

EATON COUNTY ROAD COMMISSION

February 27, 2024

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on February 27, 2024, at 6:00 p.m.

Members present: Commissioners Eldred, Lamoreaux, Barber and Lyons

Members absent: Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patricia Loosemore, Finance Director; Jeremiah Nelson, Superintendent and Natalie Petermann

The meeting was called to order by Chair Eldred at 6:00 p.m.

The Chair inquired if there were additions or deletions to the agenda. No additions or deletions to the agenda. Motion by Lyons and seconded by Barber to approve the agenda as presented. Motion carried.

The Chair asked if the minutes of the February 13, 2024, meeting were correct as presented. Motion by Lyons and seconded by Barber to approve the February 13, 2024, meeting minutes as presented. Motion carried.

Public comment: None

The following vouchers were presented:

a.	VO 31	(02/15/24)	Payroll	\$	102,191.56
b.	VO 32	(02/15/24)	Accounts Payable		42,056.13
c.	VO 33	(02/16/24)	Accounts Payable		107,726.08

Motion by Lamoreaux and seconded by Barber to approve Vouchers 31, 32 and 33 with total expenditures of \$251,973.77. Roll call vote: Ayes: Eldred, Barber, Lamoreaux and Lyons. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the 2024 millage projects as presented by the Engineer/Manager. Motion by Lyons and seconded by Lamoreaux to approve the 2024 millage projects as presented. Motion carried.

The Board reviewed and discussed the Trustee Amendment for the Standard Money Purchase Plan as presented by the Engineer Manager.

Motion by Timothy J. Lamoreaux and seconded by Benjamin S. Lyons to move adoption of the following resolution:

WHEREAS, Eaton County Road Commission ("the Employer") has adopted the Eaton County Road Commission Money Purchase Plan Trust ("the Trust") which became effective October 1, 2021, and

WHEREAS, the Employer has the authority to amend the Trust pursuant to Section 3.10 of the Trust; and

NOW, THEREFORE, the Trust is amended as set forth below. This amendment shall be effective January 1, 2024, unless otherwise stated.

The APPENDIX of the TRUST is replaced in its entirety by the following:

Trustees: Lauren Aitch, Commissioner; Duane Eldred, Commissioner; Timothy Lamoreaux, Commissioner; Benjamin Lyons Commissioner; Keith Barber, Commissioner

Motion carried.

The Board reviewed and discussed the Trustee Amendment for the Standard 457 Deferred Compensation Plan as presented by the Engineer Manager.

Motion by Timothy J. Lamoreaux and seconded by Benjamin S. Lyons to move adoption of the following resolution:

WHEREAS, Eaton County Road commission ("the Employer") has adopted the Eaton County Road Commission 457 Deferred Compensation Plan ("the Plan") which became effective December 1, 1983, and which was most recently restated effective January 1, 2017; and

WHEREAS, the Employer has the authority to amend the Plan pursuant to section 9.01 of the Plan;

NOW, THEREFORE, the Plan is amended as set forth below. This amendment shall be effective January 1, 2024, unless otherwise stated.

The APPENDIX of the TRUST is replaced in its entirety by the following:

Trustees: Lauren Aitch, Commissioner; Duane Eldred, Commissioner; Timothy Lamoreaux, Commissioner; Benjamin Lyons, Commissioner; Keith Barber, Commissioner

Motion carried.

The Board reviewed and discussed the Health Insurance waiting period as presented by the Engineer/Manager. Motion by Lyons and seconded by Lamoreaux to change the waiting period for Health Insurance to the first of the month following the date of hire. Motion carried.

The Board reviewed and discussed the dust control contract extension with Corrigan Environmental Solutions for the 2024 season. Motion by Barber and seconded by Lamoreaux to approve the dust control contract extension with Corrigan Environmental Solutions. Motion carried.

The Board reviewed and discussed staff attendance at the Managers Retreat. Motion by Lamoreaux and seconded by Lyons to approve staff attendance at the Managers Retreat. Motion carried.

The Board reviewed and discussed the contract with Carr Brothers & Sons Inc. for gravel as presented by the Engineer/Manager. Motion by Barber and seconded by Lamoreaux to approve the contract with Carr Brothers and Sons, Inc. Motion carried.

The Board reviewed and discussed the Engineering Technician wage change authorization as presented by the Engineer/Manager. Motion by Lyons and seconded by Barber to approve the Engineering Technician wage change authorization as presented. Motion carried.

The Board reviewed and discussed the Consultant proposals for Construction Engineering for Nixon Road. Motion by Barber and seconded by Lyons to award Construction Engineering for Nixon Road to SSI. Motion carried.

The Board reviewed and discussed Consultant proposals for Construction Engineering for Smithville Bridge as presented by the Engineer/Manager. Motion by Barber and seconded by Lamoreaux to award Construction Engineering for Smithville Bridge to SSI. Motion carried.

The Board reviewed and discussed the Commercial Flat Roof Replacement proposals as presented by the Engineer/Manager and Superintendent. Motion by Lyons and seconded by Lamoreaux to award the Commercial Flat Roof Replacement project to Weather shield. Motion carried.

The Superintendent updated the Board on Maintenance Activities:

- Blading and gravel maintenance.
- Brush/tree trimming for upcoming projects.
- Preparing bids for 2024 season.
- Cold patching, new machine is being used and is working well
- Culvert replacement

The Engineer/Manager provided an update on the following items:

- MDOT Detour on Holt Road -adjusting of upcoming Holt Rd project to 2026 due to that.
- The City of Grand Ledge has requested the ECRC transfer jurisdiction of Saginaw Hwy from M-43 to approx. 1,540 feet to the west. Engineer/Manager will work with the City to transfer jurisdiction while providing reasonable winter operations routes.

Correspondence:

- None.

Public comment: None

Commissioner Comments: None

The date and time of the next regular meeting will be Tuesday, March 12, 2024, at 8:30 a.m.

Motion by Lyons and seconded by Lamoreaux to adjourn the meeting at 6:59 p.m. Motion carried.

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Duane A. Eldred, Chairman

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Patricia M. Loosemore, Clerk to the Board