23)	Accounts Payable	\$ 646,284.09
d.	VO 66 (09/07/23)	Accounts Payable	\$ 254,764.98

Motion by Lamoreaux and seconded by Lyons to approve vouchers 63 - 66 with total expenditures of \$1,091,303.33. Roll call vote: Ayes: Eldred, Lamoreaux, and Lyons. Nays: None. Absent: Aitch and Barber. Motion carried.

The Engineer/Manager requested the Board to review supervisor compensation. There was discussion regarding the intent. No action was needed.

The Engineer/Manager requested the Board to consider the 2023-2024 Annual Administrative and Supervisory Pay Grade System. The proposal is to increase wages by 3.25% for the administrative and supervisory staff with a \$1,000 stipend for all full-time permanent staff. There was some discussion. Motion by Lamoreaux and seconded by Lyons to approve the 2023-2024 Annual Administrative and Supervisory Pay Grade System by 3.25% and a stipend of \$1,000 for all staff, as proposed. Motion carried.

The Engineer/Manager requested the Board to consider the 2023-2024 Annual Longevity Payments. There was some discussion. Motion by Lyons and seconded by Lamoreaux to approve the 2023-2024 Annual Longevity Payments as presented. Motion carried.

The Engineer/Manager requested the Board to consider the Title VI Sub-Recipient Annual Certification Form, reporting year 2023. Motion by Lyons and seconded by Lamoreaux to approve the 2023 Title VI Sub-Recipient Annual Certification, as presented. The Finance Director will submit it electronically. Motion carried.

The Engineer/Manager requested the Board to consider the Public Act 51, Section 18j, MCL247.668j, Annual Certification of Employee-related Conditions, reporting year 2023 and approve the Board Chair and the Finance Director to sign. Motion by Lamoreaux and seconded by Lyons to approve the Annual Certification of Employee-related Conditions, as presented. The Finance Director will submit it electronically. Motion carried.

The Engineer-Manager requested the Board to review the 2023-2024 Draft Budget. There was some discussion. No action was taken.

The Engineer-Manager requested the Board to consider the Advertisement of the Special Hearing for the 2023-2024 Budget at the beginning of the September 26, 2023 meeting. Motion by Lamoreaux and seconded by Lyons to approve the advertisement of the Special Hearing for the 2023-2024 Budget, as presented. Motion carried.

The Engineer-Manager requested the Board to consider approval of Rent to Own Contracts and authorize the Engineer/Manager to sign the agreements. The agreements are for backhoes through Clinton County Road Commission. There was some discussion. Motion by Lyons and seconded by Lamoreaux to approve the Rent to Own Contracts and authorize the Engineer/Manager to sign the agreements, as presented. Motion carried.

The Engineer/Manager requested the Board to approve the resolution and an agreement between the Michigan Economic Development Corporation and the Eaton County Road Commission and authorize the Board Chair to sign the agreement. He also requested approval of the Resolution related to said agreement. This is for road improvements near the battery plant in Delta Township. The agreement is for \$18.2 million with \$9.1 million (50%) to be received in FY 2023-2024. There was some discussion. Motion by Lamoreaux, seconded by Lyons to approve the resolution and the agreement between the Michigan Economic Development Corporation and the Eaton County Road Commission and authorize the Board Chair to sign the agreement, as presented. Also included is the resolution of said agreement. Motion carried.

The Engineer/Manager requested the Board to approve the bid submitted by Lakeland Asphalt Corporation for the 2023 HMA Wedging Program. There was some discussion. Motion by Lyons, seconded by Lamoreaux to approve the bid submitted by Lakeland Asphalt Corporation for the 2023 HMA Wedging Program. Motion carried.

The Engineer/Manager requested the Board to approve and execute the contract for the 2023 HMA Wedging Program with Lakeland Asphalt Corporation. There was some discussion. Motion by Lamoreaux, seconded by Lyons to approve and execute the contract for the 2023 HMA Wedging Program with Lakeland Asphalt Corporation. Motion carried.

The Engineer/Manager requested to postpone the SAM Conference topic. The board agreed to postpone the SAM Conference topic and add it to the agenda of the September 26, 2023 board meeting.

The Chairman requested to postpone the Engineer/Manager review due to input still pending. The board agreed to postpone the Engineer/Manager review and add it to the agenda of the September 26, 2023 board meeting.

The Superintendent provided an update on the following item:

- Dust Control - trying to wrap up.
- Deberming - crew has started.
- Culverts – continuing to repair and replace, as applicable.
- Hot mastic – some is still being done.
- Crush and Shape - Finished grade and awaiting on next steps.
- Brush mowing – continuing as time and weather permits.
- Cleaning bridges – crews cleaning as time permits.
- Storm cleanup - finishing up.
- MCRSIP Loss Control - inspections have been completed and scheduled training has been completed.
- Budgets – have been prepared, including discussing diesel a mechanic (rent a person for now).
- Staff update - Three drivers hired (five interviews) – now 19 drivers on staff
- Snow Plowing - Have three older trucks to use, may work with township for their assistance; move trucks to Vermontville garage, takes stress off Charlotte garage.
- Lyons inquired about paving over repaired areas, we are doing so as of now.

The Assistant Engineer provided an update on the following items:

- Five Point Hwy - should be open soon, work is finished including painting.
- Rural millage Paving - is on schedule, except for those that are waiting on the Drain Office.
- HMA Paving - Approx 1/5 of paving done – should have 70% done by end of year, pushing for finishing by end of October. Work is being done by Michigan Paving, Engineer may get involved shortly.
- Staff update – An employment offer was made for an Engineering Technician, has not been accepted yet.
- Career fair update - prospects at MSU – 30 to 40 resumes' with about 10 good ones. Will have one at Saginaw Valley State University soon.

The Engineer/Manager provided an update on the following items:

- Jurisdictional payment - not included in MTF for July 2023 (received in September). Hoping it will be corrected this year although for sure will be in the next year. Lamoreaux inquired about end date – no end date, jurisdictional transfer is what is stated.
- Inquiry about storm cleanup in subs – responded, as appropriate.
- Received a call from Rep. Whitwer about Meijer purchasing the Delta Garage.

- Commissioner Lyons inquired about the house - Engineer/Manager inquired with MCRSIP about tear down. Good to go for destruction if contractor has insurance. He tried to view but so overgrown couldn't see much.

Correspondence:

- Upset letter about Old Lansing Rd, Engineer will respond

Other:

Oct 4-6: 2023 SAM Seminar, Frankenmuth
Oct 17: Seven County Council Meeting, Clinton County
Oct 17-18: 2023 Winter Operations Conf, Bellaire
Oct 22-23: 2023 Commissioners Seminar, Mt. Pleasant

Public comment: None

Commissioner Comment:

- Commissioner Lamoreaux – Battle Creek Hwy very good especially on motorcycle.
- Commissioner Lyons – inquired about the differences of stone, Superintendent responded to look at Marshall Road which was not fog sealed. The Engineer/Manager indicated it is much better. Canal Road is in bad shape and needs something done. Discussed working on several roads in that same condition. The Engineer/Manager indicated to wedge or mill the outside edges will correct the issues.
- Commissioner Lamoreaux – Wheaton Road isn't complete? The Assistant Engineer commented that it will be done by a contractor that is working now.

Motion by Lyons and seconded by Lamoreaux to adjourn the meeting. Motion carried. The Board meeting was adjourned at 9:40 a.m.

The date and time of the next regular meeting will be Tuesday, September 26, 2023, at 6:00 p.m.

Duane A. Eldred, Chairman

Louanna L. Lawson, Clerk to the Board