EATON COUNTY ROAD COMMISSION

September 9, 2025

A regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on September 9, 2025, at 8:30 a.m.

Members present: Commissioners Eldred, Lamoreaux, Green and Kendall

Members absent: Commissioners Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patricia Loosemore, Finance Director; and Jeremiah Nelson, Superintendent

The meeting was called to order by Chair Eldred at 8:30 a.m.

The Chair inquired whether there were any additions or deletions to the agenda. There was one addition to the agenda. Add 6.i. Consider PK Contracting contract. Motion by Lamoreaux and seconded by Green to approve the agenda with the addition. Motion carried.

The Chair asked if the minutes of August 26, 2025, regular board meeting, were correct as presented. Motion by Lamoreaux and seconded by Green to approve July 22, 2025, meeting minutes, as presented. Motion carried.

Public comment: None

The following voucher was presented:

a.	VO 66 (09-03-25)	Accounts Payable	$ 441,122.09

Motion by Lamoreaux and seconded by Green to approve Voucher 66 with total expenditures of $441,122.09. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Absent: Aitch-Guerrant. Nays: None. Motion carried.

The Board reviewed and discussed the Emergency Services Sign Policy (2025-02) as presented by the Engineer-Manager with a recommendation that the Board approve the Emergency Services Sign Policy (2025-02) as presented. Motion by Green and second by Lamoreaux to approve the sign policy (2025-02) as presented. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Absent: Aitch-Guerrant. Nays: None. Motion carried.

The Board reviewed and discussed the 2025 Longevity Payroll Schedule as presented by the Engineer-Manager with a recommendation that the Board approve the schedule. Motion by Lamoreaux and second by Green to approve the 2025 Longevity Payroll Schedule in the amount of $17,340.00. Motion carried.

The Board reviewed and discussed the Title VI Plan as presented by the Finance Director with a recommendation that the Board reaffirm the plan. Motion by Green and seconded by Lamoreaux to reaffirm the Road Commission's Title VI Plan to ensure that the fundamental principles of equal opportunity are upheld in all decisions involving our employees and contractors/consultants and ensure that the residents of our county are afforded access to our programs and services. Motion carried.

The Board reviewed the Annual Certification of Employee-related Conditions for reporting compliance with Public ACT 51, Section 18j(1), MCL 247.668j as presented by the Finance Director with a recommendation that the Board approve the certification and authorize the Board Chairman and Finance Director to sign. Motion by Lamoreaux and seconded by Kendall to approve certification that the medical benefits offered to the employees of the Eaton County Road Commission, are in compliance with Public Act 51, Section 18j, MCL 247.668j, and authorize the Board Chairman and Finance Director to sign the Annual Certification showing compliance with (1)(b). Motion carried.

The Board reviewed and discussed the preliminary draft budget for fiscal year ending 2026 as presented by the Engineer-Manager and Finance Director.

A motion was made by Kendall and seconded by Lamoreaux to schedule the Fiscal Year 2026 budget hearing for September 23, 2025, at 6:00 p.m., with the regular board meeting to follow. Motion carried.

The Board reviewed and discussed the draft rules for developing public roads as presented by the Engineer-Manager with a recommendation that the Board schedule a public hearing to provide the public with an opportunity to offer opinions and concerns regarding the draft rules for developing public roads. Motion by Kendall and seconded by Lamoreaux to schedule a public hearing for October 14, 2025, at 8:30 a.m. Motion carried.

The Board reviewed and discussed the PK Contracting contract for specialty pavement marking as presented by the Engineer-Manager with a recommendation that the Board approve the contract pending the receipt of the performance and payment bonds. Motion by Green and second by Lamoreaux to approve the PK Contracting contract for specialty pavement marking pending receipt of the performance and payment bonds. Motion carried.

The Superintendent updated the Board on the following:

- Crews have performed gravel maintenance in preparation for dust control. The contractor is completing the final township tomorrow.
- Crews are continuing with culvert maintenance/replacement.
- Crews are continuing to brush mow for clear vision.
- Crews are continuing crack seal overbanking throughout the county.
- Delta Garage has received approval from MCRCSIP for repairs.

The Engineer-Manager updated the Board on the following:

- Mt. Hope paving is taking place and scheduled to be completed by the end of the week.
- Rieth-Riley is continuing to pave subdivisions for millage.
- Regraveling is complete for the year.
- Final MDOT inspection for Bellevue is taking place today.
- Ainger Rd deck was poured last night and is scheduled to be opened in the next few weeks. The deck will need to be cured for a week.

Public comment: None

Commissioner Comments: None

A motion was made by Lamoreaux and seconded by Kendall to enter into closed session at 9:05 a.m. for the purpose of the discussion of personnel matters. Motion carried.

A motion by Lamoureux and seconded by Kendall to return to open session at 9:23 a.m.

Item 6.b. Consider Annual Adjustment to Administrative & Supervisory Pay Grade System was postponed to the next meeting.

The date and time of the next regular meeting will be Tuesday, September 23, 2025, at 6:00 p.m.

Motion by Lamoreaux and seconded by Kendall to adjourn the meeting at 9:25 a.m. Motion carried.

Duane A. Eldred, Chair

Patricia M. Loosemore, Clerk to the Board