

EATON COUNTY ROAD COMMISSION

May 28, 2024

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on May 28, 2024, at 6:00 p.m.

Members present: Commissioners Eldred, Lamoreaux, Barber, Lyons

Members absent: Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patricia Loosemore, Finance Director; and Jeremiah Nelson, Superintendent

The meeting was called to order by Chair Eldred at 6:00 p.m.

The Chair inquired if there were additions or deletions to the agenda. There were no additions or deletions to the agenda. Motion by Lyons and seconded by Lamoreaux to approve the agenda as presented. Motion carried.

The Chair asked if the minutes of the May 14, 2024, regular meeting were correct as presented. Motion by Lamoreaux and seconded by Barber to approve the May 14, 2024, meeting minutes as presented. Motion carried.

Public comment: None

The following vouchers were presented:

- | | | | | |
|----|------------------|------------------|----|------------|
| a. | VO 54 (05/16/24) | Accounts Payable | \$ | 295,786.58 |
| b. | VO 55 (05/23/24) | Accounts Payable | \$ | 109,082.69 |

Motion by Lamoreaux and seconded by Lyons to approve Vouchers 54 and 55 with total expenditures of \$404,869.27. Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the 2024 Longitudinal Pavement Marking Contract with M & M Pavement Marking, Inc. as presented by the Engineer-Manager with a recommendation that the Board approve and sign the contract. Motion by Lyons and seconded by Barber to approve the 2024 Longitudinal Pavement Marking Contract with M & M Pavement Marking, Inc. as presented. Motion carried.

The Board reviewed and discussed the jurisdictional transfer of a roadway segment of Saginaw Highway, length of which is 0.29 miles from the Eaton County Road Commission to the City of Grand Ledge, to become a city street. Motion by Barber and seconded by Lyons to approve the agreement with the City of Grand Ledge for the jurisdictional transfer of a portion of Saginaw Highway and authorize the Board Chair to sign. Motion carried.

Motion by Commissioner Keith A. Barber and seconded by Commissioner Benjamin S. Lyons

BE IT RESOLVED, that the Eaton County Road Commission hereby relinquishes and transfers jurisdiction of a portion of County Local road Saginaw Highway to the City of Grand Ledge described as follows: That

portion of Saginaw Highway now under Eaton County Road Commission jurisdiction beginning at M-43, a State of Michigan trunkline, and continuing westerly approximately 1,545 feet to the jurisdictional boundary of the City of Grand Ledge. The certified length of Saginaw Highway to be transferred from the Eaton County Road Commission to the City of Grand Ledge lies within sections 10, 11, 14, and 15, T4N R4W, Oneida Township, Eaton County, Michigan, and is 1,545 feet in length which is 0.29 miles.

Roll call vote: Ayes: Eldred, Barber, Lamoreaux, and Lyons. Nays: None. Absent: Aitch-Guerrant. Motion carried. RESOLUTION DECLARED ADOPTED.

The Board reviewed and discussed the MDOT Annual Act 51 Engineering Reimbursement Request. Motion by Barber and seconded by Lyons to approve the MDOT Annual Act 51 Engineering Reimbursement Request submission and authorize the Chairman and two Board Members to sign the request. Motion carried.

The Board reviewed and discussed Public Act 152 of 2011 and the recommendation by the Engineer/Manager that the Board elect to comply with the “80/20” cost sharing agreement for the plan year beginning July 1, 2024, and ending June 30, 2025. Motion by Lyons and seconded by Barber to elect to comply with section 4 of Public Act 152 of 2011 by adopting the “80/20” cost sharing agreement for the medical benefit plan year beginning July 1, 2024, and ending June 30, 2025. Motion carried.

The Board reviewed and discussed Budget Amendment No. 1 as presented by the Finance Director. Motion by Benjamin S. Lyons to adopt the following resolution:

Be IT RESOLVED That the 2023-2024 General Appropriations Act be amended as follows:

EATON COUNTY ROAD COMMISSION			
RECOMMENDED BUDGET AMENDMENT #1			
FISCAL YEAR 2023-2024			
SUMMARY			
		2023-2024	2023-2024
		ORIGINAL	AMENDED
REVENUES			
Current Property Taxes	5,245,043	5,451,419	
Permit Revenue	100,000	100,000	
Intergovernmental:			
Federal Sources	848,046	1,357,959	
Michigan Transportation Funds	15,529,448	15,912,056	
Other State Sources	460,000	4,270,200	
Township Contributions	-	499,050	
Other Local Sources	1,129,750	-	
Interest and Rentals	660,000	860,000	
Other Revenue	100,000	100,000	

Total Revenue	24,072,287	28,550,684
Other Sources	-	-
Total Revenues and Other Sources	24,072,287	28,550,684
EXPENDITURES		
Primary Roads		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	8,546,527	7,711,789
Routine & Preventative Maintenance	3,992,500	5,282,923
Local Roads		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	14,267,450	12,157,000
Routine & Preventative Maintenance	4,544,000	4,752,762
Equipment Expense	100,000	100,000
Administration (net)	810,000	810,000
Maintenance Service for Other Units	100,000	100,000
Non-Road Projects	-	-
Capital Outlay (net)	1,791,000	1,927,076
Debt Service	-	-
Drain Assessment	300,000	300,000
Total Expenditures	34,451,477	33,141,550
Amounts Needed for Contingencies	-	-
Total Expenditures	34,451,477	33,141,550
Net Revenues (Expenditures)	(10,379,190)	(4,590,866)
Fund Balance at Beginning of Year	16,271,054	16,271,054
Fund Balance at End of Year	5,891,864	11,680,188

BE IT FURTHER RESOLVED: That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line item to another. The motion was supported by Commissioner Timothy J. Lamoreaux. Motion carried. RESOLUTION DECLARED ADOPTED.

The Board reviewed and discussed the HMA Resurfacing Contract C with Rieth Riley as presented by the Engineer-Manager with a recommendation to approve the contract. Motion by Lyons and seconded by Barber to approve the HMA Resurfacing Contract C with Rieth-Riley as presented. Motion carried.

The Superintendent updated the Board on Maintenance Activities:

- MCRC SIP came in and did training last week.
- Crandell has less than 10 miles left to complete their contract of 2024 millage regravels
- Getting contractor quotes on culvert replacements
- Gravel roads continue to be graded.

- Sealcoat started last week -14 miles have been completed.

The Engineer-Manager provided an update on the following items:

- Discussed negotiations process.
- Discussed Eaton County Road Commission millage.
- Shaytown Bridge North of St Joe is being reduced to 6-ton weight limit.

Correspondence: None

Public comment: None

Commissioner Comments:

- Commissioner Lyons discussed the condition of Creyts Road near railroad tracks.
- Commission Lyons said the trimming on Island Highway looks good.

The date and time of the next regular meeting will be Tuesday, June 11, 2024, at 8:30 a.m.

Motion by Lyons and seconded by Barber to adjourn the meeting at 6:54 p.m. Motion carried.

Duane A. Eldred, Chairman

Patricia M. Loosemore, Clerk to the Board