

EATON COUNTY ROAD COMMISSION

January 09, 2024

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on January 9, 2024, at 8:30 a.m.

Members present: Commissioners Barber, Eldred, Lamoreaux, and Lyons

Members absent: Commissioners Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patty Loosemore, Finance Director/Clerk, Jeremiah Nelson, Superintendent and Natalie Petermann, Account Technician

The meeting was called to order by Chair Eldred at 8:39 a.m.

The Chair inquired if there were additions or deletions to the agenda.

Addition – Consider the disposal of equipment. Motion by Lamoreaux and seconded by Barber to approve the agenda with the addition. Motion carried.

The meeting was turned over to the Engineer-Manager. He opened the organizational meeting and requested nominations for Chair of the Board.

Motion by Lamoreaux to nominate Duane Eldred as Chair for 2024 and seconded by Lyons. Motion carried. There were no other nominations. Motion by Lyons and seconded by Lamoreaux to elect Duane Eldred as the Chair for 2024. Motion carried.

The Chair asked for nominations for the position of Vice Chair. Motion by Lyons to nominate Barber as Vice Chair for 2024. There was no second since Lamoreaux motioned to nominate himself, so Barber did not have to serve 2 consecutive years. Seconded by Barber to nominate Timothy Lamoreaux as the Vice Chair for 2024. There were no other nominations. Motion by Lyons and seconded by Barber to elect Timothy Lamoreaux as the Vice Chair for 2024. Motion carried.

Motion by Eldred and seconded by Lyons to appoint Commissioner Barber as the representative to Tri-county Regional Planning Commission. Motion carried.

The Chair asked if the minutes of the December 12, 2023, meeting were correct as presented. Motion by Lamoreaux and seconded by Lyons to approve the December 12, 2023, as presented. Motion carried.

Public comment: None

The following vouchers were presented:

a.	VO 17 (12/19/23)	Accounts Payable	\$ 818,815.43
b.	VO 18 (12-20-23)	Payroll	94,922.16
c.	VO 19 (12/28/23)	Accounts Payable	248,925.79
d.	VO 20 (01/04/24)	Payroll	92,039.44
e.	VO 21 (01/03/24)	Payroll	39,640.08
f.	VO 22 (01-05-24)	Accounts Payable	61,418.00

Motion by Lamoreaux and seconded by Barber to approve Vouchers 17, 18, 19, 20, 21 and 22 with total expenditures of \$1,355,760.90. Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch. Motion carried.

The Board reviewed and discussed the 2024 Board Meeting Schedule. Board Meetings are scheduled for the second Tuesday of the month at 8:30 a.m. and the fourth Tuesday of the month at 6:00 p.m. Motion by Lyons and seconded by Barber to approve the 2024 Board Meeting schedule as presented. Motion carried.

The Board reviewed and discussed the Draft Fiscal Year 2023-2024 Local Road Heavy Maintenance Program draft as presented by the Engineer-Manager. Motion by Lyons and seconded by Lamoreaux to approve the Fiscal Year 2023-2024 Local Road Heavy Maintenance Program as presented. Motion carried.

The Board reviewed and discussed the Township Request and Agreement for Road Improvement with Hamlin for single sealcoat and fog seal along with temporary and permanent pavement markings on 3.3 miles of County Local Road in Hamlin Township, with a total estimated cost of \$99,000. The Engineer-Manager requested the Local Road Heavy Maintenance Program allocation to Hamlin Township of \$37,800 be increased to match 50% of the total estimated cost, for a total estimated cost to the Road Commission of \$49,500. Motion by Lamoreaux and seconded by Lyons to increase the allocation for Hamlin Township as requested. Motion carried.

The Board reviewed and discussed the extension of the HMA Base Crushing Price for the 2024 Road Construction season with Pavement Recycling, Inc. (PRI). Motion by Barber and seconded by Lamoreaux to approve the extension of the HMA Base Crushing Price for the 2024 Road Construction Season with Pavement Recycling, Inc. (PRI). Motion carried.

The Board reviewed and discussed staff attendance at the County Engineers Workshop, February 6-8, in Manistee. Motion by Lamoreaux and seconded by Lyons to approve staff attendance at the County Engineers Workshop, February 6-8, in Manistee. Motion carried.

The Board reviewed and discussed staff attendance at the CRA Highway Conference on March 19-21 in Lansing. Motion by Lyons and seconded by Barber to approve staff attendance at the CRA Highway Conference on March 19-21 in Lansing. Motion carried.

The Board reviewed and discussed the Annual Township meeting proposed date of March 26, 2024, at 7:00 p.m. This will follow the Board's regular meeting scheduled for 6:00 pm that evening. Motion by Lyons and seconded by Lamoreaux to schedule the Annual Township meeting for March 26, 2024, at 7:00 pm. Motion carried.

The Engineer/Manager informed the Board of the move to Lincoln Insurance for Life/STD/LTD. This was a cost-saving measure of approximately 30% per year with no change in coverage.

The Board reviewed and discussed the Traffic Control order for Jerryson/Dickson Road Stop sign as presented by the Engineer-Manager.

Commissioner Lamoreaux motioned for the adoption of the following resolution:

BE IT RESOLVED that the staff of the Eaton County Road Commission be authorized to install a stop sign on Dickson Drive at Jerryson Drive in the Southwest corner (Traffic control Order E002-23) and Northeast corner (Traffic Control Order E003-23) and that the Board Chair be authorized to sign these Traffic Control Orders.

The motion was seconded by Commissioner Lyons.

Motion carried.

The Superintendent updated the Board on Maintenance Activities:

- Blading gravels
- Guardrail repair
- Bridge deck cleaning
- Culvert installations
- Pit cleanup
- Roofing contractors (roof bid)
- Radio tower in Potterville and issues surrounding the tower.

The Engineer/Manager provided an update on the following items:

- Title IV complaint received by the Road Commission
- A meeting is scheduled with the Drain Commission and County Administrator to discuss the drain assessment and other county drain issues.
- FOIA request for public records received by the Road Commission.
- Revised Walton Township Millage Map.
- Harris Bridge is closed until Spring, the decking materials have been installed, waiting for one piece.
- Reminder January 16, 2024, Eaton County Road Commission will be hosting the Seven County Council Meeting
- The search for an Assistant County Engineer continues.
- Walton Township requested a change to the roads to be regraded as part of the Millage Program. The preliminary maps were updated. No action is needed by the Board at this time.

Correspondence:

- The Engineer/Manager shared email and photos received regarding the condition of the newly regraded section of Nye Hwy.
- Preliminary Governance Letter – Maner Costerisan

Public comment: None

Commissioner Comments: None

The date and time of the next regular meeting will be Tuesday, January 23, 2024, at 6:00 p.m.

Motion by Lyons and seconded by Barber to adjourn the meeting at 9:42 a.m. Motion carried.

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Duane A. Eldred, Chairman

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Patricia M. Loosemore, Clerk to the Board