EATON COUNTY ROAD COMMISSION

May 27, 2025

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on May 27, 2025, at 6:00 p.m.

Members present: Commissioners Eldred, Lamoreaux, Green and Kendall

Members absent: Commissioner Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patricia Loosemore, Finance Director, Erik Dehring, Director of Engineering and Phil Bombrys, Hamlin Township

The meeting was called to order by Chair Eldred at 6:00 p.m.

The Chair inquired if there were any additions or deletions to the agenda. There was one addition, 6.h. Consider Hamlin Township agreement on a private road. Motion by Lamoreaux and seconded by Green to approve the agenda with the addition. Motion carried.

The Chair asked if the minutes of the May 13, 2025, regular board meeting were correct as presented. Motion by Lamoreaux and seconded by Kendall to approve the May 13, 2025, meeting minutes, as presented. Motion carried.

Public comment: None

The following vouchers were presented:

a.	VO 48	(05-22-25)	Payroll	$ 127,512.12
b.	VO 49	(05-19-25)	Accounts Payable	$ 1,325,773.53

Motion by Lamoreaux and seconded by Kendall to approve Vouchers 48 and 49 with total expenditures of $1,453,285.65. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Absent: Aitch-Guerrant. Nays: None. Motion carried.

The Board reviewed and discussed the MDOT Annual Act 51 Engineering Reimbursement Request as presented by the Engineer-Manager with a recommendation that the Board approve and sign the request. Motion by Green and seconded by Kendall that the Board approve the MDOT Annual Act 51 Engineering Reimbursement Request. Motion carried.

The Board reviewed and discussed Public Act 152 of 2011 and the recommendation by the Engineer-Manager that the Board elect to comply with the “80/20” cost sharing agreement for the-plan year beginning July 1, 2025, and ending June 30, 2026. Motion by Lamoreaux and seconded by Green to elect to comply with Section 4 of Public Act 152 of 2011 by adopting the “80/20” cost sharing agreement for the medical benefit plan year beginning July 1, 2025, and ending June 30, 2026. Motion carried.

The Board reviewed and discussed the request to install general service signs for the new McLaren Emergency Department and Ambulatory Care Center on St. Joe Highway, Delta Township as presented by the Engineer-Manager with a recommendation that the Board only permit the installation of the general service signs at the locations he has recommended. Motion by Lamoreaux and seconded by Green to approve the request from McLaren Emergency Department and Ambulatory Care Center to install general service signs at the locations recommended by the Engineer-Manager. Motion carried.

The Board reviewed and discussed Budget Amendment No. 2. as presented by the Engineer-Manager with a recommendation that the Board adopt Budget Amendment No. 2. The purpose of Budget Amendment No. 2 is to free up previously allocated budget to make a one-time payment of a multi-year drain assessment to save $3 million in interest payments.

Motion by Commissioner Ronald E. Kendall to adopt the following resolution:

Be IT RESOLVED That the 2024-2025 General Appropriations Act be amended as follows:

EATON COUNTY ROAD COMMISSION
RECOMMENDED BUDGET AMENDMENT #2
FISCAL YEAR 2024-2025

SUMMARY

	2024-2025 ORIGINAL	2024-2025 AMENDED
REVENUES		
Current Property Taxes	5,637,666	5,637,666
Permit Revenue	100,000	100,000
Intergovernmental:		
Federal Sources	3,534,675	2,643,814
Michigan Transportation Funds	16,148,205	16,148,205
Other State Sources	7,013,000	7,013,000
Township Contributions	1,778,270	1,437,120
Other Local Sources	-	-
Interest and Rentals	660,000	660,000
Other Revenue	100,000	100,000
Total Revenue	34,971,816	33,739,805
Other Sources	-	-
Total Revenues and Other Sources	34,971,816	33,739,805

EXPENDITURES		
Primary Roads		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	8,043,761	5,987,530
Routine & Preventative Maintenance	5,983,000	5,483,000
Local Roads		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	14,248,438	14,048,438
Routine & Preventative Maintenance	4,675,000	4,675,000
Equipment Expense	250,000	250,000
Administration (net)	810,000	810,000
Maintenance Service for Other Units	100,000	100,000
Non-Road Projects	1,535,000	1,535,000
Capital Outlay (net)	2,186,265	1,051,265
Debt Service	-	-
Drain Assessment	300,000	5,700,000
Total Expenditures	38,131,464	39,640,233
Amounts Needed for Contingencies	-	-
Total Expenditures	38,131,464	39,640,233
Net Revenues (Expenditures)	(3,159,648)	(5,900,428)
Fund Balance at Beginning of Year	13,903,028	13,903,028
Fund Balance at End of Year	10,743,380	8,002,600

BE IT FURTHER RESOLVED: That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line item to another. The motion was supported by Commissioner James F. Green and carried on a roll call vote. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Absent: Aitch-Guerrant. Nays: None. MOTION DECLARED ADOPTED.

The Board reviewed and discussed the disposal of equipment no. 1370, 1999 Freightliner plow truck with wing, as presented by the Engineer-Manager with a recommendation that the Board approve the disposal of the equipment. Motion by Green and seconded by Lamoreaux to approve the disposal of equipment no. 1370 as presented. Motion carried.

The Board reviewed and discussed the wage authorizations for a mechanic intern and engineering co-op as presented by the Engineer-Manager with a recommendation to approve the wage authorizations as presented. Motion by Lamoreaux and seconded by Green to approve the wage authorizations for a mechanic intern and engineering co-op as presented. Motion carried.

The Board reviewed and discussed the Nixon Rd, Davis Hwy to Mt. Hope Hwy Reconstruction bid tabulations as presented by the Engineer-Manager with a recommendation that the Board award the project to Hoffman Bros. Inc., for a total bid price of $8,222,169.99, being the low bidder. Motion by

Lamoreaux and second by Green to award the Nixon Rd, Davis Hwy to Mt Hope Hwy Reconstruction project to Hoffman Bros. Inc., being the low bidder. Motion carried.

The Board reviewed and discussed the Hamlin Township agreement, Single Chip seal, with an optional fog seal on Oak Hills Drive a private street, as presented by the Engineer-Manager with a recommendation that the Board approve the agreement. Motion by Kendall and seconded by Green to approve the Hamlin Township agreement for Single Chip seal, with an optional fog seal on Oak Hills Drive a private street. Motion carried.

Old business of the Eaton CRC Wrap Plan Resolution is still pending and will be reviewed at a future meeting.

The Engineer-Manager updated the Board on maintenance activities in the Superintendent's absence:

- Crews are patching roads to prepare for chip sealing.
- Roads are being bladed ahead of brine application. The first application is almost complete.
- Mowing is underway to clear brush along roads scheduled for re graveling
- Approximately 22 miles have been re graveled as of 05/21/25.
- The Delta Garage salt barn has significant damage from storms. Contractors are scheduled to provide repair quotes.
- Two new completed plow trucks have been received.
- Street sweeping is just getting started.
- Approximately 14 employees are attending a training program at Clinton CRC

The Director of Engineering updated the Board on the following:

- Preparing for Bellevue Hwy, Federal Aid Project.
- Designing culvert replacements for Arch Rd, Between Toles and Bunker and Island Hwy, between Hartel and Royston
- Preparing for paving in Urban areas.
- Paving Contractors haven't been working for the last few weeks.
- Roads that were previously paved have shoulders placed on them.

The Engineer-Manager provided an update on the following items:

- Harvest Park, Windsor Township
- Storm damage at Delta garage

Public comment: None

Correspondence: Resident on Holmes concerned that culvert is making his property flood.

Commissioner Comments: None

The date and time of the next regular meeting will be Tuesday, June 10, 2025, at 8:30 a.m.

Motion by Green and seconded by Lamoreaux to adjourn the meeting at 6:54 p.m. Motion carried.

__________________________________ __________________________________

Duane A. Eldred, Chair Patricia M. Loosemore, Clerk to the Board