

EATON COUNTY ROAD COMMISSION

September 23, 2025

A hearing of the 2025-2026 General Appropriations Act followed by a regular meeting of the Eaton County Board of Road Commissioners was held in the Board Room at the Road Commission offices in Charlotte, Michigan on September 23, 2025, at 6:00 p.m.

Members present: Commissioners Eldred, Lamoreaux, Green and Kendall

Members absent: Commissioners Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patricia Loosemore, Finance Director; and Jeremiah Nelson, Superintendent and Erik Dehring, Director of Engineering

The 2025-2026 General Appropriations Act hearing was called to order by Chair Eldred at 6:00 p.m.

The Chair inquired whether there were any additions or deletions to the agenda. There was one addition, to add the Engineer-Managers evaluation to old business and one modification to the agenda. The Engineer-Manager recommended discussing old business, as it is tied to a new business issue, before moving into new business. Motion by Lamoreaux and seconded by Green to approve the agenda with the addition and modification. Motion carried.

The Engineer-Manager and Finance Director gave an overview of the proposed 2025-2026 budget.

There were no public comments regarding the 2025-2026 General Appropriations Act.

The public hearing was closed, and the Board proceeded directly into the regular meeting.

The Chair asked if the minutes of September 9, 2025, regular board meeting, were correct as presented. Motion by Lamoreaux and seconded by Kendall to approve September 9, 2025, meeting minutes, as presented. Motion carried.

The Chair asked if the minutes of the September 9, 2025, closed session were correct as presented. Motion by Lamoreaux and seconded by Kendall to approve the closed session minutes as presented. Motion carried

Public comment: None

The following voucher was presented:

a.	VO 67 (09-11-25)	Payroll	\$ 120,419.16
b.	VO 68 (09-16-25)	Accounts Payable	\$ 1,906,169.79
c.	VO 69 (09-25-25)	Payroll	\$ 115,726.71
d.	VO 70 (09-23-25)	Accounts Payable	\$ 242,779.28

Motion by Lamoreaux and seconded by Green to approve Vouchers 67, 68, 69 and 70 with total expenditures of \$2,385,094.94. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Nays: None. Absent: Aitch-Guerrant. Motion carried.

A motion was made by Lamoreaux and seconded by Green to enter closed session for the purpose of a discussion of personnel matters. Motion carried.

A motion was made by Lamoreaux and seconded by Green to return to open session at 6:12 p.m. Motion carried.

The Board reviewed and discussed the annual adjustment to the Administrative & Supervisory Pay Grade System as presented by the Engineer-Manager. Motion Lamoreaux and seconded by Green to approve a 3% increase to the Administrative & Supervisory Pay Grade System. Motion carried.

Motion by Green and seconded by Lamoreaux to authorize a lump sum increase to the Engineer/Manager's salary. Motion carried.

Motion by James F. Green to adopt the following resolution:

BE IT RESOLVED THAT the 2025-2026 General Appropriations Act be Adopted as Follows:

**EATON COUNTY ROAD COMMISSION
GENERAL APPROPRIATIONS ACT
FISCAL YEAR 2025-2026**

REVENUES

Current Property Taxes	\$	5,814,812
Permit Revenue	\$	125,000
Intergovernmental:	\$	-
Federal Sources	\$	9,296,989
Michigan Transportation Funds	\$	16,583,837
Other State Sources	\$	9,416,250
Township Contributions	\$	1,250,000
Other Local Sources	\$	-
Interest and Rentals	\$	660,000
Other Revenue	\$	100,000
Total Revenue		43,246,888
Other Sources		-
Total Revenues and Other Sources	\$	43,246,888

EXPENDITURES

Primary Roads		
Construction/Capacity Improvements	\$	-
Preservation/Structural Improvements	\$	12,296,873
Routine & Preventative Maintenance	\$	5,510,000
Local Roads		
Construction/Capacity Improvements	\$	9,000,000
Preservation/Structural Improvements	\$	5,569,500
Routine & Preventative Maintenance	\$	4,400,000
Equipment Expense	\$	-
Administration (net)	\$	850,000
Maintenance Service for Other Units	\$	100,000
Non-Road Projects	\$	1,934,000
Capital Outlay (net)	\$	2,040,000
Debt Service	\$	-
Drain Assessment	\$	300,000
Total Expenditures		42,000,373
Amounts Needed for Contingencies		-
Total Expenditures	\$	42,000,373
Net Revenues (Expenditures)	\$	1,246,515
Fund Balance at Beginning of Year		7,629,498

Fund Balance at End of Year

\$ 8,876,013

BE IT FURTHER RESOLVED; That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line to another. The resolution was seconded by Kendall and carried on a roll call vote. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Engineer-Manager discussed the September 30, 2025, fund balance in the Primary and Local Road Funds and the practice of allowing the transfer of funds from Primary to Local Road Funds to cover necessary maintenance performed on Local roads above the statutory allocation of Local Road Funds as allowed by Public Act 51 of 1951. Motion by Lamoreaux and seconded by Green to authorize the transfer of up to 30% of the Michigan Transportation Fund distributions received for the Primary Roads to the Local Road Fund for the Year ending September 30, 2025, as deemed necessary by staff. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Nays: None. Absent: Aitch-Guerrant. Motion carried.

Motion by James F. Green to adopt the following resolution:

BE IT RESOLVED That the 2024-2025 General Appropriations Act be amended as follows:

EATON COUNTY ROAD COMMISSION		
RECOMMENDED BUDGET AMENDMENT #3		
FISCAL YEAR 2024-2025		
SUMMARY		
	2024-2025	2024-2025
	PREVIOUSLY	
	AMENDED	AMENDED
REVENUES		
Current Property Taxes	5,637,666	5,637,666
Permit Revenue	100,000	100,000
Intergovernmental:		
Federal Sources	2,643,814	1,909,814
Michigan Transportation Funds	16,148,205	16,148,205
Other State Sources	7,013,000	5,558,000
Township Contributions	1,437,120	310,120
Other Local Sources	-	137,500
Interest and Rentals	660,000	860,000
Other Revenue	100,000	100,000
Total Revenue	33,739,805	30,761,305
Other Sources	-	-
Total Revenues and Other Sources	33,739,805	30,761,305

EXPENDITURES			
Primary Roads			
Construction/Capacity Improvements	-	-	
Preservation/Structural Improvements	5,987,530	3,587,530	
Routine & Preventative Maintenance	5,483,000	8,048,000	
Local Roads			
Construction/Capacity Improvements	-	5,408,000	
Preservation/Structural Improvements	14,048,438	8,418,438	
Routine & Preventative Maintenance	4,675,000	4,812,100	
Equipment Expense	250,000	(190,000)	
Administration (net)	810,000	810,000	
Maintenance Service for Other Units	100,000	130,000	
Non-Road Projects	1,535,000	-	
Capital Outlay (net)	1,051,265	310,767	
Debt Service	-	-	
Drain Assessment	5,700,000	5,700,000	
Total Expenditures	39,640,233	37,034,835	
Amounts Needed for Contingencies	-	-	
Total Expenditures	39,640,233	37,034,835	
Net Revenues (Expenditures)	(5,900,428)	(6,273,530)	
Fund Balance at Beginning of Year	13,903,028	13,903,028	
Fund Balance at End of Year	8,002,600	7,629,498	

BE IT FURTHER RESOLVED; That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line to another. The resolution was seconded by Timothy J. Lamoreaux and carried on a roll call vote. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the Administrative and Supervisory Step Increases as presented by the Engineer-Manager with a recommendation that the Board approve them as presented. Motion by Green and second by Lamoreaux to approve the Administrative and Supervisory Step increases as presented. Motion carried.

The Board reviewed and discussed scheduling a public hearing for Guinea Road Abandonment as presented by the Engineer-Manager with a recommendation that the Board schedule a public hearing. Motion by Lamoreaux and seconded by Kendall to schedule a public hearing on October 28, 2025, at 6:00 p.m. for the purpose of Guinea Road Abandonment. Motion carried.

The Director of Engineering provided an update on the following:

- Bellevue Hwy. Federal Aide project is complete and open to traffic
- Rieth Riley and their subcontractors have been working in the remaining subdivisions in Charlotte and Dimondale. This work is expected to be completed in the next few weeks. This will finish the millage paving for 2025.
- Ainger Rd. Bridge over the Battle Creek River is open to traffic as of Friday 9-19-25
- Nixon Rd. from Davis Hwy. to Sundance Hwy. – Hoffman Bros. is working in the Intersection of Nixon Rd. and Davis Hwy. Paving of the base and leveling course today and plan to have the intersection back open to traffic next week.

- The last couple weeks we have been working on year-end budget items.
- We are also gathering data for next year's projects.
- Webster Road Bridge has been bid, and construction is anticipated to begin in January 2026. MDOT is currently reviewing the submitted bids because they were lower than the engineers' estimate. We are working to obtain a consultant to perform the Construction Engineering Services for this project.

The Superintendent updated the Board on the following

- Crews have been performing work on over band crack sealing.
- Brush mowing is taking place.
- Gravel maintenance spot blading is ongoing.
- Culverts are being replaced.
- Delta garage repairs are waiting on permits.

The Engineer-Manager shared with the Board that the safety grant for Jolly Road at Williams Road intersection has been rejected.

Public comment: None

Commissioner Comments: None

The date and time of the next regular meeting will be Tuesday, October 14, 2025, at 8:30 a.m.

Motion by Green and seconded by Kendall to adjourn the meeting at 6:54 p.m. Motion carried.

Duane A. Eldred, Chair

Patricia M. Loosemore, Clerk to the Board