EATON COUNTY ROAD COMMISSION

January 13, 2026

Members present: Commissioners Eldred, Green, Bott, Kendall and Lamoreaux

Others present: Mathew Hannahs, Engineer-Manager; Patty Loosemore, Finance Director/Clerk, Jeremiah Nelson, Superintendent

The meeting was called to order by Chair Eldred at 8:30 a.m.

The Chair inquired if there were any additions or deletions to the agenda. There were no additions or deletions to the agenda. Motion by Lamoreaux and seconded by Green to approve the agenda as presented. Motion carried.

The meeting was turned over to the Engineer-Manager. He opened the organizational meeting and requested nominations for Chair of the Board.

Motion by Green to nominate Duane Eldred as Chair for 2026 and seconded by Kendall. There were no other nominations. Motion carried.

The Engineer-Manager turned the meeting over to the Chair, Duane Eldred.

The Chair asked for nominations for the position of Vice Chair. Motion by Lamoreaux to nominate James Green as Vice Chair for 2026 and seconded by Kendall. There were no other nominations. Motion carried.

The Chair asked if the minutes of the December 9, 2025, meeting were correct as presented. Motion by Green and seconded by Kendall to approve December 9, 2025, minutes as presented. Motion carried.

Public comment: None

The following vouchers were presented:

a.	VO 14	(12-11-25)	Accounts Payable	$5,736,848.34
b.	VO 15	(12-18-25)	Payroll	151,738.21
c.	VO 16	(12-23-25)	Accounts Payable	972,581.72
d.	VO 17	(12-29-25)	Payroll	125,717.51
e.	VO 18	(01-08-26)	Accounts Payable	395,838.33

Motion by Lamoreaux and seconded by Green to approve Vouchers 14, 15,16,17 and 18 with total expenditures of $7,382,724.11. Roll call vote: Ayes: Eldred, Green, Bott, Kendall and Lamoreaux. Nays: None. Absent: None. Motion carried.

The Board reviewed and discussed the 2026 Board Meeting Schedule. Board Meetings are scheduled for the second Tuesday of the month at 8:30 a.m. and the fourth Tuesday of the month at 6:00 p.m. unless otherwise noted. Motion by Lamoreaux and seconded by Green to approve the 2026 Board Meeting schedule as presented. Motion carried.

The Board discussed the appointment of a representative to the Tri-County Regional Planning Commission. Motion by Lamoreaux and seconded by Green to appoint Ronald E. Kendall as representative of the Tri-County Regional Planning Commission. Motion carried.

The Board discussed the annual township meeting date. The Engineer-Manager advised that he is meeting individually with each township and does not believe an annual township meeting is necessary. Due to individual township meetings no meeting date was set.

The Engineer-Manager presented the 2026 Transportation Asset Management Plan to the Board and requested that it be reviewed. The plan will be included on the January 27, 2026, agenda for Board consideration of acceptance.

The Board reviewed and discussed the MDOT Contract for the Webster Road Bridge to Hawk Meadow Park Non-Motorized Path as presented by the Engineer-Manager with a recommendation that the Board pass a resolution approving the contract and authorizing the Engineer-Manager and clerk to electronically sign the contract.

Commissioner James F. Green motioned for the adoption of the following resolution:

WHEREAS, the Michigan Department of Transportation wishes to enter into a contract agreement with the Eaton County Road Commission to accomplish the following project:

Hot mix asphalt shared use path from northerly end of bridge over the Grand River at Webster Road northeasterly to and along Clinton Road to Delta River Drive and along Delta River Drive from Clinton Road easterly to Hawk Meadow Park, including tree and stump removal, earthwork, ditching, trenching, grading, subbase and aggregate base, culverts, approach, modular block wall, concrete curb and gutter, sidewalk, curb ramps and spillway, lane separator system, rectangular rapid flashing beacons, pushbuttons, permanent signing and pavement markings; all together with necessary related work located in Eaton County, Contract No. 25-5585, Job No. 221197CON, Control Section TA 23000 and Project 26A0056.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Road Commission approves Contract Number 25-5585 and duly authorizes the Engineer- Manager, namely Mathew M. Hannahs and Clerk, namely Patricia M. Loosemore to electronically sign the contract on behalf of the Eaton County Road Commission.

BE IT FURTHER RESOLVED that true copies of this resolution will be sent to the Michigan Department of Transportation.

The motion was supported by Commissioner Ronald E. Kendall and carried on a roll call vote. Roll call vote: Ayes: Eldred, Green, Bott, Kendall and Lamoreaux. Nays: None. Absent: None. Motion carried. Resolution declared adopted.

The Board reviewed and discussed an amendment to the transfer of Michigan Transportation Funds received for the Primary Roads to the Local Roads, increasing the percentage from 30% to 50% for the year ending September 30, 2025. This amendment is due to the prepayment of the Intercounty Bank Drain, as presented by the Finance Director and Engineer-Manager, who recommend approval of the amended percentage for the year ending September 30, 2025. Motion by Lamoreaux and seconded by Kendall to amend the transfer of Michigan Transportation Funds received for Primary Roads to the Local

Roads from 30% to 50% for the year ending September 30, 2025. Roll call vote: Ayes: Eldred, Green Bott, Kendall and Lamoreaux. Nays: None. Absent: None. Motion carried.

The Board reviewed and discussed the wage change authorization for engineering interns as presented by the Engineer-Manager with a recommendation that the Board approve it. Motion by Green and seconded by Kendall to approve the wage change authorization for the engineering interns as presented. Motion carried.

The Board reviewed and discussed staff attendance at the CRA Highway Conference on March 24-26 in Lansing. Motion by Kendall and seconded by Lamoreaux to approve staff attendance at the CRA Highway Conference on March 24-26 in Lansing. Motion carried.

The Board reviewed and discussed the Fiscal 2025-2026 Local Road Heavy Maintenance Program, including the changes recommended by the Engineer-Manager. The changes include an increase in the countywide allocation from $725,000 to $775,000 and a reduction in the required match for local road bridges from 50% to 25%. Motion by Lamoreaux and seconded by Green to approve the Fiscal 2025-2026 Local Road Heavy Maintenance Program as presented and reduce the match for local road bridges from 50% to 25%. Motion carried.

The Board conducted a review and discussion of the Road Commissioners' Compensation and per diem as outlined in the County Board resolution. The per diem was increased from $35.00 to $50.00, but the resolution was never updated. The Engineer-Manager informed the Board the County Board would update the resolution and asked if they had any other changes they would like to make. The Board had no additional changes they wished to make other than update the per diem from $35.00 to $50.00.

The Board reviewed and discussed the disposal of unit 211, a 2008 GMC Pickup and unit 1760, a 2006 Komatsu Front End Loader as presented by the Superintendent with a recommendation that the Board approve the disposal of this equipment by auction. Motion by Green and seconded by Kendall to approve the disposal of units 211 and 1760 by auction. Motion carried.

Old Business: Consider adopting Ena Drive into the public system remains under old Business.

The Superintendent updated the Board on Maintenance Activities:

- Winter Maintenance has been ongoing
- Gravel Maintenance
- Brush Mowing

The Engineer/Manager provided an update on the following items:

- Weight restrictions
- Contractor for Nixon Rd has paused operations for the month of January.
- Holt Hwy: Consultant is completing final plan revisions and will submit to MDOT for bidding.
- Millett Hwy: Remains in the design phase
- 5 Point Hwy (Battle Creek River to Mauer Rd): Preparing documents for the preconstruction meeting,
- 5 Point Hwy (Creepy Swamp): Contractor is working to get approvals from EGLE and EPA.
- Remaining millage projects: Gathering project information and preparing materials for bidding.
- Extension of the Paul Henry Trail from the Village of Vermontville to the City of Charlotte

- The Engineer-Manager discussed an invoice received from the contractor of the Royston Rd project.

Correspondence:

- Seven County Council Meeting, January 20th

Public comment: None

Commissioner Comments: Chairman Eldred welcomed Mark Bott to the Road Commission Board.

The date and time of the next regular meeting will be Tuesday, January 27, 2026, at 6:00 p.m.

Motion by Kendall and seconded by Green to adjourn the meeting at 9:24 a.m. Motion carried.

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Duane A. Eldred, Chairman Patricia M. Loosemore, Clerk to the Board