

EATON COUNTY ROAD COMMISSION

November 25, 2025

Members present: Commissioners Eldred, Lamoreaux, Green and Kendall

Members absent: Commissioners Aitch-Guerrant

Others present: Mathew Hannahs, Engineer-Manager; Patricia Loosemore, Finance Director; Erik Dehring, Director of Engineering, Keith Barber, and 4 Eaton County Citizens

The regular meeting was called to order by Chair Eldred at 6:00 p.m.

The Chair inquired whether there were any additions or deletions to the agenda. There were no additions or deletions. Motion by Kendall and seconded by Green to approve the agenda as presented. Motion carried.

The Chair asked if the minutes of the October 28, 2025, regular board meeting, were correct as presented. Motion by Green and seconded by Kendall to approve October 28, 2025, meeting minutes, as presented. Motion carried.

Public comment: None

The following vouchers were presented:

a.	VO 5 (10-30-25)	Accounts Payable	\$ 206,220.61
b.	VO 6 (11-04-25)	Payroll	\$ 112,456.51
c.	VO 7 (11-06-25)	Accounts Payable	\$ 64,265.78
d.	VO 8 (11-13-25)	Accounts Payable	\$ 409,396.81
e.	VO 9 (11-18-25)	Payroll	\$ 120,312.48
f.	VO 10 (11-24-25)	Accounts Payable	\$ 389,127.92

Motion by Lamoreaux and seconded by Green to approve Vouchers 5,6,7,8,9 and 10 with total expenditures of \$1,301,780.11. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed and discussed the withdrawal of funds from the OPEB account as presented by the Finance Director with a recommendation that the Board pass a resolution to withdraw funds. Motion by Commissioner Green to adopt the following resolution:

WHEREAS, the Eaton County Road Commission, 1112 Reynolds Road, Charlotte, MI 48813 desires to withdrawal funds from the Eaton County Road Commission Retiree Health Insurance Section 115 Trust that was established, provided for under the Public Employee Health Care Fund Investment Act, 1999 PA 149, MCL 38.1211 to 38.1216, for the accumulation and investment of funds for the purpose of funding healthcare benefits to the retirees of the Eaton County Road Commission; and

WHEREAS, the Eaton County Road Commission desires to receive a withdrawal from the Trust; and

WHEREAS, the named Trustees, the Board of Commissioners, are authorized to direct Trust withdrawals to the Employer.

NOW THEREFORE BE IT RESOLVED, pursuant to sections 1.3 and 4.4 of the Eaton County Road Commission Retiree Health Insurance Section 115 Trust dated October 1, 2007, by and between Eaton County Road Commission, the Employer, and the Board of Commissioners, the Trustees, and Burnham & Flower Insurance Group (Acrisure), the TPA, the Eaton County Road Commission Board hereby elects a withdrawal of \$260,000 for the purpose of retiree medical insurance expenses for the 2025 calendar year and authorize the Chair to sign said resolution. The resolution was supported by Commissioner Lamoreaux and carried on a roll call vote. Roll call vote: Ayes: Eldred, Lamoreaux, Green and Kendall. Nays: None. Absent: Aitch-Guerrant. Motion carried.

The Board reviewed the 2025 December Board meeting schedule. A motion was made by Lamoreaux and seconded by Green to cancel the December 23, 2025, Board Meeting. Motion carried.

The Board reviewed and discussed staff attendance at the Northern Michigan Conference as presented by the Engineer-Manager with a recommendation that the Board approve staff attendance. Motion by Green and seconded by Kendall to approve staff attendance at the Northern Michigan Conference December 10-12, 2025. Motion carried.

Old Business: Consider adopting Ena Drive into the public system remains under old business.

The Director of Engineering updated the Board on the following:

- Nixon Rd. from Davis Hwy. to Mt. Hope Hwy.
 - Hoffman is moving north of Sundance Hwy. building road.
 - Nixon Rd. south of Sundance Hwy. is at gravel grade.
 - Hoffman plans to work through the winter as long as weather permits
- Consultant is continuing to design Holt Hwy and Millet Hwy
- MDOT Bid Letting for 5 Point Hwy, Battle Creek River to Mauer Rd is December 5, 2025.
- 5 Point Hwy Creepy Swamp, we are working to get approvals from EGLE and EPA
- Engineering department is in the process of producing a design for Nashville Hwy Bridge

The Engineer-Manager updated the Board on maintenance activities in the Superintendent's absence:

- Completed paving work with our crew at the Vermontville Garage parking lot- repair of the deteriorated section in front of the salt barn.
- Paved two road cuts on Pease Road following two separate culvert replacements.
- Paved a road cut on Island Highway from a recent culvert replacement.
- Replaced culvert on Stevens Hwy.
- Replaced culvert on Arch Hwy.
- Performed shoulder maintenance and washout repairs on Marshall Road and Cochran Road.
- Conducted brush mowing operations throughout the county.
- Completed gravel road maintenance across multiple areas of the county.
- Deberming and tree-trimming selected roads in preparation for next year's millage program.
- Continued crack sealing as weather allowed.
- Kinsel Between Ainger and Chester was closed last Thursday for a hole in the road over a culvert. MISS DIG ticket was requested and repairs were scheduled for today.

- Follow up on Sandborn complaint: Supervisor spoke with resident, explained area of concern is in shaded area, Full of leaves, road gravel is wore out, road is scheduled for re-gravel next year, road will be brush mowed, re-graded and shaped with new gravel next year, resident was understanding.
- Interviewed and hired two new truck drivers.
- Scheduled building inspection and next year's training with MCRSIP
- Scheduled first aid training for all staff members
- Met with Allegan County Road Commission to review their brush mower attachments for wheeled excavators (they currently operate four units). Observed equipment operation and spoke with their staff; we are interested in installing a similar attachment on our wheeled excavator.
- Met with contractor regarding potential development of a new salt and equipment storage facility.
- Heating contractor performed repairs on the M.A.U. (furnace) units.
- Overhead door - contractor is scheduled to remove and replace an overhead door opener in the maintenance garage. (parts ordered)
- Security system work at the Delta Garage has been completed; contractor successfully repaired system.

The Engineer-Manager updated the Board regarding:

- CRA Road Funding Email
- 2025 Eaton County Traffic Summit is December 10th at 1:00 p.m.
- Commissioner training in Mt. Pleasant, February 17, 2026

Public comment: Keith Barber thanked the Road Commission for the work done in his township this year. He commented on the great relationship the Road Commission has with the township. He commented on road projects for next year, He also inquired about replacement of the structure crossing Waverly Rd between Ferris Rd and Plains Rd. He also commented on Island Hwy settlement over a newly paved culvert patch.

Commissioner Comments: None

The date and time of the next regular meeting will be Tuesday, December 9, 2025, at 8:30 a.m.

Motion by Green and seconded by Lamoreaux to adjourn the meeting at 6:38 p.m. Motion carried.

Duane A. Eldred, Chair

Patricia M. Loosemore, Clerk to the Board