EATON COUNTY ROAD COMMISSION

April 22, 2025

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on April 22, 2025, at 6:00 p.m.

Members present: Commissioners Eldred, Lamoreaux, Green and Kendall

Members absent: Commissioner Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patricia Loosemore, Finance Director and Dean Lovett

The meeting was called to order by Chair Eldred at 6:00 p.m.

The Chair inquired if there were any additions or deletions to the agenda. There were none. Motion by Kendall and seconded by Lamoreaux to approve the agenda. Motion carried.

The Chair asked if the minutes of the April 8, 2025, regular board meeting were correct as presented. Motion by Lamoreaux and seconded by Green to approve the April 8, 2025, meeting minutes, as presented. Motion carried.

Public comment: Dean Lovett was present for the agenda item,7. a. adopting Vondell Parkway as a public road.

The following vouchers were presented:

a.	VO 40	(04-10-25)	Payroll	$	115,301.22
b.	VO 41	(04-10-25)	Accounts Payable	$	53,004.67
c.	VO 42	(04-16-25)	Accounts Payable	$	66,315.12
d.	VO 43	(04-24-25)	Payroll	$	109,485.48

Motion by Lamoreaux and seconded by Green to approve Vouchers 40, 41, 42 and 43 with total expenditures of $344,106.49. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the adoption of Vondell Parkway as a public road as presented by the Engineer-Manager with a recommendation that the Board adopt Vondell Parkway as a public road.

Commissioner Timothy J. Lamoreaux motioned for the adoption of the following resolution:

WHEREAS, the Statutes of the State of Michigan require all roads and streets eligible to become a part of the County Road System to be formally accepted by resolution of said Board; and,

WHEREAS, the Michigan Department of Transportation by virtue of Act 51 of the Public Acts of 1951, as amended, requires proof of the acceptance of all roads subsequent to April 1, 1951, by said Board; and,

WHEREAS, certain roads have been constructed or improved to meet the specifications and requirements of the Eaton County Board of Road Commissioners and have been approved by said Board;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Eaton County Road Commissioners, that the following road be adopted into the Local Road System of the County of Eaton and thereby become eligible for funds from the Michigan Transportation Fund as specified in Act 51 of the Public Acts of 1951, as amended and supplemented:
Vondell Parkway, from Lansing Road to its end for a distance of 1,220 feet, Section 35, Delta Township
The motion was seconded by Commissioner James F. Green and carried on a roll call vote. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the monument adjustment contract with Wolverine Engineers and Surveyors as presented by the Engineer-Manager with a recommendation that they approve and sign the contract. Motion by Green and seconded by Lamoreaux to approve the monument adjustment contract with Wolverine Engineers and Surveyors. Motion carried.

The Board reviewed and discussed the HMA Resurfacing Contract C as presented by the Engineer-Manager with a recommendation that the Board award the contract to Rieth Riley, this being in the best interest of the public. Motion by Lamoreaux and seconded by Kendall to award the HMA Resurfacing Contract C to Rieth Riley. Motion carried.

The Board reviewed and discussed Budget Amendment No. 1 as presented by the Engineer-Manager and Finance Director. Motion by Lamoreaux and seconded by Green to adopt the following resolution:

EATON COUNTY ROAD COMMISSION
RECOMMENDED BUDGET AMENDMENT #1
FISCAL YEAR 2024-2025

SUMMARY

	2024-2025 ORIGINAL	2024-2025 AMENDED
REVENUES		
Current Property Taxes	5,637,666	5,637,666
Permit Revenue	100,000	100,000
Intergovernmental:		
Federal Sources	11,133,400	3,534,675
Michigan Transportation Funds	16,304,247	16,148,205
Other State Sources	7,756,149	7,013,000
Township Contributions	2,751,150	1,778,270
Other Local Sources	-	-
Interest and Rentals	660,000	660,000
Other Revenue	100,000	100,000
Total Revenue	44,442,612	34,971,816
Other Sources	-	-
Total Revenues and Other Sources	44,442,612	34,971,816

EXPENDITURES		
Primary Roads		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	15,303,430	8,043,761
Routine & Preventative Maintenance	4,720,000	5,983,000
Local Roads		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	16,479,138	14,248,438
Routine & Preventative Maintenance	4,600,000	4,675,000
Equipment Expense	250,000	250,000
Administration (net)	810,000	810,000
Maintenance Service for Other Units	100,000	100,000
Non-Road Projects	3,469,000	1,535,000
Capital Outlay (net)	2,141,835	2,186,265
Debt Service	-	-
Drain Assessment	300,000	300,000
Total Expenditures	48,173,403	38,131,464
Amounts Needed for Contingencies	-	-
Total Expenditures	48,173,403	38,131,464
Net Revenues (Expenditures)	(3,730,791)	(3,159,648)
Fund Balance at Beginning of Year	13,903,028	13,903,028
Fund Balance at End of Year	10,172,237	10,743,380

BE IT FURTHER RESOLVED, That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line item to another. Motion carried.

The Board reviewed and discussed an agreement with MDOT and the Eaton County Road Commission for hot mix Asphalt overlay along Bellevue Highway from Old US Hwy 27 to Brookfield Road. as presented by the Engineer-Manager with a recommendation that the Board adopt a resolution approving the agreement.

A motion was made by Commissioner Ronald E. Kendall to adopt the following resolution:

WHEREAS, the Michigan Department of Transportation wishes to enter into a contract agreement with the Eaton County Road Commission to accomplish the following project:

Hot mix asphalt overlay along Bellevue Highway from Old US Hwy 27 to Brookfield Road, including berm grading, aggregate shoulders, guardrail and permanent pavement markings; and all together with necessary related work located in Eaton County, Contract No. 25-5196, Job No. 205693CON, Control Section STL 23000, Job Number 219769CON, Project 25A0490.

NOW, THEREFORE, BE IT RESOLVED, that the Engineer-Manager, Mathew Hannahs, and the Clerk, Patricia Loosemore, shall be duly authorized to sign the contract for the Eaton County Road Commission.

BE IT FURTHER RESOLVED that true copies of this resolution will be sent to the Michigan Department of Transportation. The motion was seconded by Commissioner James F. Green and carried on a roll call vote. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the roadside mowing contract with Quickmow. Inc. as presented by the Engineer-Manager with a recommendation that they approve and sign the contract. Motion by Kendall and seconded by Lamoreaux to approve the roadside mowing contract with Quickmow, Inc. Motion carried.

The Engineer-Manager updated the Board on maintenance activities in the Superintendent's absence:

- Guard rail repair has been taking place.
- Culvert replacement being done.
- De-berming shoulders on paved roads that have scheduled work this year.
- Dust control started this week in the northeast quadrant then moving to the northwest quadrant.
- The superintendent interviewed an intern for a mechanic's position.

The Engineer-Manager provided an update on the following items:

- Delta Township and Jolly Rd Crash
- Dental insurance premium increase
- Fox 47 news interview
- Steward Rd to Lansing Rd
- Four interns have been hired for the construction season, looking for one more
- Director of Engineering starts May 5th
- Update on the intercounty drain

Correspondence: Email received from Representative Witwer's office regarding a flooding issue of a constituent, Chad Wicker.

Public comment: None

Commissioner Comments: None

The date and time of the next regular meeting will be Tuesday, May 13, 2025, at 8:30 a.m.

Motion by Lamoreaux and seconded by Kendall to adjourn the meeting at 6:36 p.m. Motion carried.

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Duane A. Eldred, Chair Patricia M. Loosemore, Clerk to the Board