

EATON COUNTY ROAD COMMISSION

October 24, 2023

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on October 24, 2023, at 6:00 PM.

Members present: Commissioners Barber, Eldred, Lamoreaux, and Lyons

Members absent: Commissioners Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patty Loosemore, Finance Director/Clerk, Jeremiah Nelson, Superintendent (6:15 pm); Lauren Dorr, Assistant County Engineer and Natalie Petermann, Account Technician (6:23 pm)

The meeting was called to order by Chairman Eldred at 6:03 pm.

The Chairman inquired if there were additions or deletions to the agenda. Additions: Consider bids- Five Point Hwy- "Creepy Swamp". Deletions: None. Motion by Lyons and seconded by Barber to approve the agenda with the addition. Motion carried.

The Chairman asked if the minutes of the October 10, 2023, meeting were correct as presented. Motion by Lyons and seconded by Lamoreaux to approve the October 10, 2023, minutes. Motion carried.

Public comment: None

The following vouchers were presented:

a.	VO 1	(10/12/23)	Payroll	\$	97,215.51
b.	VO 2	(10/12/23)	Payroll	\$	35,415.00
c.	VO 3	(10/12/23)	Accounts Payable	\$	337,456.95
d.	VO 4	(10/12/23)	Accounts Payable	\$	10,070.00
e.	VO 5	(10/19/23)	Accounts Payable	\$	301,503.13

Motion by Lamoreaux and seconded by Barber to approve Vouchers 1,2,3,4 and 5 with total expenditures of \$781,660.59. Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch Motion carried.

The Board reviewed and discussed an email received from a resident regarding a rezoning issue in Windsor Township. The Engineer-Manager provided background information on the issue. No action was taken.

The Board reviewed and discussed the Watson No. 2 Drain on Benton Rd as presented by the Engineer-Manager. No action was taken.

The Board reviewed and discussed the bid tabulation for David Highway Design Services as presented by the Engineer-Manager. Motion by Lamoreaux and seconded by Barber to award the David Highway Design Services to Rowe Engineering, being the low bidder. Motion carried.

The Board reviewed and discussed the holiday Christmas breakfast and employee gift as presented by the Engineer/Manager. Motion by Barber and seconded by Lamoreaux to approve an amount not to exceed \$1,000 for the Christmas breakfast. Motion carried. Motion by Lyons and seconded by Lamoreaux to approve a gift amount of \$100 per employee. Motion carried.

The Board reviewed and discussed the bid tabulation for geotechnical design services for W Five Point Hwy through "Creepy Swamp" as presented by the Engineer/Manager and Assistant County Engineer. Motion by Lyons and seconded by Barber to award SME the geotechnical design services for W Five Point Hwy through "Creepy Swamp" to SME, being the low bidder. Motion carried.

The Superintendent provided an update on the following item:

- Spot blading gravels
- Brush mowing continues.
- Deberming continues.
- Asphalt patching for road cuts
- Cold patching
- MCRCSIP visit regarding documentation of maintenance operations, MCRCSIP was impressed with Road Commission procedure.
- GPS equipment for fleet -have been meeting with companies regarding new GPS equipment, currently testing out GPS units on 5 trucks
- Five qualified applicants for on-call winter maintenance positions

The Assistant County Engineer provided an update on the following items:

- Creyts Road paving is done, pavement marking next.
- Wheyton Rd is delayed with drain project and rain.
- Subdivisions should be wrapped up by November.
- Working on the last two miles of millage work
- Robins Rd issue

The Engineer/Manager provided an update on the following items:

- Discussed the 3-year list of Asset Management plan- primary roads
- MCRCSIP visit – They are happy with maps done of maintenance in county.
- Wheaton Rd project delay issues

Correspondence: None

Public comment: None

The date and time of the next regular meeting will be Tuesday, November 14, 2023, at 8:30 am.

Motion by Lyons and seconded by Barber to adjourn the meeting at 7:07 pm. Motin carried.

Duane A. Eldred, Chairman

Patricia M. Loosemore, Clerk to the Board