

EATON COUNTY ROAD COMMISSION

April 9, 2024

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on April 9, 2024, at 8:30 a.m.

Members present: Commissioners Eldred, Lamoreaux, Barber and Lyons

Members absent: Aitch-Guerrant

Others present: Ryan Slamka, Maner Costerisan; Mathew Hannahs, Engineer-Manager; Patricia Loosemore, Finance Director; Jeremiah Nelson, Superintendent; and Natalie Petermann

The meeting was called to order by Chair Eldred at 8:30 am

The Chair inquired if there were additions or deletions to the agenda. There were no additions or deletions to the agenda. Motion by Barber and seconded by Lyons to approve the agenda as presented. Motion carried.

The Chair asked if the minutes of the March 26, 2024, meeting were correct as presented. Motion by Lyons and seconded by Lamoreaux to approve the March 26, 2024, meeting minutes as presented.: Motion carried.

The Chair asked if the minutes of the special meeting of March 26, 2024, were correct as presented. Motion by Lyons and seconded by Lamoreaux to approve the March 26, 2024, special meeting minutes as presented.: Motion carried.

Public comment: None

The following vouchers were presented:

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|----|-------|------------|------------------|----|------------|
| a. | VO 43 | (04/01/24) | Accounts Payable | \$ | 470,247.76 |
| b. | VO 44 | (04-02/24) | Payroll | | 99.76 |
| c. | VO 45 | (04/04/24) | Accounts Payable | | 333,873.86 |

Motion by Lamoreaux and seconded by Barber to approve Vouchers 43, 44 and 45 with total expenditures of \$804,221.38. Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch-Guerrant. Motion carried.

Ryan Slamka of Maner Costerisan gave a short presentation of the FY 2023 Financial Audit to the Board. Motion by Lyons and seconded by Lamoreaux to accept and place on file the FY 2023 Financial Audit. Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Finance Director presented the 2023 MDOT ACT 51 Annual Financial Report to the Board. Motion by Lyons and seconded by Lamoreaux to accept and place on file the

2023 MDOT Act 51 Annual Financial Report, authorizing the Chairman and Chief Financial Officer to attest and sign the report. Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the bid tabulation for reconstruction and crush & shape of Royston Road. Motion by Lyons and seconded by Lamoreaux to award the reconstruction and crush & shape of Royston Road to Nashville Construction Co., being the low bidder. Motion carried.

The Board reviewed and discussed the contract with Nashville Construction Co for the reconstruction and crush & shape of Royston Road. Motion by Lyons and seconded by Barber to approve the contract with Nashville Construction Co. as presented. Motion carried.

The Board reviewed and discussed the pavement marking bid tabulation as presented by the Engineer-Manager. There was only one bidder as our previous notification process was not followed, so past bidders were not alerted to the bid notice. The Engineer-Manager recommended the Board reject the bids and the work will be re-bid. Motion by Lamoreaux and seconded by Lyons to reject the bid for pavement marking. Motion carried.

The Board reviewed and discussed MDOT agreement 24-5135, Smithville Road Bridge.

Commissioner Timothy J. Lamoreaux motioned for the adoption of the following resolution:

WHEREAS the Michigan Department of Transportation wishes to enter into a contract agreement with the Eaton County Road Commission to accomplish the following project:

Hot mix asphalt surface removal and resurfacing with waterproofing membrane of the structure #2403, which carries Smithville Road over the Grand River, Section 2, T01N, R03W, Hamlin Township, Eaton County, Michigan; including expansion joint replacement, concrete railing repair, concrete substructure and fascia box beam repair, scour protection repairs, hot mix asphalt approach work, guardrail and permanent pavement markings; and all together with necessary related work, in Eaton County, Contract No. 24-5135, Job No. 215121CON, Control Section BO 23000.

NOW, THEREFORE, BE IT RESOLVED, that Mathew M. Hannahs, PE, Engineer/Manager shall be duly authorized to sign the contract for the Eaton County Road Commission.

BE IT FURTHER RESOLVED that true copies of this resolution will be sent to the Michigan Department of Transportation.

Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch-Guerrant. Motion carried. RESOLUTION DECLARED ADOPTED.

The Board reviewed and discussed the bid tabulation for the 2024 HMA Resurfacing Contract B as presented by the Engineer-Manager. Motion by Lyons and seconded by Barber to award the 2024 HMA Resurfacing Contract B to Rieth-Riley, being the low bidder. Motion carried.

The Board reviewed and discussed staff attendance at the Finance & HR Seminar May 21-22, 2024. Motion by Lamoreaux and seconded by Lyons to approve Staff attendance at the Finance and HR Seminar, May 21-22, 2024. Motion carried.

The Board reviewed and discussed the bid tabulation for the 2024 lawn care as presented by the Superintendent. Motion by Lyons and seconded by Lamoreaux to award the 2024 lawn care to Gaedert Lawn Care, Landscaping, and Snow Plow. Motion carried.

The Superintendent updated the Board on Maintenance Activities:

- Dura patching and cold patching
- Culvert replacements
- Gravel Road Maintenance
- Brush mowing
- Attended CRASIF Safety Summit
- Have 3 summer help applicants to interview.

The Engineer-Manager provided an update on the following items:

- Correspondence received on Smith Road curve.
- CRA's crossroads magazine will feature the Eaton County Road Commission in its upcoming issue.
- Have a candidate interested in the Assistant County Engineer position.

Correspondence: None

Public comment: None

Commissioner Comments:

- Commissioner Eldred asked about the procedure when someone contacts the road commission with a damage claim and the follow up that ensues. There was discussion.
- Commissioner Barber asked about the status of the unauthorized driveway that was installed on Curtis Rd. The Engineer-Manager advised that a certified letter has been sent advising of the encroachment and ordering removal of the driveway.
- Commissioner Lamoreaux commented on a divided highway sign on Lansing Rd that is confusing and asked that it be looked at.

The date and time of the next regular meeting will be Tuesday, April 23, 2024, at 6:00 p.m.

Motion by Lyons and seconded by Lamoreaux to adjourn the meeting at 9:12 a.m. Motion carried.

Duane A. Eldred, Chairman

Patricia M. Loosemore, Clerk to the Board